

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of April 7, 2015**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on April 7, 2015, at 7:00 p.m.

Ms. Nancy Pepler, President, called the meeting to order at 7:00 p.m.

**Present at Roll Call:** Ms. Nancy Pepler, President  
Mr. Ron Register, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Talisa L. Dixon, Superintendent  
Mr. A. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting of February 17, 2015
- Regular Meeting of March 3, 2015
- Special Meeting of March 24, 2015
- Special Meeting of March 30, 2015

**No. 15-04-037** It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

**PUBLIC ADDRESS**

**Requested Audience**

Reno Contipelli, Northeast OSBA Regional Manager

**Statements from the Audience**

Name

Patti Carlyle

Topic

Issue 2 Operating Levy May 5<sup>th</sup>

**SUPERINTENDENT’S REPORT**

**Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Gearity Professional Development School Fourth Grade Science Field Trip to the Cuyahoga Valley National Park, Peninsula, OH, scheduled for April 14-17, 2015
- Cleveland Heights High School Grades 9-12 French Students Field Trip to France (visiting the cities of Paris, Marseille, and Aix-en-Provence), scheduled for March 29-April 12, 2015

**No. 15-04-038**

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**Students of Promise Update**

Bob Ivory, Linkage Program Director, provided an update on the Students of Promise program. He shared comments from Erin Mims, Linkage Coordinator, who was out on Spring break. Approximately 37 students are participating in this program. After school tutoring began on March 23<sup>rd</sup>, and the program tracks students’ effort, grades, participation, attendance, citizenship and behavior. Ms. Mims and other linkage coordinators make weekly contact with parents to share updates on student progress. Mr. Ivory will conduct a year-end symposium to summarize and celebrate the first year of the program.

**First Reading of the NEOLA Policies**

The Board of Education acknowledged the first reading of the NEOLA Policies.

**PERSONNEL**

**Approval of Retirement**

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Argheta-Gomes, Flor	Spanish Teacher	7/1/2015
Liss, Ellen	ELA Support	7/1/2015
<b><u>Classified Staff</u></b>		
Davis, Robin	Kindergarten Aide	4/1/2015
Tillman, Doris	Bus Driver	6/1/2015
Pletnewski, Barbara	Administrative Assistant	7/1/2015

**Approval of Termination**

It was recommended that the termination of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
<b><u>Classified Staff</u></b>		
Johnson, Cuthbert	Lunchroom Aide	Unsuccessful Probation

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Kelley, Victoria	Long Term Substitute	\$217.46/Day
Effective: 4/8/2015		Step 1 BA
Assignment: Monticello Middle School		

Routh, Sarah Long Term Substitute \$220/Day  
Effective: 3/12/2015 Step 1 BA+10  
Assignment: Roxboro Middle School

**Classified Staff**

Houston, DeAnna Sub Bus Driver \$15.00/Hour  
Effective: 4/8/2015  
Assignment: Board of Education

Manolio, Michelle Special Education Aide 16.92/Hour  
Effective: 4 /8/2015-6/5/2015 Step 1  
Assignment: Oxford Elementary School

Wilkerson, Carnesha Sub Bus Driver \$15.00/Hour  
Effective: 4/8/2015  
Assignment: Board of Education

**Home Instructors for 2014-2015 (\$42.00/Hour)**

Gaugler, Lauren

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Classified Staff</u></b> Arnold, Miles Effective: 12/02/2014 Assignment: Fairfax Elementary School 45-Day Probation Ended: 3/10/2015	Probation Step 2 \$18.04/Hour	Assistant Head Custodian Step 8 \$19.18/Hour
Fletcher, Verona Effective: 10/15/2014 Assignment: Gearity Professional Development School 90-Day Probation Ended: 3/16/2015	Probation	Lunchroom Aide Step 1
Jeffrey, Toni Effective: 10/08/2014 Assignment: Cleveland Heights High School 90-Day Probation Ended: 12/16/2014	Probation	Food Service Assistant Cook Step 1

Johnson, Deborah Probation Food Service Assistant Cook  
 Effective: 10/08/2014 Step 1  
 Assignment: Fairfax Elementary School  
 90-Day Probation Ended: 3/9/2015

Numan, Brei Probation Lunchroom Aide  
 Effective: 10/15/2014 Step 1  
 Assignment: Gearity Professional Development School  
 90-Day Probation Ended: 3/16/2015

**Approval of Changes in Salary**

The following personnel are eligible for a change in salary **effective January 19, 2015 (Semester II)** in accordance with the regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<b><u>Name</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Sutton, Christopher	\$62,373 (7MA+20)	\$62,875 (7MA+20)*
<i>*Correction to the February 3, 2015 Agenda</i>		

**Approval of Personnel to be Granted Continuing Contract**

It was recommended that the following certificated/licensed personnel with limited contracts be granted Tenure effective for the 2015-2016 school year:

<b><u>Name</u></b>	<b><u>Building</u></b>	<b><u>Position</u></b>
Adorjan, Peter	Rox MS	Math/Science Teacher
Carnabuci, Peter	Boulevard	First Grade Teacher
Caliguire-Maier, Desiree	Monticello	Program Specialist-IB
Davis, Nadine	Canterbury	ELA Support
DiDona, Gabriela	Noble	ELA Support
Dilillo, Toni	Rox Elem	Second Grade Teacher
Evans, Lisa	Gearity	Kindergarten Teacher
Evans, Megan	Noble	Fourth Grade Teacher
Fenn, Christine	Rox MS	Math/Science Teacher
Futchi, Jennifer	Noble	Kindergarten Teacher
Hall, Jenna	Noble	Vocal Music Teacher
Hartig, Harron	Gearity	Early Childhood ED Teacher
Heldman, Tamara	Canterbury	Program Specialist
Kiss, Anna	Delisle	Career Tech Ed-Pharmacy
Martinez, Rachel	CHHS	Math Teacher
Niedzwiecki, Scott	CHHS	Science Teacher
Piechowski, Eric	CHHS	Science Teacher
Ray, Tekara	Noble	Third Grade Teacher

Rudy, Linda	Rox MS	Head Nurse
Sa'ad, Karlene	Boulevard	ELA Support
Schlafer, Sarah	Oxford	ELA Support
Sivakoff, Margaret	Boulevard	School Nurse
Spaulding, Elizabeth	CHHS	Intervention Specialist
Stewart, David	CHHS	American Sign Language
Toth, Michelle	Oxford	Language/Speech Pathologist
Valentino, Jessica	Noble	Spanish Teacher
Vigh, Danielle	Noble	Early Childhood ED Teacher
Walker, Julie	Boulevard	Third Grade Teacher
Wheeler, Megan	Rox MS	ELA-Sixth Grade Teacher
White, Courtney	CHHS	English Teacher

### **Approval of Name Change**

#### **From:**

Kase-Janowski, Kristen  
Anderson, Kelly  
Hatcher, Aileen

#### **To:**

Narduzzi, Kristen  
Evans, Kelly  
McCaffety, Aileen

### **No. 15-04-039**

It was moved by Mr. Silverman, seconded by Mr. Register, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Peppler

Nays: None

### **BUSINESS SERVICES**

#### **Resolution Authorizing the Execution and Delivery of a Memorandum of Understanding Between the Board of Education of the Cleveland Heights-University Heights City School District and the Cuyahoga County Sheriff's Department**

It was recommended that the Board of Education approve resolution authorizing the execution and delivery of a Memorandum of Understanding between the Board of Education of the Cleveland Heights-University Heights City School District and the Cuyahoga County Sheriff's Department (see official minutes).

### **No. 15-04-040**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**Resolution Authorizing the Ohio Schools Council Cooperative Advertising and Receiving Bids for Waste and Recycling Services from July 1, 2015 through June 30, 2018**

It was recommended that the Board of Education approve the resolution authorizing the Ohio Schools Council Cooperative advertising and receiving bids for waste and recycling services from July 1, 2015 and June 30, 2018 (see official minutes).

**No. 15-04-041**

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

**Resolution Authorizing the Execution and Delivery of a License Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Cleveland Lutheran High School Association, Inc.**

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a License Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Cleveland Lutheran High School Association, Inc. (see official minutes).

**No. 15-04-042**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

### **Recommendation to Approve Quarterly Contracts**

It was recommended that the Board of Education approve the quarterly contracts for the period of January 1, 2015 through March 31, 2015 (see official minutes).

**No. 15-04-043** It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Quarterly Contracts be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

### **Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donations:

- \$850.00 to Jason D. West Memorial Fund by:
  - 250.00 – Cedar Lee Special Improvement District of Cleveland Heights
  - \$100.00 – Kathleen A. & Stuart J. Greenberg of Cleveland Heights
  - \$500.00 – Jewish Federation of Cleveland c/o Elisabeth Gevelber of Beachwood
- \$1,174.63 from Target Corporation c/o “Take Charge of Education” Program
  - \$278.15 to Canterbury Elementary School
  - \$101.65 to Gearity Elementary School
  - \$227.78 to Noble Elementary School
  - \$138.65 to Roxboro Middle School
  - \$428.40 to Cleveland Heights High School
- \$999.90 from Cleveland State University for Chinese New Year Events/Activities
  - \$333.30 to Roxboro Elementary School
  - \$333.30 to Roxboro Middle School
  - \$333.30 to Monticello Middle School
- \$1,500.00 to Roxboro Elementary School by Roxboro Elementary PTA
- \$120.61 to Roxboro Middle School by Roxboro Middle School PTA
- \$45.00 to Roxboro Middle School by Cathy Kowalski
- \$3,795.00 to Cleveland Heights High School by Cleveland Heights High Swim Cadets
- \$100.00 to Cleveland Heights High School Vocal Music Department by James & Debra Vail

**No. 15-04-044** It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Donations be approved.



Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

**FINANCE**

**Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending February 28, 2015 (see official minutes).

**Resolution Approving Payment of Purchase Orders**

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Ohio Revised Code (ORC) 5705.41 requires the certification of funds availability for purchase orders; and,

WHEREAS, a past annual financial audit included recommendations to remedy financial transactions where invoices for goods and services predate purchase orders by issuing a “Then and Now Certificate”; and,

WHEREAS, ORC 5705.41 (D)(1) requires affirmation of the taxing authority if a “Then and Now Certificate” is in excess of \$3,000;

NOW, THEREFORE, BE IT RESOLVED, that the CH-UH City School District Board of Education authorizes the Chief Financial Officer to pay the following invoices:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Purchase Order</u></b>
Battelle for Kids	\$20,000.00	1507487
Cuyahoga Valley Environmental Education Center	\$ 3,000.00	1507593

**Resolution To Increase Appropriations**

It was recommended that the Board of Education authorize the Treasurer to increase the following appropriations:

<u>Fund</u>	<u>Description</u>	<u>From</u>	<u>To</u>
022	State Tournaments	\$ 1,200	\$ 5,000
027	Workers Compensation	\$275,000	\$600,000

**No. 15-04-045** It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

### **BOARD PRESIDENT’S REPORT**

Board President Nancy Pepler reported that the joint board meeting with Cleveland Heights City Council on March 30<sup>th</sup> was very productive. A similar meeting will be scheduled with University Heights City Council. She reported that the design of the high school is moving forward in a positive way.

### **UNFINISHED BUSINESS**

Board Member Eric Silverman asked questions regarding the facilities process: non-Issue 81 capital projects, Gateway project, high school household demographics, construction photos of Wiley, public presentation of final high school plans, paint and carpet for the public meeting room at the Board of Education. Mr. Shergalis, Director of Business Services, responded to the questions or will provide information requested.

### **BOARD COMMITTEE REPORTS**

#### *University Heights Technology Committee*

Board Member Kal Zucker reported that the City Council did adopt the committee’s suggestion to obtain Apple I-Pads for council members. They are in the process of training.

#### *Reaching Heights*

Board Member Kal Zucker reported that Reaching Heights Annual Spelling Bee will be April 15<sup>th</sup> at 7:00 p.m. at the high school. Everyone is invited.

#### *PTA Council*

Board Member Kal Zucker reported that the PTA Council met on March 23<sup>rd</sup>. They unanimously voted to endorse the levy. A representative from Food Services came to address concerns raised by PTA, and Mr. Zucker said there was a nice dialogue held.

*Strategic Planning Committee*

Board Member Eric Coble reported the Committee has continued to work and will hold a joint meeting with the Board of Education on April 14<sup>th</sup> to develop a strategic plan for the District over the next five years.

*Facilities Accountability Committee*

Board Member Eric Silverman reported that the Committee met in March. Discussion included solar panel installation, fundraising, and archives and preservation.

*Alumni Foundation*

The Pancake Breakfast will be held on Sunday, April 19<sup>th</sup> at the High School, from 9 a.m. – 12:30 p.m. Tours of the building will be held until 2 p.m., a good opportunity to tour the high school before the renovation begins. The Alumni Hall of Fame will be held on April 30<sup>th</sup> at 6:00 p.m. at Landerhaven. Heightsgear.com has three new items and will hold a sale at the Pancake Breakfast on April 19<sup>th</sup>. Mr. Silverman reported that approximately \$30,000 will be awarded to students in scholarships from the Alumni Foundation on Senior Awards Night.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Board President Nancy Pepler announced that the date of the next regular Board meeting will be held Monday, May 4, 2015 due to Election Day on May 5<sup>th</sup>.

**UPCOMING MEETINGS**

- Tuesday, April 14, 2015 – Special Board Meeting
- Tuesday, April 21, 2015 – Special Board Meeting
- Monday, May 4, 2015 – Regular Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 15-04-046**

It was moved by Mr. Silverman, seconded by Mr. Register, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 7:50 p.m.

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Nancy Pepler, President

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Scott Gainer, Chief Financial Officer