

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of March 2, 2010

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on March 2, 2010, at 7:00 p.m.

Ms. Nancy Pepler, President, called the Regular meeting to order at 7:03 p.m.

Present at Roll Call: Ms. Nancy Pepler, President
Mr. Kal Zucker, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Ron Register, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – January 19, 2010
- Regular Meeting – February 2, 2010
- Special Meeting – February 16, 2010

No. 10-03-031 It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Board President Nancy Pepler observed a moment of silence acknowledging the passing of two individuals who were a part of the Cleveland Heights-University Heights School District: former Heights student Andrea “Rea” Robinson and former State representative and CH-UH Board member Claudette Woodard.

AWARDS/RECOGNITIONS

Introduction of Jeffrey Talbert: Recommended Candidate for Assistant Superintendent

Superintendent Doug Heuer introduced Mr. Jeffrey Talbert, candidate recommended for the position of assistant superintendent. Mr. Talbert currently serves as superintendent of the Osnaburg Local Schools in East Canton, Ohio, a district ranked excellent with distinction by the Ohio Department of Education. Mr. Talbert’s official contract with the District would begin on August 1, 2010, and on a per diem basis prior to August 1 according to his availability. Mr. Talbert has an extensive background in small schools as well as training with the Harvard ExEl initiative.

PUBLIC ADDRESS

Statements from Audience

| <u>Name</u> | <u>Topic</u> |
|----------------|--------------------------|
| Vicky Knight | Millikin |
| Pam Bertaud | Middle School Scheduling |
| Miranda Coble | Middle School Scheduling |
| Cynthia Larsen | Middle School Scheduling |

SUPERINTENDENT’S REPORT

Approval of the Cleveland Heights High School Girls’ Lacrosse Competition and Campus Visits Field Trip

It was recommended that the Board of Education approve the Cleveland Heights High School Girls’ Lacrosse Competition Field Trip to Maryland and Campus Visits to Johns Hopkins University, The Naval Academy, The University of Virginia, and North Carolina University, scheduled for March 29-April 3, 2010.

No. 10-03-032 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Superintendent Heuer stated the Board will take action at this meeting to accept the resignation of Monticello Middle School Principal Sheldon Smith. After consultation with the administrative team, at the start of the 2010-2011 school year Superintendent Heuer will reassign current Roxboro Middle School Principal Brian Sharosky to fill the position at Monticello. High School P.R.I.D.E. Principal Patrick McNichols, at his request, will be reassigned to the principal position at Roxboro Middle for the 2010-2011 school year. The open principal position at P.R.I.D.E. will be posted along with the open principal position at Fairfax Elementary due to the retirement of current principal Jacky Brown.

Presentation: 2010-11 Middle School Schedule – Becky Quinn

Rebecca Quinn, Director of Gifted, Enrichment and Middle Education, conducted a presentation to the Board on Middle School Schedule Enhancements in the 2010-2011 school year. The goals of these enhancements would be to:

- 1) provide all middle school students with needed time for individualized remediation, enrichment and acceleration in Math and Language Arts,
- 2) ensure all middle school students have exposure to World Languages before high school,
- 3) refine elective offerings to best prepare students with 21st century learning opportunities, and
- 4) improve scheduling forms/procedures to address issues of Access and Equity for all students.

Doug Higham, Title I Teacher and Middle School Math Liaison, is currently piloting an 84-minute daily block in Math and has noted that the additional time is having a positive impact when used appropriately. Mr. Higham shared formative assessment results with the Board.

Karen Heinsbergen, Literacy Program Specialist, shared the reasons she advocates for a Language Arts block and the plan to best prepare Language Arts teachers to effectively use the increased time in the 2010-2011 school year.

Ms. Quinn responded to frequently asked questions previously posed by parents and to questions from Board members.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

| <u>Name</u> | <u>Position</u> | <u>Date</u> |
|--|--|-------------|
| <u>Certificated/Licensed Staff:</u> | | |
| Allenick, Rhonda | Physical Education | 7/1/2010 |
| Anthony, Felisa | Spanish | 7/1/2010 |
| Ashford, Stephanie | English | 7/1/2010 |
| Byrd, Darlene | Child Services Spec. | 3/1/2010 |
| Gibson, Mary E. | English | 7/1/2010 |
| Herman, Roberta | Title I | 7/1/2010 |
| Holland, Claude | Physical Ed./Health | 7/1/2010 |
| Love, Gary | Science | 9/1/2010 |
| McCandless, Margaret | Physical Education | 7/1/2010 |
| Nickens, Estella | Grade 5 | 7/1/2010 |
| Santalucia, Nina | English | 7/1/2010 |
| Tuggey, Diana | Prof.Dev.-Small Schools | 7/1/2010 |
| <u>Classified Staff</u> | | |
| Gibson, Eloise | Food Service/ Lunchroom Nonparapro-Bkfst. | 3/1/2010 |

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

| <u>Name</u> | <u>Position</u> | <u>Date</u> |
|-------------------------------------|-------------------------|-------------|
| <u>Administrative Staff:</u> | | |
| Smith, Sheldon | Middle School Principal | 7/1/2010 |
| <u>Classified Staff:</u> | | |
| Travis, Demetrius | Special Ed. Parapro | 1/29/2010 |

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|--|--|-------------------------------|
| <u>Administrative Staff</u> | | |
| Talbert, Jeffery Effective 5/1/2010-6/30/2013 Assignment: District | Assistant Superintendent-R 260 Days | \$115,000 |
| <u>Certificated/Licensed Staff</u> | | |
| Berkovitz, Joanne Effective 2/12/2010 Assignment: District – Student Services | School Psychologist-R 200 Days; 1 day/week (.2 FTE) | \$12,512 p.r. Step 6M1x1.1 |
| <u>Classified Staff</u> | | |
| James, Brittany D. Assignment: Boulevard Effective 2/4/2010 90 Day Probation Ends 9/10/2010 | Lunchroom Nonparapro-R 195 Days | \$11.70/hr. Step 1 |
| Jones, Ronald B. Assignment: Bellefaire School Effective 1/29/2010 90 Day Probation Ends 9/1/2010 | Special Ed Parapro-ED-R 195 Days | \$14.89/hr. Degreed |
| Howard, Alisa Assignment: Gearity Effective 2/23/2010 90 Day Probation Ends 9/27/2010 | Nurse Parapro 1:1-N 195 Days | \$13.18/hr. Step 1 |
| Milbert, Corey Assignment: Bellefaire School Effective 2/17/2010 90 Day Probation Ends 9/24/2010 | Special Ed Parapro-ED-R 195 Days | \$14.89/hr. Degreed |
| Mitchell, Michelle Additional Assignment: Roxboro Elementary- Effective 1/25/2010 Probation Ends 6/8/2010 | Ed. Parapro-CHAMPS-R 195 Days | \$14.89/hr. Degreed |
| Pinkard, James Assignment: Boulevard Effective 2/2/2010 90 Day Probation Ends 2/2/2010 | Lunchroom Nonparapro-R 195 Days | \$11.70/hr. Step 1 |

Still, LaKeshia Cleaner-R \$11.53/hr.
 Assignment: Gearity Professional Development School Step 1
 Effective 2/1/2010 260 Days
 90 Day Probation Ends 6/10/2010

Wise, Brandi Lunchroom Nonparapro-R \$11.70/hr.
 Assignment: Roxboro Elementary 195 Days Step 1
 Effective 2/4/2010
 90 Day Probation Ends 9/10/2010

Supplemental Assignments–Advisors

Canterbury

| | | |
|-----------------|----------------------|--------|
| Adamson, Pamela | Instrumental Concert | \$ 632 |
| Milne, Colin | Vocal Music Concerts | 421 |
| Smoker, Kate | Vocal Music Concerts | 421 |
| Watson, Todd | Vocal Music Concerts | 421 |

Approval of Change of Status

Classified Staff

| <u>Name:</u> | <u>From:</u> | <u>To:</u> |
|--|---------------------|---|
| Cifelli, Danielle E. Assignment: Noble 90 Day Probation Ended 2/22/2010 | Probation | Ed Parapro-CHAMPS \$14.89/hr. |
| Dickson, Tanisha Assignment: Canterbury 90 Day Probation Ended 1/27/2010 | Probation | Lunchroom Nonparapro \$11.70/hr. |
| Doerr, Nathan Assignment: Roxboro Elementary 90 Day Probation Ended 2/12/2010 | Probation | Special Ed Parapro \$16.22/hr. Degreed/Teach Crt. |
| Howse, Deborah Assignment: Boulevard 90 Day Probation Ended 1/28/2010 | Probation | Lunchroom Nonparapro \$11.70/hr. Step 1 |
| Jackson, Aaron Assignment: Heights High-Renaissance 90 Day Probation Ended 2/24/2010 | Probation | Special Ed Parapro \$13.18/hr. Step 1 |
| Jackson, Onitsha J. Assignment: Wiley 90 Day Probation Ended 1/25/2010 | Probation | Special Ed Parapro \$14.89/hr. Degreed |

| | | |
|---|-----------|---|
| Knowles, Denese Assignment: Fairfax 90 Day Probation Ended 2/8/2010 | Probation | Lunchroom Nonparapro \$11.70/hr. Step 1 |
| Murray, Diedre Assignment: Canterbury 90 Day Probation Ended 2/11/2010 | Probation | After School Assoc. \$11.23/hr. Step 1, Deg. |
| Scott, Leonard Assignment: Roxboro Middle 90 Day Probation Ended 2/12/2010 | Probation | Ed Parapro-CHAMPS \$13.18/hr. Step 1 |
| Sickbert, Mary Assignment: Heights High 90 Day Probation Ended 1/26/2010 | Probation | Career Tech Parapro/ Job Coach \$16.22/hr. Degreed/Teacher Lic. |
| Walker, Delores Assignment: Gearity 90 Day Probation Ended 2/10/2010 | Probation | After School Assoc. \$10.94/hr. Step 1, NonDeg. |
| Walker, Stephen Assignment: Oxford 90 Day Probation Ended 1/25/2010 | Probation | Lunchroom Nonparapro \$11.70/hr. Step 1 |
| Wherry, Samirra Assignment: Roxboro Middle 90 Day Probation Ended 2/23/2010 | Probation | Ed. Parapro-CHAMPS \$14.89/hr. Degreed |
| Young, Anissa Assignment: Oxford 90 Day Probation ended 1/25/2010 | Probation | Lunchroom Nonparapro \$11.70/hr. Step 1 |

Approval of Re-employment of Administrators

It was recommended that the following administrative contracts be renewed, effective July 1, 2010.

| <u>Name</u> | <u>Contract Year</u> | <u>Days</u> |
|--------------------|-----------------------------|--------------------|
| Aden, Marc | 3 Year | 220 |
| DiSabato, John | 1 Year | 220 |
| Grove, Tara | 1 Year | 220 |
| Harrell, Kevin | 3 Year | 220 |
| McNichols, Patrick | 1 Year | 220 |
| Miller, Sherry | 3 Year | 220 |
| Petty, Nicholas | 3 Year | 220 |
| Reed, James | 3 Year | 220 |
| Reid, Octavia | 1 Year | 220 |

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

| <u>Name</u> | <u>Position</u> | <u>Date</u> |
|--|------------------------|--------------------|
| <u>Certificated/Licensed Staff:</u> | | |
| Watson, Mary | Reading | 7/1/2010 |

Approval of Appointments

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|--|----------------------------|----------------------|
| <u>Administrative Staff</u> | | |
| Talbert, Jeffery Effective 8/1/2010-6/30/2013 | Assistant Superintendent-R | \$115,000 |

Approval of Extended Time

| | | |
|--|--------------------------|---------------|
| Talbert, Jeffery (prior to 8/1/2010 for transition) | Assistant Superintendent | per diem rate |
|--|--------------------------|---------------|

No. 10-03-033

It was moved by Mr. Zucker, seconded by Ms. Jones, that the above Personnel Items and Addendum be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

BUSINESS

Recommendation to Approve the February 10, 2010 Bid for the Cleveland Heights High School Locker Room Renovations Phase II Project (#10C-010-003)

It was recommended that the Board of Education approve the February 10, 2010 bid for the Cleveland Heights High School Locker Room Renovations Phase II Project (#10C-010-003) and award a contract (see official minutes).

No. 10-03-034

It was moved by Ms. Jones, seconded by Mr. Coble, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

Recommendation to Approve the February 10, 2010 Bid for the Cleveland Heights High School West Gym Ventilation Project (#10C-010-001)

It was recommended that the Board of Education approve the February 10, 2010 bid for the Cleveland Heights High School West Gym Ventilation Project (#10C-010-001) and award a contract (see official minutes).

No. 10-03-035

It was moved by Mr. Coble, seconded by Mr. Zucker, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

Recommendation to Approve the February 10, 2010 Bid for the Gearity Professional Development School Gymnasium Windows Project (#10C-031-001)

It was recommended that the Board of Education approve the February 10, 2010 bid for the Gearity Professional Development School Gymnasium Windows Project (#10C-031-001) and award a contract (see official minutes).

No. 10-03-036

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Recommendation to Approve the February 10, 2010 Bid for the Roxboro Elementary Chimney Restoration Project (#10C-040-003)

It was recommended that the Board of Education approve the February 10, 2010 bid for the Roxboro Elementary School Chimney Restoration Project (#10C-040-003) and award a contract (see official minutes).

No. 10-03-037

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Resolution Authorizing the Execution of Lease Schedule No. 1000133947 to an Existing Master Lease-Purchase Agreement with Chase Equipment Finance, Inc., as Lessor, and the Board of Education, as Lessee, Providing for the Lease and Eventual Acquisition of Computer Hardware and Software for Instructional Purposes

It was recommended that the Board of Education approve the resolution authorizing the execution of Lease Schedule No. 1000133947 to an existing Master Lease-Purchase Agreement with Chase Equipment Finance, Inc., as Lessor, and the Board of Education, as Lessee, providing for the lease and eventual acquisition of computer hardware and software for instructional purposes (see official minutes).

No. 10-03-038

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Resolution Authorizing the Ohio Schools Council to Advertise and Receive Bids for School Bus Chassis and Bodies

It was recommended that the Board of Education approve the resolution authorizing Ohio Schools Council Cooperative to advertise and receive bids for school bus chassis and bodies (see official minutes).

No. 10-03-039 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Cash Position Reports and Budget Transfers for January 1, 2010 through January 31, 2010 (see official minutes).

No. 10-03-040 It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Finance Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

BOARD PRESIDENT'S REPORT

Nancy Pepler, Board President, mentioned that the Reaching Heights Spelling Bee will take place on Wednesday, April 21, 2010. The Board will participate in this event.

The Board will meet with Cleveland Heights City Council for dinner and conversation on Wednesday, March 3, 2010.

Board President Pepler encouraged community members to shovel their sidewalks to make it easier and safer for students walking to and from school.

Ms. Pepler also commended students at Boulevard Elementary for raising over \$2,000 for Haiti relief through the sale of “Hearts for Haiti” pins. She commended Art teacher Kelley Wachhaus and all the students and staff who participated.

UNFINISHED BUSINESS

Superintendent Doug Heuer provided a brief update on the status of the elementary instructional time. The workgroup assigned to this issue has met three times as well as visited the Orange School District to see how its sixty additional instructional minutes per day were used. The workgroup put together parameters for structuring the elementary day, which includes a daily two hour and fifteen minute block for English/Language Arts, ninety minute daily Mathematics instruction, forty-five minutes daily alternating Social Studies and Science, and a twenty minute built-in intervention/remediation block. The elementary day would also look to increase the amount of Physical Education time and the time devoted to developing fundamental technology skills.

When all these are put into place, Superintendent Heuer said the current 300 minutes of instructional time would increase to 335 minutes per day. Accomplishing these goals require changes in the negotiated agreement with the Teachers’ Union and adjustments in transportation schedules. The goal, Mr. Heuer said, is to move this plan far enough along so that a formal presentation to the Board can occur at the April 6th Board meeting.

BOARD COMMITTEE REPORTS

Eric Coble, Board member, announced a benefit for Reaching Heights that will be held on March 8 at 5:30 p.m. at Clyde’s in Cleveland Heights. The benefit will feature jazz music provided by our High School students.

Eric Coble also mentioned that the Calendar Committee met to discuss plans for the 2010-2011 and 2011-2012 school years.

Board Vice President Kal Zucker will be meeting with the Urban Commission in Columbus on March 10, 2010.

CORRESPONDENCE AND ANNOUNCEMENTS

Board member Karen Jones wished her mother a happy 81st birthday and thanked her for her support during Karen’s campaign for the Board.

UPCOMING MEETINGS

Wednesday, March 3, 2010 – Special Board Meeting @ Cleveland Heights City Council Chambers
Tuesday, March 16, 2010 – Special Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 10-03-041

It was moved by Mr. Zucker, seconded by Ms. Jones, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 9:25 p.m.

Nancy Peppler, President

Scott Gainer, Chief Financial Officer