

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Special Meeting of March 19, 2013**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Special meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on March 19, 2013, at 5:30 p.m.

Mr. Ron Register, President, called the meeting to order at 5:45 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Ms. Karen Jones, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Mr. Jeffery Talbert, Assistant Superintendent  
Mr. Stephen Shergalis, Director of Administrative Services  
Ms. Angee Shaker, Director of Communications

**MOVE TO EXECUTIVE SESSION**

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(4) to prepare for negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment, pursuant to Ohio Revised Code Section 121.22(G)(6) for the purpose of discussing details relative to the security arrangements and emergency protocols for the school district, which, if otherwise disclosed, could jeopardize the security of the school district or board, and pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

**No. 13-03-035** It was moved by Mr. Zucker, seconded by Ms. Jones, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 5:46 p.m.

The Executive Session ended at 10:53 p.m. The Board reconvened in public session at 10:54 p.m. with all members present.

## **PERSONNEL**

### **Approval of Retirement**

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Reiss-Churchill, Polly	Career/Tech. Ed.	7/1/2013
<b><u>Classified Staff</u></b>		
Elfvin, Jacalyn	Admin Assistant	7/1/2013
Freeman, Janice	Cleaner	2/28/2013
Sassano, Mary	Paraprofessional	8/31/2013

### **Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Stewart, Anna	ABLE Instructor	1/18/2013

### **Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Long-Term Substitutes</u></b>		
Campbell, Margaret Effective 3/4/13-6/7/13 Assignment: Roxboro Middle School-Math	LT Substitute Teacher-R	\$228/Day Step 1M
Fasko, Mary Lou Effective 2/13/13-6/14/13 Assignment: Fairfax & Oxford Elementary Schools	LT Substitute School Psych.-R	\$259/Day Step 1M+40
Moore, Kim Effective 3/4/13-6/7/13 Assignment: Roxboro Middle School-Math/Science	LT Substitute Teacher-R	\$228/Day Step 1M
Smith, Sarah Effective 3/13/13-6/7/13 Assignment: Oxford Elementary School	LT Substitute Teacher-R	\$213/Day Step 1B

**Substitute Nurse**

Hunt, Sharon Effective 1/28/13	Substitute School Nurse-N	\$15.39/Hour
-----------------------------------	---------------------------	--------------

**Supplemental Assignments-Advisors 2012-13**

Bennett, Jennifer	Intervention Support Coach	\$ 1,296
Costanza, Vickie	Intervention Support Coach	1,296
Glasier, Christy	Intervention Support Coach	1,296
Hallam, Brad	Intervention Support Coach	1,296
Harris, Yolanda	Intervention Support Coach	1,296
Marbury, Kristi	Intervention Support Coach	1,296
McDonald, Rebecca	Intervention Support Coach	1,296
Raffay, Julie	Intervention Support Coach	1,296
Strouth, Melissa	Intervention Support Coach	1,296
Sutton, Christopher	Intervention Support Coach	2,592
Swaggard, Robert	Intervention Support Coach	1,296
Vegel, Betsy	Intervention Support Coach	1,296

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<b><u>Administrative Staff</u></b>		
Stukus, Kelly	\$49,016	\$73,523
Effective 3/1/2013	.5 FTE	.75 FTE
Assignment: Coordinator of Educational Services		
<b><u>Certificated/Licensed Staff</u></b>		
Denk, Joellen	\$62,200 (9M)	\$64,793 (9M+\$2593)
Effective 1/14/2013	Media Specialist	Title I Lead Literacy
Assignment:	Oxford	Teacher; Noble-
Kerzner, Jacalyn	\$73,160(10M4+\$4926)	\$70,633 (10M4+\$2333)
Effective 1/14/13	Title I Lead	Paid Leave of Absence
Assignment:	Literacy-Noble	

<b><u>Classified Staff</u></b>		
Brooks, Sultaana	Probation	Lunch Non-Parapro
Assignment: Oxford Elementary School		Step 1; \$11.99/hour
90 Day Probation Ended: 3/14/2013		

**Approval of Re-employment of Administrators/Professional Staff**

It was recommended that the following administrative/professional staff contracts be renewed, effective July 1, 2013:

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Days</u>
<b><u>Administrative Staff</u></b>			
Byrd, Allison	Coord. of Educ. Services	3 Year	220
Dell'Aquila, Judy	Coord. of Special Education	3 Year	220
DiSabato, John	Coord. of Career/Tech Ed.	1 Year	220
Grove, Tara	Elementary Principal	3 Year	220
Harrell, Kevin	Coord. of Educ. Services	1 Year	220
McDaniel, Nylajean	Director of Human Resources	3 Year	260
McNichols, Patrick	Middle School Principal	3 Year	220
Micheller, Joseph	Dir. Special Prog/Compliance	3 Year	260
Munoz, Hollis	Coord. of Special Education	3 Year	220
Nicklos, Joseph	Elementary Principal	1 Year	220
Petkac, George	Asst. Dir. of Admin. Services	3 Year	260
Phillips, Donald	Dir. Information Technology	3 Year	260
Reid, Hannah	Coord. of Educ. Services	1 Year	220
Reid, Octavia	Middle School Principal	3 Year	220

Shaker Angee	Director of Communications	3 Year	260
Sharosky, Brian	Middle School Principal	3 Year	220
Shergalis, Stephen	Director of Admin. Services	3 Year	260
Stuhldreher, Stacy	Elementary Principal	3 Year	220
Talbert, Jeffery	Assistant Superintendent	3 Year	260

**Professional Staff**

Bagatti, Joseph	Building Manager-HS	3 Year	260
Foreman, John	Building Manager-MS	3 Year	260
Gilmore, Elizabeth	I.T. Application Specialist	3 Year	260
McMahon, Meghan	Building Manager	1 Year	260
Payne, Karen	I.T. Data/Assessment Spec.	1 Year	260

**No. 13-03-036** It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

**Resolution to Terminate Employee(s)**

(In the hands of Board Members)

**No. 13-03-037** It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**UPCOMING MEETINGS**

Tuesday, April 9, 2013 – Regular Board Meeting  
Tuesday, April 23, 2013 – Special Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 13-03-038**

It was moved by Ms. Jones, seconded by Mr. Zucker, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 10:55 p.m.

---

Ron Register, President

---

Scott Gainer, Chief Financial Officer