

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of November 3, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on November 3, 2014, at 7:00 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Andrea Celico, Assistant Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

Mr. Register, Board President, called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – September 30, 2014
- Regular Meeting – October 7, 2014
- Special Meeting – October 21, 2014
- Special Meeting – October 28, 2014

**No. 14-11-184** It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

Board President Register announced that Superintendent Talisa Dixon is absent from this Board meeting due to her attendance at the MSAN conference in Chicago, IL, and Director of Business Services Stephen Shergalis is absent due to illness.

## **AWARDS/RECOGNITIONS**

### **Angelique Hale, 9<sup>th</sup> Grader, Congress of Future Medical Leaders in Washington, DC**

Dr. Andrea Celico, Assistant Superintendent, recognized 9<sup>th</sup> Grade CHHS Early College student, **Angelique Hale**, on being nominated to attend the Congress of Future Medical Leaders in Washington, DC, on November 14-16, 2014. **Angelique** was nominated by Dr. Connie Mariano, the Medical Director of the National Academy of Future Physicians and Medical Scientists, to represent Cleveland Heights High School based on her academic achievement, leadership potential and determination to serve humanity in the field of medicine.

### **Scott Gainer, 2014 Crain's Cleveland Business CFO of the Year**

Dr. Andrea Celico, Assistant Superintendent recognized Scott Gainer, Chief Financial Officer of the CH-UH School District, on being named Crain's Cleveland Business 2014 CFO of the Year. Mr. Gainer received the top award for the government category at Crain's award ceremony on October 23<sup>rd</sup> held at the Cleveland Convention Center. Dr. Celico commented that Scott's focus on operational efficiency and effectiveness has saved the District millions of dollars over the years. Mr. Gainer is a true asset to our team and to the community, and his sound fiscal stewardship has earned him many distinctions.

Dr. Andrea Celico, Assistant Superintendent, recognized Canterbury Elementary School on being named a High Progress School of Honor by the Ohio Department of Education. This designation is based on Canterbury's 2013-2014 Ohio School Report Card score in math and reading. Only 27 school districts in the stated earned this distinction.

## **PUBLIC ADDRESS**

### **Statements from the Audience**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Penny Neisen	Canterbury PTA Updates and Thank You's
Tina Brock	CHHS VMD – Barbershoppers
Joyce Roper	Vocal Music Department Funding
Dallas Schubert	Heights Coalition or Public Education
Allen Wilkinson	HVAC Central Plant Options
Sharon Shumaker	HVAC
Gia Adeen	Vocal Music

Jim Miller	Geothermal HVAC/Future Generation of Students
Kate MacLeod	Energy Efficiency
Gary Querean	HVAC/Sustainability Director
Glenn E. Billington	HVAC/Carbon Tax
Laura Marks	Geothermal/FAC
Penny Allen	HVAC
Ali Abramson	CHHS
Ken Sakail	Sustainability
Kenji Sakail	Sustainability
Joan Spoerl	Sustainability
Patti Carlyle	UH Planning Commission/Wiley
Laura Marotta	Vocal Music Department
Ronald Tennissen	Vocal Music Department
Lisa Rainsong	HVAC
Susan Miller	Sustainability/Money
Jim Miller	Geothermal HVAC/Future Generation of Students
Gay Quereau	HVAC/Sustainability Director
Glenn E. Billington	HVAC/Carbon Tax
Laura Marks	Geothermal/FAC
Penny Allen	HVAC
Ali Abramson	High School
Malia Lewis	Geothermal/HVAC
Ben Nichols	HVAC

CFO Scott Gainer addressed some of the budgetary concerns raised about the Vocal Music and Instrumental Music Departments because there appears to be some misinformation that has gone out to parents. He stated that the administration has been and continues to be very supportive of the Arts in the District. Although there have been some budget reductions overall across the board affecting all programming, none have been done that were devastating to any program in particular. The concern seems to be about the vocal music production and tour and how it is funded. If one takes a look at the budget for vocal, instrumental, and visual arts, it would be difficult to dispute that the district is supportive. A comparative survey among other districts reveals that we spend more on our production than Orange, Euclid, Beachwood, and Shaker combined. The spring tour that the students usually take is expected to go forward, and as with other field trips, funds should be raised to offset the cost through fundraising so the trip is affordable to parents. Mr. Gainer stated that the Board and the administration feel that Mr. McGaughey and the Arts are greatly appreciated in this District and want to see their great work with our students continue. Mr. Gainer commented that we are doing everything possible to remain fiscally responsible and accountable to audit and federal requirements.

Board Vice President Nancy Pepler echoed Mr. Gainer's support and also mentioned that there were no additional cuts to the Arts other than the District-wide budget reductions that occurred in May 2014.

## **SUPERINTENDENT'S REPORT**

### **Interagency Agreement between Cuyahoga County and CH-UH CSD as it Pertains to the Students of Promise Closing the Achievement Gap Initiative**

It was recommended that the Board of Education approve the Interagency Agreement between the County of Cuyahoga and Cleveland Heights-University Heights City School District, as it pertains to the Students of Promise Closing the Achievement Gap initiative (see official minutes).

**No. 14-11-185** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Interagency Agreement be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

### **Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Cleveland Heights High School Symphony, Symphonic Winds & Jazz Ensemble field trip to Toronto, Canada, scheduled for February 28 – March 2, 2015
- CH-UH Grades 6-12 French Students field trip to Montreal and Quebec, Canada, scheduled for May 9-12, 2015
- Monticello Middle School 8<sup>th</sup> Grade Students field trip to Washington, DC, scheduled for May 20-22, 2015

**No. 14-11-186** It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

**PERSONNEL**

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Forkapa, Anne	CONNECT Program Teacher	10/24/2014
Wise, Mary	Guidance Counselor	11/25/2014
<b><u>Classified Staff</u></b>		
Carder, Michelle	Lunch Bus Monitor	10/10/2014
Holmes, Shelisa	Lunch Non-Para	10/10/2014
Stevens, Virginia	Special Education Aide	10/24/2014

**Approval of Termination**

<b><u>Name:</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Springer, Kimberly	CONNECT Para	Unsuccessful Probation
Fleming, Ronda	Lunch Non-Para	Unsuccessful Probation

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Scott, Rachel	Long Term Substitute	\$231/Day
Effective 10/13/14	Teacher-Marketing-R	Step 1 MA
Assignment: Heights High School		

Watkins, Elizabeth	Long-Term Substitute	\$255/Day
Effective 10/27/14	Teacher-English-R	Step 1MA+40
Assignment: Heights High-Legacy School		

**Classified Staff**

Bantum, Vanessa	Lunch Non-Para	\$12.20/Hour
Effective 11/5/2014	2.25 Hours/Day	Step 1
Assignment: Oxford Elementary School		
45 Day Probation Ends 1/28/2015		

Fletcher, Verona	Lunch Non-Para	\$12.20/Hour
Effective 10/15/2014	2.25 Hours/Day	Step 1
Assignment: Gearity Elementary School		
90 Day Probation Ends 3/16/2015		

Jefferson, Marie	Lunch Non-Para	\$12.20/Hour
Effective 11/5/2014	2.25 Hours/Day	Step 1
Assignment: Oxford Elementary School		
90 Day Probation Ends 4/14/2014		

Johnson, Deborah A.	Sub Driver	\$15.00/Hour
Effective 10/22/2014	4.0 Hours/Day	
Assignment: Board of Education		

Matthews, Gloria	Sub Driver	\$15.00/Hour
Effective 9/2/2014		
Assignment: Board of Education		

Moore-Minniefield, Dianne	Lunch Non-Para	\$12.20/Hour
Effective 10/15/2014	2.25 Hours/Day	Step 1
Assignment: Canterbury Elementary School		
90 Day Probation Ends 3/16/2015		

Numan, Brei	Lunch Non-Para	\$12.20/Hour
Effective 10/15/2014	2.25 Hours/Day	Step 1
Assignment: Gearity Elementary School		
90 Day Probation Ends 3/16/2015		

Peraza, Sharlene	AVID Tutor	\$15.00/Hour
Effective 11/5/2014	16.0 Hours/Week	
Assignment: CHHS		

Pugsley, Martha	Night School Secretary	\$25.53/Hour
Effective 10/13/2014	6.0 Hours/Week	
Assignment: CHHS		

**Supplemental Assignments – Advisors 2014-15**

**District**

Bowman, Karly	Musical Performance	\$ 668
Costanzo, Sabastiana	Musical Performance	668
Frameli, Julia	Musical Performance	668
Grant, Robin	Musical Performance	668
Gray, Tamar	Musical Performance	668
Hall, Jenna	Musical Performance	668
Schlafer, Sarah	Musical Performance	668

*(Note: This Reaching Heights/Severance Hall production takes place every 4 years)*

Bukovac, Joyce	Master Teacher Committee	1,336*
Lambright, Bridget	Master Teacher Committee	1,336*
Radke, Lia	Master Teacher Committee	1,336*
Sa'ad, Karlene	Master Teacher Committee	1,336*
Glass, Jeff	Newspaper Advisor-HS	3,340*

*\*correction from 10/7 agenda*

Cocchetto, Ashley	Intramurals-Boys-RoxMid	2,672
Gerber, Caitlyn	Intramurals-Girls-RoxMid	2,672
Durrah, Sharae	Cheerleader-Monty	1,336
Harris, Yolanda	Team Member-ELA-Monty	1,002
McDonald, Elizabeth	Project Support-HHS	1,336
Walton, Cheryl	Team Member-Specials-Blvd	1,002
Zarecki, Katie*	Elementary Choreographer	1,002

**Cancellation of Supplemental Assignment 2014-15**

Andres, Jeannise	Power of the Pen-Monty	167
<i>(pro-rated for 48 days through 10/24/14)</i>		
Boris, John	Project Support-HS	1,336
Kramer, William	Co-Newspaper Advisor-HS	1,670
Hall, Jenna	Co-Student Council-Noble	668
Khalfoun, Judi	Co-Peer Mediation-Cant	334
Valentino, Jessica	Co-Student Council-Noble	668
Wallace, Yvonne	Crossing Guard-Noble	285
<i>(pro-rated for 41 days through 10/16/14)</i>		
Finley, Khaz	Co-Intramurals-Noble	668

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Forkapa, Anne	1 BA+10	1 BA+20, p.r.
Effective 9/15/14-10/24/14	(correction in salary placement)	

Maric, Katherine Effective 8/21/14	\$60,202 (6 MA+10) (correction in salary placement)	\$61,121 (6 MA+20)
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Wachhaus, Kelly Effective 8/21/14	\$73,395 (14 BA+20) (correction in salary placement)	\$72,476 (14 BA+10)
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**Classified Staff**

Morris, Carla Effective 11/12/14 Assignment:	\$42,861 (Step 5) Admin. Assistant Business Services	\$47,147 (Step 5) Conf. Admin. Asst.-R Human Resources
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Tucker, Franceska Effective 10/14/2014	SHINE Parapro CHHS	CONNECT Parapro Roxboro Middle
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**Approval of Extended Time**

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time: worked Summer 2014:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<b><u>Certificated/Licensed Staff:</u></b>			
Thomas, Fred	Math Program Transition <i>(worked during Summer 2014)</i>	2	60% per diem
Heldman, Tamara	Gifted Teacher coverage <i>(*as needed during the 2014-15 school year)</i>	TBD*	per diem

**Addendum – Personnel**

November 3, 2014

**Approval of Resignation**

<u>Name</u>	<u>Position</u>	<u>Date</u>
<b><u>Certificated/Licensed Staff</u></b>		
Riley, Deborah	Math/Science Teacher	11/14/2014

**Approval of Appointments**

**Supplemental Assignments – Advisors 2014-15**

Gray, Tamar	Elementary Choreographer	\$ 1,002
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**Cancellation of Supplemental Assignment 2014-15**

Zarecki, Katie	Elementary Choreographer	\$ 1,002
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**No. 14-11-187**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Personnel Items + Addendum be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**BUSINESS SERVICES**

**Recommendation to Approve the Lease Renewal Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Urban Oaks School**

It was recommended that the Board of Education approve the Lease Renewal Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Urban Oaks School (see official minutes).

**No. 14-11-188**

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

**Resolution Authorizing the Execution of a Non-Binding Proposal for the Lease of Certain Portions of the Coventry Elementary School to Connections, Wingspan Care Group, and Sherri Skedel for use as Student and Family Counseling Space**

It was recommended that the Board of Education approve the resolution authorizing the execution of a non-binding proposal for the lease of certain portions of the Coventry Elementary School to Connections, Wingspan Care Group, and Sherri Skedel for use as student and family counseling space (see official minutes).

**No. 14-11-189**

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

**Recommendation to Approve the October 23, 2014 Bid and Award a Contract for the Noble Elementary School Playground Improvement Project**

It was recommended that the Board of Education approve the October 23, 2014 bid for the Noble Elementary School Playground Improvement Project (#15C-037-001) and award a contract (see official minutes).

**No. 14-11-190**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**Recommendation to Approve Payment in Lieu for 2014-2015 School Year**

It was recommended that the Board of Education approve the list of students available for school transportation based on the Board Transportation Policy #3545 and place these students on Type IV payment to parent, in lieu of transportation, due to the fact that transportation has been deemed impractical in accordance with Section 3327.01 of the Ohio Revised Code (see official minutes).

**No. 14-11-191**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

## **Acceptance of Donations**

It was recommended that the Board of Education accept the following donations:

- \$131.00 to Canterbury Elementary School from Heinen's Inc.
- \$17,818.45 to Noble Elementary School from Noble PTA
- \$125.00 to Oxford Elementary School from Bethlehem Lutheran Church of Cleveland
- \$21.55 to Roxboro Middle School from Roxboro Middle PTA

### **No. 14-11-192**

It was moved by Ms. Pepler, seconded by Mr. Silverman, that the above Business Services items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

## **FACILITIES PRESENTATION**

### **Center Plant HVAC System**

#### **Site Parking Options**

Steve Zannoni, Director – PMC, Gary Balog and the Architect and Construction Management Team presented information to the Board regarding additional options/costs on the HVAC system (Geothermal, Boiler/Chiller, Hybrid) and various automobile parking schemes for CHHS. The cost of constructing additional parking ranges from \$433,132 to \$794,407 depending on the amount of additional parking required and if it is located on-site or on the surrounding streets. Currently there are 228 parking spaces at the high school. Three options for parking were presented. Consideration is being given to partnering with the city to use its parking garage.

Board members discussed the presentation.

## **FINANCE**

### **Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending September 30, 2014 (see official minutes).

**Resolution to Transfer Funds and Close Zero Balance Funds**

It was recommended that the Board of Education authorize the Treasurer to make the following funds transfers:

<b><u>From</u></b>	<b><u>Amount</u></b>	<b><u>To</u></b>
300-9280 Canoe Club	346.91	200-9164 Science Olympiad
300-9160 Grad/Real Dual	121.50	018-9551 Career Prep
300-9376 Heights - FCCLA	7,369.03	018-9551 Career Prep
300-9150 Political Awareness	879.61	200-9584 Model U.N.
300-9360 Key Club	679.17	300-9365 Project Support

**No. 14-11-193** It was moved by Mr. Coble, seconded by Mr. Zucker, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler, Mr. Register, Mr. Silverman

Nays: None

**BOARD COMMITTEE REPORTS**

*Reaching Heights*

Board member Kal Zucker reported that Reaching Heights has created a program called Adopt-A-School where each board member adopts one school in an effort to connect the community with the schools.

Tuesday, February 24, 2015 at 7:30 p.m. there will be a Reaching Musical Heights program. Geoffrey Golden, winner of Sunday’s Best, will be singing with the gospel choir at this event.

*Alumni Foundation*

Board member Eric Silverman announced that the Annual Cocktail Party will be held November 13, 2014 at the Wine Spot.

Heightsgear.com will hold a sale on November 15, 2014.

*Facilities Accountability Committee*

Board member Eric Silverman reported that the committee met and one of the main topics of discussion was the community pool.

## **UPCOMING MEETINGS**

Tuesday, November 18, 2014 – Special Board Meeting

Tuesday, December 2, 2014 – Special Board Meeting

Tuesday, December 16, 2014 – Regular Board Meeting

## **MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

### **No. 14-11-194**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 10:20 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer