

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Organizational and Regular Meetings of January 7, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Organizational meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on January 7, 2014, at 7:00 p.m.

Mr. Ron Register, President, called the Organizational meeting to order at 7:02 p.m.

**Present at Roll Call:** Mr. Eric Coble  
Ms. Karen Jones  
Ms. Nancy Pepler  
Mr. Ron Register  
Mr. Kal Zucker

**Also Present:** Dr. Nylajeon McDaniel, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**OATH OF OFFICE – NEW BOARD MEMBERS**

Scott Gainer, Chief Financial Officer, administered the oath of office to new Board member, Eric Silverman, and to newly re-elected Board members, Ron Register and Kal Zucker.

**ELECTION OF BOARD PRESIDENT**

Mr. Ron Register, Board Member, accepted nominations for Board President for 2014.

Mr. Zucker nominated Ron Register, Board Member, for President of the Cleveland Heights-University Heights Board of Education for 2014.

Mr. Register requested other nominations for President. Hearing no further nominations, the nominations for President were closed.

**No. 14-01-001** It was moved that Ron Register be President of the Board of Education for the year 2014.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

### **ELECTION OF BOARD VICE PRESIDENT**

Mr. Register, Board President, accepted nominations for Board Vice President for 2014.

Mr. Coble, Board Member, nominated Nancy Pepler for Vice President of the Cleveland Heights-University Heights Board of Education for 2014.

Mr. Register requested other nominations for Vice President. Hearing no further nominations, the nominations for Vice President were closed.

**No. 14-01-002** It was moved that Nancy Pepler be Vice President of the Board of Education for the year 2014.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

### **APPOINTMENT OF TREASURER PRO TEM**

Mr. Ron Register, Board Vice President, appointed Eric Coble, Board Member, serve as Treasurer Pro Tempore, in the absence of Mr. Scott Gainer, Chief Financial Officer.

**No. 14-01-003** Eric Coble was appointed to serve as Treasurer Pro Tempore of the Board of Education for the year 2014.

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**DATES OF REGULAR BOARD MEETINGS**

It was recommended that the first Tuesday in each month, 7:00 p.m., be designated as the regular meeting of the Board of Education, with the exception of December, which will be held the second Tuesday of the month. Dates and times are subject to change as mutually agreed. The meetings will be held in the board meeting room at 2155 Miramar Boulevard, University Heights, Ohio.

**BOARD MEMBERS’ REMUNERATION**

**BE IT RESOLVED**, by the Cleveland Heights-University Heights City School District Board of Education that members of the Cleveland Heights-University Heights Board of Education shall be compensated at the maximum rate permitted by law and attendance as set by Ohio Revised Code Section 3313.12, including attendance at Board-approved training programs.

**MOTOR VEHICLE AND GENERAL LIABILITY INSURANCE**

It was recommended that the Board authorize the furnishing of general liability insurance under a group contract to be purchased in accordance with Section 3313.203 of the Ohio Revised Code. It was also recommended that the Board authorize the furnishing of motor vehicle insurance covering officers, employees and pupils of the School District against liability on account of damage or injury to persons or property, such insurance to be purchased in accordance with Section 3313.201 of the Ohio Revised Code. For 2014, general liability insurance will have a limit of \$1,000,000 per occurrence and \$7,000,000 total aggregate. Motor vehicle insurance will have a combined single limit of \$7,000,000.

**INVESTMENT OF FUNDS**

It was recommended that the Board direct the Chief Financial Officer to invest all funds he deems available in the most productive instruments authorized by Board policy and by the Ohio Revised Code.

**APPROVAL OF SCHOOL CASHIERS**

It was recommended that the following list of School Cashiers be approved:

- |                          |                    |
|--------------------------|--------------------|
| Boulevard Elementary     | Nancy Arpin        |
| Canterbury Elementary    | Brenda Gadowski    |
| Fairfax Elementary       | Laverne Jones      |
| Gearity Elementary       | Deltha Gray        |
| Noble Elementary         | Marlo Herrmann     |
| Oxford Elementary        | Barbara Pletnewski |
| Roxboro Elementary       | Linda Steffancin   |
| Monticello Middle School | Charlene Lightfoot |

Roxboro Middle School	Danielle Smith
Wiley Middle School	Deborah McCollum
Cleveland Heights High School	Debora Holland

**PETTY CASH/CHANGE FUND**

It was recommended that the Board hereby authorize the continuance of the Petty Cash and Change Fund moneys to be used for the payment of inexpensive, miscellaneous and emergency expenditures according to Section 3313.31, Ohio Revised Code, as follows:

*Petty Cash:*

<b>001 - General Fund</b>		
Finance Office		
Sondra Clarke, Petty Cashier		\$500.00
<b>001 - General Fund</b>		
High School		
Debora Holland, Petty Cashier		\$200.00
<b>013 - Early Childhood Program</b>		
Beth Holbein, Petty Cashier		<u>\$800.00</u>

<b>TOTAL PETTY CASH</b>	<b>\$1,500.00</b>
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*Change Fund:*

**006 - Lunchroom Fund**  
Lunchrooms at the High School, Middle Schools, and Elementary Schools. Change fund liquidated by June 30<sup>th</sup> every year and reactivated September each year.

Todd Strauss, Petty Cashier	
High School	\$669.00
Monticello Middle School	\$175.00
Roxboro Middle School	\$175.00
Wiley Middle School	\$175.00
Boulevard Elementary	\$ 25.00
Canterbury Elementary	\$ 25.00
Fairfax Elementary	\$ 25.00
Gearity Elementary	\$ 25.00
Noble Elementary	\$ 25.00
Oxford Elementary	\$ 25.00
Roxboro Elementary	<u>\$ 25.00</u>

<b>Total Lunchroom Fund</b>	<b>\$1,369.00</b>
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**300 - Athletics and Miscellaneous Funds**

High School change fund liquidated by June 30<sup>th</sup> every year and reactivated September each year.

Kristin Hughes, Petty Cashier \$630.00

**Total Athletics and  
Miscellaneous Funds \$630.00**

**TOTAL CHANGE FUND \$1,999.00**

**AUTHORIZATION FOR THE CHIEF FINANCIAL OFFICER OF THE BOARD, TO HAVE SIGNED BY AN ATTORNEY, COMPLAINTS AS TO THE ASSESSMENT OF REAL PROPERTY IN THE DISTRICT**

**WHEREAS**, it is necessary to the efficient operation of the Cleveland Heights-University Heights City School District (“District”) that the Board of Education of the District (“Board”) file complaints as to the assessment of real property located in the District when it appears that the fair market value of real property located in the District is greater than that indicated by its current taxable value;

**NOW, THEREFORE, BE IT RESOLVED** by the Board that the Chief Financial Officer of the Board, is specifically authorized by the Board, to have signed by an attorney on behalf of the Board all pleadings, complaints, or other papers pertinent to any proceedings involving the valuation of real property located in the District.

**FIDELITY BONDS**

It was recommended that the Board approve the purchase of faithful performance bonds for the Chief Financial Officer in the amount of \$100,000, for the Business Manager in the amount of \$50,000, for the Superintendent in the amount of \$100,000, and a blanket bond for all other employees with a limit of \$50,000 per individual, and instruct the Chief Financial Officer to file copies with the County Auditor and President of the Board.

**OSBA MEMBERSHIPS**

It was recommended that the Board approve the District’s annual membership in Ohio School Boards Association and in Ohio School Boards Association Legal Assistance Fund for the calendar year 2014. The Legal Assistance Fund (LAF) is a trust fund established to benefit Ohio school districts.

## **ETPI MEMBERSHIP**

It was recommended that the Board approve membership in the Education Tax Policy Institute (ETPI) for calendar year 2014. ETPI provides research, analysis and expertise on school funding, education policy, tax policy issues and other factors that affect schools.

### **No. 14-01-004**

It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Organizational Meeting items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of January 7, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on January 7, 2014, immediately following the Organizational Meeting.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Nylajeon McDaniel, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – October 1, 2013
- Special Meeting – October 15, 2013

**No. 14-01-005** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

## **PUBLIC ADDRESS**

### Statements from the Audience

#### Name

#### Topic

Nick Wilkinson  
Laura Marks

New Online Newspaper/Records Request  
Vacant Properties/Sustainability Director

## **FINANCE**

### **Resolution Authorizing Issuance of Bonds**

It was recommended that the Board of Education approve the Resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$134,800,000 for the purpose of constructing, renovating, remodeling, enlarging, furnishing, equipping and otherwise improving school district buildings and facilities and acquiring, improving and equipping sites for such buildings and facilities (see official minutes).

#### **No. 14-01-006**

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Issuance of Bonds be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

### **Resolution Authorizing Lease-Purchase Certificates of Participation (COPs) to Finance a Portion of Phase 1 of the District's Master Facilities Plan**

It was recommended that the Board of Education approve the Resolution approving and authorizing a ground lease and lease-purchase agreement and related documents providing for the construction, furnishing and equipping, and the lease and eventual acquisition, of improvements to the school district's buildings and building sites, including improvements to the school district's high school building and building site and other improvements for school district purposes, and authorizing and approving other related matters (see official minutes).

#### **No. 14-01-007**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Lease-Purchase COPs be approved.



Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

Ms. Kathy Petrey, District Legal Counsel from Squire Sanders, provided an overview of the resolutions for bond issuance and the certificates of participation. Mr. Al Bauccho, Stifel Nicolaus, discussed the financing plan for the bond issue.

**Approval of Tax Budget for Fiscal Year 2015**

It was recommended that the Board of Education approve the County Alternative Tax Budget for the period of fiscal year July 1, 2014 through June 30, 2015 (see official minutes).

**Appropriations**

**Federal Consolidated Application**

<b>Fund</b>	<b>Cost Center</b>	<b>Fund</b>	<b>Amount</b>
019	9033	Whole Foods Grant for Gearity Elementary	\$2,000.00
019	9403	Global Competency Grant from the ESC	2,000.00
019	9040	Walmart Foundation	1,000.00
		<b>TOTAL</b>	<b>\$5,000.00</b>

**No. 14-01-008**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

**SUPERINTENDENT’S REPORT**

**Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Wiley Middle School Robotics Team field trip to Monroe, MI, scheduled for February 7-8, 2014

**No. 14-01-009**

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Peppler

Nays: None

- Wiley Middle School 8<sup>th</sup> Grade Social Studies field trip to Washington, DC and Gettysburg, PA, scheduled for May 7-9, 2014

**No. 14-01--010**

It was moved by Ms. Peppler, seconded by Mr. Zucker, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Peppler,  
Mr. Register, Mr. Silverman

Nays: None

**PERSONNEL**

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u> Jones, Justin	ALE Teacher-Roxboro MS	12/20/2013

**Classified Staff**

Johnson, Jae

CHAMPS Parapro-Noble

1/6/2014

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New            R=Replacement            T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Administrative Staff</u></b>		
Rinehart, Robert Effective 2/1/2014 (*\$89,209 p.r. eff. 2/1/14)	Assistant Treasurer-R Finance Dept.; 260 Days	\$36,370* Step 6
<b><u>Certificated/Licensed Staff</u></b>		
Cook, Amanda Effective 1/6/2014-TBD	Long-Term Substitute-R Noble-Grade 3	\$215.29/Day Step 1 BA
Maluski, Emily Effective 1/6/2014-TBD	Long-Term Substitute-R Canterbury-ELA	\$230.14/Day Step 1 MA
<b><u>Classified Staff</u></b>		
Bergson, Esther Effective: 1/6/2014	Lifeguard-R Cleveland Heights High School	\$12.50/hour
Hackman, Maxwell Effective: 12/16/2013	Lifeguard-R Cleveland Heights High School	\$12.50/hour
Lightfoot, Mario Effective: 1/6/2014 Assignment: Fairfax Elementary School	After School Assoc-R 190 days	\$11.21/hour Step 1

Preston, Kia Conf. Admin. Asst.-R \$22,093\*  
Effective 1/8/2014 Human Resources; 260 Days Step 5  
90 Day Probation Ends 5/13/2014 (\*\$46,323 p.r. eff. 1/8/14)

**Correction of Supplementals 2013-14**

Walton, Cheryl TAP Team-Boulevard \$ 987  
(Replaces Tina Reynolds)

**Cancellation of Supplemental 2013-14**

Reynolds, Tina TAP Team-Boulevard  
Wolf, Hallie Intramurals-Canterbury

**No. 14-01-011**

It was moved by Mr. Silverman, seconded by Ms. Pepler,  
that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

**Resolution to Terminate Employee**

(In hands of Board Members)

**No. 14-01-012**

It was moved by Ms. Pepler, seconded by Mr. Zucker,  
that the above Personnel item (Termination) be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**BUSINESS SERVICES**

**Resolution Authorizing the Construction Manager-At-Risk Agreement Between the Board of Education and Gilbane/Ozanne In Connection with the School District's Partial Demolition, Renovation and Addition at Cleveland Heights High School**

It was recommended that the Board of Education approve the resolution authorizing the Construction Manager-At-Risk Agreement between the Board of Education and Gilbane/Ozanne in connection with the school district's partial demolition, renovation and addition at Cleveland Heights High School (see official minutes).

**No. 14-01-013** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

Director of Business Services Stephen Shergalis invited Matt Sagone, senior attorney with Squire Sanders, to speak to the Board. Mr. Sagone helped to negotiate the construction agreements presented and gave an overview to the Board.

Mr. Shergalis provided a brief synopsis of the facilities plan process to date.

**Resolution Authorizing the Professional Design Services (Architect) Agreement Between the Board of Education and Balog, Steines, Hendricks and Manchester, Architects Inc. in Connection with the School District's Partial Demolition, Renovation and Addition at Cleveland Heights High School**

It was recommended that the Board of Education approve the resolution authorizing the Professional Design Services (Architect) Agreement between the Board of Education and Balog, Steines, Hendricks and Manchester, Architects Inc. in connection with the school district's partial demolition, renovation and addition at Cleveland Heights High School (see official minutes).

**No. 14-01-014** It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**Recommendation to Approve Quarterly Contracts (October 1, 2013 – December 31, 2013)**

It was recommended that the Board of Education approve the quarterly contracts for the period of October 1, 2013 through December 31, 2013 (see official minutes).

**No. 14-01-015** It was moved by Mr. Register, seconded by Ms. Pepler, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

**Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donation:

- \$117.00 to Fairfax Elementary School from Mountain Color’s “MyCards” program
- \$3,000.00 to Gearity Professional Development School by anonymous

**No. 14-01-016** It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register  
Mr. Silverman, Mr. Zucker

Nays: None

**Discussion and Approval of Middle School Boundaries – 2014-2015 School Year**

Stephen Shergalis, Director of Business Services, invited Scott Leopold, senior consultant with DeJong Richter, to speak to the Board regarding the results of the middle school boundary process. Mr. Leopold has assisted the District in evaluating building capacity, establishing boundaries during the community engagement process, and has prepared a report listing various options for the redistribution of middle school students resulting from the decision to close Wiley Middle School.

It was recommended that the Board of Education approve a resolution to suspend Wiley Middle School beginning with the 2014-2015 school year due to excess facilities capacity and assign the pupils served by Wiley based on **Option 1** as proposed by DeJong Richter on January 7, 2014.

**No. 14-01-017**

It was moved by Mr. Register, seconded by Ms. Pepler, that the above Middle School Redistribution Option 1 be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Zucker

Nays: Mr. Silverman

**BOARD PRESIDENT’S REPORT**

Board President Ron Register reviewed the list of Board committee assignments for 2014 and noted changes and additions (see official minutes).

Board President Ron Register explained the process for identifying the ten members of the Facilities Accountability Committee. Thirty-nine community members applied, and the following candidates were selected: **Alexis Abramson**

**Fiona Connor-Kuntz, Ph.D.**

**Jim Cull**

**John Janssen**

**Dr. John Lentz**

**Mario Mastrandrea**

**Alanna Nicholas**

**Ryan Pierce**

**Seku Shabazz**

**Chanelle Truitt**

**UPCOMING MEETINGS**

Monday, January 13, 2014 – Special Board Meeting

Tuesday, January 14, 2014 – Special Board Meeting

Tuesday, January 21, 2014 – Special Board Meeting/Annual State of the School Address

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 14-01-018**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 9:30 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer