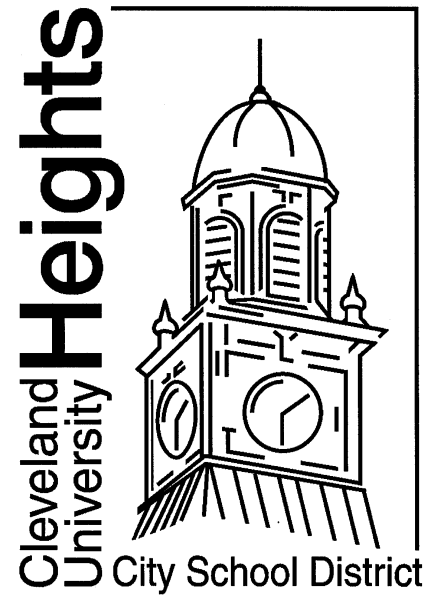

Conditions:

- **Transportation:** Any transportation provided by the District for an Intradistrict Open Enrollment student will only occur within established bus routes and bus stops within the District. New bus routes and stops will not be created solely for students approved through Intradistrict Open Enrollment. Transportation for students approved for Intradistrict Open Enrollment and transportation prior to the 2017 – 2018 school year will be reviewed on an individual basis.
- Once a student is accepted through the Intradistrict Open Enrollment Plan to an elementary or middle school, they can remain in that school until that school's grade span ends (Elementary K-5; Middle School 6-8). **Parents/Guardians do not have to reapply each year.**
- If a student who is accepted through the Intradistrict Open Enrollment Plan to elementary or middle school, withdraws from the District, then the current Intradistrict Open Enrollment transfer is no longer valid.
- Approval may be denied to any Intradistrict Open Enrollment applicant who has been suspended or expelled for 10 or more consecutive days and/or is considered to be habitually or chronically truant. The transfer may be revoked and the student may be returned to their neighborhood school by the Superintendent or their designee.
- If a student, who is approved through the Intradistrict Open Enrollment Plan has been suspended or expelled for 10 or more consecutive days and/or is considered to be habitually or chronically truant to the requested school the transfer may be revoked and the student may be returned to their neighborhood school by the Superintendent, or their designee.
- Students who are requesting Intradistrict Open Enrollment and have an Individualized Education Program (IEP) may only attend a building where the needed services are provided and where space is available.

Questions regarding transportation should be directed to the Transportation Department at (216) 371-7195.

Questions regarding the Intradistrict application should be directed to the Office of Registration at (216)-371-7430 or chuhreg@chuh.org.



Intradistrict Open Enrollment Plan (Grades K-5)

2017-2018

What is the Intradistrict Open Enrollment Plan?

*The Ohio legislature mandates that each school district adopt a plan permitting parents/guardians to apply for their students to attend an elementary and/or middle school other than the official school of residence. The official school of residence is the school a student is assigned based on parent/guardian residence. To comply with this state requirement, the Cleveland Heights-University Heights City School District offers the **Intradistrict Open Enrollment Plan**, a process that provides you with options.*

General Information:

- The District will accept applications for Intradistrict Open Enrollment for the 2017-2018 school year from March 1, 2017 through April 21, 2017.
- Parents/guardians will be notified of the Intradistrict Open Enrollment decision via mail by May 12, 2017.
- Waiting lists are not maintained and Intradistrict Open Enrollment decisions are not subject to appeal.
- Families planning to enroll their children in Kindergarten during the 2017-2018 year and are seeking a transfer through the Intradistrict Open Enrollment process must submit an application during this application window.



Applications will be processed in the following manner:

Elementary Schools – The District will only grant Intradistrict Open Enrollment requests that meet the following criteria:

- The student will enroll in Kindergarten through 5th grade for the 2017 – 2018 school year **and**
- The projected program enrollment and current space utilization of the requested school building allows for the consideration of Intradistrict Open Enrollment applications.

Middle Schools

* Due to the consolidation of the middle schools, the District will not process Intradistrict Open Enrollment applications for the 2017-2018 and 2018-2019 school years.

Secondary Criteria

- Once the District has determined that it can process Intradistrict Open Enrollment applications at the elementary level, then applications will be received and filled with preference given to those students having siblings in the building.
 - If the number of students having siblings is lower than total number of available spots, then the District will approve the applications of each of the applicants with a sibling.
 - Once sibling priority has been given, all remaining applications will be processed and spots filled using a randomized selection process.
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