

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of September 2, 2014

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on September 2, 2014, at 7:00 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Mr. Eric Silverman, Board Member
Mr. Kal Zucker, Board Member

Also Present: Dr. Talisa Dixon, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

Mr. Register, Board President, called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – August 5, 2014
- Special Meeting – August 11, 2014
- Special Meeting – August 19, 2014

No. 14-09-152 It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,
Mr. Silverman, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

Board President Ron Register congratulated CHHS 2012 graduate Geoffrey Golden on winning the BET Sunday Best Gospel Singing competition on Sunday, August 31, 2014.

Master Teachers

Dr. Talisa Dixon, Superintendent, and Paul Lombardo, Director of Human Resources, recognized Master Teachers Jennifer Thomas (Roxboro Elementary School), Christine Smrdel and Tiffany Jordan-Shaw (Roxboro Middle School).

The master teacher designation means that a teacher demonstrates excellence inside and outside of the classroom through consistent leadership and focused collaboration to maximize student learning.

National School Public Relations Association Award

Dr. Talisa Dixon, Superintendent, recognized Angee Shaker, Director of Communications and Community Engagement, and the Communications Team, Camilla Ziss, Cynthia Barnes-Booker, and Joy Henderson, on receiving three awards from the National School Public Relations Association (NSPRA) for excellence in communications. The awards are:

- the Highest “Award of Excellence” for website
- “Award of Merit” for “Update” print newsletter and
- “Honorable Mention” for the District’s weekly electronic newsletter

Dr. Dixon congratulated the team for all their work in maintaining the various communication channels and for leading the way for many other school districts.

PUBLIC ADDRESS

Board member Kal Zucker stated that the opportunity for the audience to make statements during the public address should never be used to make disparaging comments about administrators. Such remarks are disturbing, unwarranted and unwelcomed in the boardroom, Mr. Zucker said. He asked that anyone making public comments refrain from using the podium for such purposes. He made it clear that he feels our administrators have done a tremendous job on a very difficult facilities project. He commended the administrators for their intelligence and for many of the personal sacrifices made to give time to this project. Mr. Zucker’s statement represented the opinion of the entire Board.

Statements from Audience

<u>Name</u>	<u>Topic</u>
Penny Neisen	Canterbury PTA/Thank You/Invite
Joan Spoerl	Follow-up to Questions/Thanks

Board President Ron Register invited Students of Promise USA Program Director Bob Ivory to introduce himself to the audience. Mr. Ivory will be joining the District to conduct a model program for targeted youth that is designed to close the achievement gap. The District received a grant from the county commissioner of \$170,000, which will fund this program.

SUPERINTENDENT'S REPORT

Approval of the Cleveland Heights High School Summer School Senior Graduates of 2014

It was recommended that the Board of Education approve the Cleveland Heights High School summer school senior graduates of 2014 (see official minutes).

No. 14-09-153

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the CHHS Summer School 2014 Graduates be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,
Mr. Zucker, Mr. Coble

Nays: None

Approval of Field Trips

It was recommended that the Board of Education approve the following field trips:

- Cleveland Heights High School MSAN Student Annual Conference Field Trip to Ypsilanti, MI, scheduled for October 14-18, 2014
- Roxboro Middle School 8th Grade Field Trip to Williamsburg, VA/Washington, DC, scheduled for November 12-14, 2014

No. 14-09-154

It was moved by Ms. Pepler, seconded by Mr. Silverman, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,
Mr. Coble, Ms. Pepler

Nays: None

Website Update – Angee Shaker

The District will be launching a new website on Monday, September 8, 2014. Angee Shaker, Director of Communications and Community Engagement, provided the Board with a glimpse of the new website. Ms. Shaker commented, “Our current website has served our District really well for over four years and has won two national awards. Design does matter, but the real draw is the stories and photos we share about our dynamic students and dedicated staff.” The new website is expected to be faster, easier to navigate, and more functional for the user.

CTE Program Update – Dr. Andrea Celico

Assistant Superintendent Dr. Andrea Celico provided an updated on the Career Technical Education (CTE) program. She provided the current program offerings and three-year enrollment trends. The CTE working group has been meeting in order to analyze its programs with those of other districts and to review the costs associated with the various programs. CFO Scott Gainer will be developing a comprehensive analysis of the funding associated with the CTE program. Marketing/advertising of the programs and courses was identified as a high priority. It was recommended that a marketing plan be created to include brochures and public service announcements, as well as having a designated area on the website. Programs will be promoted beginning at the middle school level. A student survey will be conducted to determine their interests.

Early College Program Presentation

Principal Alisa McKinnie, staff member Bridget Lambright, students Landry Snead and Jonathan Hicks, and John Carroll University Associate Dean Dr. Mark Storz, gave a presentation to the Board about the Early College Program. The Early College Program partners with John Carroll University to provide students with rich college readiness. This is the program’s third year. Students shared their experiences on campus at John Carroll and as REAL early college students, and Ms. Lambright discussed the program’s academic opportunities. Dr. Storz, the students’ academic advisor, commented on how excited John Carroll University is to be a part of this partnership and to be working with such motivated and engaged students.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u> Pugh, Hazel	Bus Driver	7/1/2013

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u>		
Lusane-Carter, Tina	Bus Driver	8/20/2014
Musarra, Frank	Special Ed Aid-MH	8/15/2014
Thomas, Tina	Special Ed Aid-MH	8/21/2014

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Carbone, Anthony	Long-Term Sub-I.S.-R	\$42,029
Effective 8/22/14	191 Days	Step 1 BA, p.r.
Assignment: Heights High-Legacy School		
Cuervo, Juana	Spanish Teacher-R	\$59,575
Effective 8/25/14	190 Days	Step 6 MA+10,pr
Assignment: Heights High-Renaissance School		
Farson, Angela	Fifth Grade-R	\$58,741
Effective 8/21/14	192 Days	Step 6 MA
Assignment: Oxford Elementary School		
Minnillo, Kristy	Second Grade-R	\$42,250
Effective 8/22/14	192 Days	Step 1 BA+10
Assignment: Canterbury Elementary School		

Moffat, Patrick	Math Teacher-R	\$50,934
Effective 8/21/14	192 Days	Step 5 MA
Assignment: Heights High-Renaissance School		
Vitaoe, Christina	SHINE After-School	\$18,386
Effective 8/21/14	Teacher-R; .4 FTE	Step 1 MA+10,
Assignment: Heights High-Mosaic		
Zenisek, Hong	Chinese Teacher-N	\$58,741
Effective 8/21/14	192 Days	Step 6 MA
Assignment: Monticello Middle School		

Classified Staff

Bonner, Barbara	Assistant Cook	\$14.25/Hour
Effective 8/22/2014	195 Days/Year	Step 10
Assignment: Fairfax Elementary School		

Ferguson, Yvette	Lunch Non-Para	\$12.20/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Boulevard Elementary School		
90 Day Probation Ends: 2/2/2015		

Fleming, Ronda	Lunch Non-Para	\$12.20/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Canterbury Elementary School		
90 Day Probation Ends: 2/2/2015		

Grooms, Sandra	Educational Aide	\$13.75/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Roxboro Middle School		
90 Day Probation Ends: 2/2/2015		

Higbee, Linda	Lunch Non-Para	\$12.20/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Roxboro Middle School		
90 Day Probation Ends: 2/2/2015		

Holmes, Paris	Lunch Non-Para	\$12.20/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Roxboro Elementary School		

Holmes, Shelisa	Lunch Non-Para	\$12.20/Hour
Effective 9/3/2014	195 Days/Year	Step 1
Assignment: Noble Elementary School		

Huettel, Nicholas Effective 8/21/2014 Assignment: Oxford Elementary	ALC Ancillary-N 192 Days/Year	\$27,095 Step 2 DEG
Jetter, Dana Effective 8/21/2014 Assignment: Fairfax Elementary School	ALC Ancillary-N 192 Days/Year	\$27,095 Step 2 DEG
Mays, Brandy Effective 8/22/2014 Assignment: Noble Elementary School	Special Ed Aide 195 Days/Year	\$13.75 Step 1 NDEG
Meier, Cornelia Effective 8/21/82014 Assignment: CHHS	ALC Ancillary-N 192 Days/Year	\$27,095 Step 2 DEG
Morgan, Crystal Effective 9/3/2014 Assignment: Roxboro Elementary School	Lunch Non-Para 195 Days/Year	\$12.20/HR Step 1
Pinto, John Effective 8/21/2014 Assignment: Canterbury/Roxboro Elementary School	ALC Ancillary-N 192 Days/Year	\$27,095 Step 2 DEG
Shaw, Sabrina Effective 9/3/2014 Assignment: Roxboro Elementary School 90 Day Probation Ends: 2/2/2015	Lunch Non-Para 195 Days/Year	\$12.20/Hour Step 1
Streeter, Sabrina Effective 9/3/2014 Assignment: Oxford Elementary School	Special Ed Aide 195 Days/Year	\$13.75/Hr Step 1 NDEG

Supplemental Assignments – Advisors 2014-15

District

Gee, George	LPDC Member	\$ 2,338
Gray, Tamar	LPDC Member	2,338
Larkins-Forte	LPDC Member	2,338
Reynolds, Tina	LPDC Member	2,338

Canterbury

Prince-Mahoney, Angela	ELA Lead	5,078
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Oxford

Pollutro, Marisa	Team Member-ELA	1,002
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Heights High

Stewart, Desi	Faculty Manager	7,848
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Supplemental Assignments – Coaches 2014-15

Heights High

Leimsieder, Saree	Soccer Head Girls Coach	5,010
LeBlang, Danielle*	Soccer Asst. Girls Coach	3,340
Harmon, Colleen*	Soccer Asst. Girls Coach	3,340
Dillon, Melissa*	Tennis Asst. Girls Coach	2,672
Nigro, Jonathan*	Volleyball Asst. Coach	3,340
Johnson, Denise*	Volleyball Asst. Coach	3,340

Monticello

Ingram, Alex	Football Head Coach Gr.8	3,340
Jordan, Rob*	Football Head Coach Gr.7	3,340

Roxboro Middle

Smith, Reggie*	Football Head Coach Gr.8	3,340
Wilson, Jason*	Football Head Coach Gr.7	3,340
Banks, John*	Football Asst. Coach	2,338
Whitten, Branden*	Football Asst. Coach	2,338

Cancellation of Supplemental Assignments 2014-15

Eyre, Paul	Soccer Head Coach-HH	5,010
Glasier, Kristi	TAP Member-Fairfax	1,002
Leimsieder, Saree	Soccer Asst. Coach-HH	3,340
Nelson, Greg	Team Member-I.S.-Oxford	1,002

**Classified Staff not employed by CHUH*

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Certificated/Licensed Staff</u>		
Delagrange, Amanda	\$45,966	\$44,838
Effective 8/21/14	Step 4 BA+10	Step 4 BA
<i>(Correction in salary placement)</i>		
<u>Classified Staff</u>		
Baron, Lynn	Assistant Cook	Assistant Cook
Effective 8/22/2014	3.0 Hours/Day	5.0 Hours/Day
Assignment:	Fairfax Elementary	Roxboro Elementary
Ingram, Alex	ALC Ancillary	ALC Ancillary
Effective 8/21/2014	\$25,884 Step 1	\$27,095 Step 2
Assignment:	Monticello Middle School	
Finley, Khaz	Connect Para	ALC Ancillary-N
Effective 8/21/2014	\$13.75/Hour	\$25,884 Step 1
Assignment:	Noble Elementary School	

Haehn, Caley Champs Aide ALC Ancillary-N
Effective 8/21/2014 \$15.26/Hour \$27,095 Step 2
Assignment: Gearity Elementary School

Sweeney, Clifton Shine Para ALC Ancillary-N
Effective 8/21/2014 \$13.51/Hour \$25,884 Step 1
Assignment: Boulevard Elementary School

Tucker, Jessica Assistant Cook Assistant Cook
Effective 8/22/2014 5.0 Hours/Day 6.0 Hours/Day
Assignment: Roxboro Elementary CHHS

Approval of Leave of Absence

<u>Name:</u>	<u>Reason:</u>
Davis, Robin Effective: 9/24/2014	Medical Leave

Heiser, Robin Effective 8/21/2014-6/7/2015	Other Non-Professional
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No. 14-09-155 It was moved by Mr. Silverman, seconded by Ms. Peppler,
that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,
Ms. Peppler, Mr. Register

Nays: None

BUSINESS SERVICES

Recommendation to Approve School Lunch Prices for the 2014-2015 School Year

It was recommended that the Board of Education approve the District's School Lunch Prices as set by the Food Services Department for the 2014-2015 school year (see official minutes).

Recommendation to Approve the Cooperative Purchasing Agreement from the Ohio Schools Council

It was recommended that the Board of Education approve the Agreement of Participation for the Cooperative Purchasing Program from the Ohio Schools Council for the 204-2015 school year (see official minutes).

Recommendation to Approve the Lake Erie Educational Media Consortium Agreement from the Ohio Schools Council

It was recommended that the Board of Education approve the agreement regarding the Lake Erie Educational Media Consortium from the Ohio Schools Council (see official minutes).

Recommendation to Approve Bus Routes for 2014-2015

It was recommended that the Board of Education approve the school bus routes for the transportation of students during the 2014-2015 school year (see official minutes).

Acceptance of Donations

It was recommended that the Board of Education accept the following donations:

- \$127.21 to Roxboro Middle School from Roxboro Middle School PTA
- \$181.50 to Cleveland Heights High School from Zoup! Community Foundation
- 1997 Dodge Neon to the CHHS Automotive Technology program from Haethem Rasul

No. 14-09-156

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,
Mr. Register, Mr. Silverman

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending July 31, 2014 (see official minutes).

Approval of Delegate and Alternate for the Cleveland Heights-University Heights School District to the Annual Business Meeting of the Ohio School Boards Association

It was recommended that the Board approve the designation of Ron Register, Board President, and Nancy Peppler, Board Vice President, as delegate and alternate, respectively, for the Cleveland Heights-University Heights Board of Education at the Annual Business Meeting of the Ohio School Boards Association (OSBA), November 9-12, 2014, in Columbus, Ohio.

No. 14-09-157

It was moved by Ms. Peppler, seconded by Mr. Silverman, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Register,
Mr. Silverman, Mr. Zucker

Nays: None

BOARD PRESIDENT'S REPORT

Recommendation to Appoint Member to the Facilities Accountability Committee

Board President Ron Register recommended that the Board fill the vacancy on the Facilities Accountability Committee (FAC). The vacancy is due to a teacher and resident of University Heights who was unable to continue working on the committee. Fortunately, Mr. Register said, the committee was able to find a suitable replacement.

It was recommended that the Board of Education approve the appointment of Julie Egge to the Facilities Accountability Committee.

No. 14-09-158

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above FAC Appointment be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,
Mr. Zucker, Mr. Coble

Nays: None

NEW BUSINESS

Discussion of Millikin Proceeds

At a prior meeting, Board member Eric Silverman requested a discussion on the proceeds of the \$650,000 sale of Millikin. He recommended the proceeds be allocated towards a visitor center at the newly renovated CHHS stadium. The visitor center, Mr. Silverman said, would house concessions, restrooms, storage, and a visitor locker room.

Board members discussed their thoughts on earmarking these proceeds for a specific purpose at this time in the facilities process. Since the sale of Millikin is not final, based on contingencies, this discussion will be revisited. The Board asked Steve Shergalis, Director of Business Services, to bring back to the Board a program of requirements on a prospective visitor/welcome center at the CHHS stadium. Mr. Shergalis agreed to expedite the process.

BOARD COMMITTEE REPORTS

Facilities Accountability Committee

Board member Eric Silverman attended the FAC meeting on Thursday, August 21st. Everything is progressing well.

Alumni Foundation

Board member Eric Silverman announced that the sale of Heights gear at convocation day was a huge success. Items will also be on sale at opening day of the new football stadium.

University Heights Technology Committee

Board member Kal Zucker will be attending a committee meeting on Wednesday, September 3, 2014.

Career/Technical Education

Board President Ron Register reported that the members of the other districts in our consortium have been invited to meet and discuss the program.

MSAN

Board President Ron Register stated he will attempt to get more information at the OSBA 2014 Capital Conference regarding the role of the MSAN liaison.

CORRESPONDENCE AND ANNOUNCEMENTS

Superintendent Dr. Talisa Dixon announced that she attended the Heights vs. Akron Buchtel on Saturday, August 30, 2014. The Tigers won 45-21. Go Tigers!

Superintendent Dixon also attended her first playdate at Noble Elementary on Sunday, August 31, 2014. She said it was a great opportunity to meet parents and students. She received great feedback on Noble staff.

Board President Ron Register announced that September 13, 2014 will be the grand opening of the newly constructed CHHS stadium. An entire afternoon of activities has been planned. Details are available on the District website. The ribbon-cutting ceremony begins at 3:00 p.m.

Updates and scores from the Athletics Department are available on the new website as well as through the District's Twitter account @CHHSathletics.

UPCOMING MEETINGS

Tuesday, September 16, 2014 – Special Board Meeting

Thursday, September 18, 2014 – Facilities Accountability Committee Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 14-09-159

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 9:28 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer