

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Special Meeting of May 17, 2011**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its special meeting in the public meeting room of the Board of Education building at 2155 Miramar Boulevard, University Heights, Ohio, on Tuesday, May 17, 2011, at 7:00 p.m.

Preceding the Regular Board Meeting, the Board met in Executive Session at 6:00 p.m. pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of considering the appointment, employment, dismissal, discipline, demotion or compensation of an employee or official of the School District.

Mr. Eric Coble, President, called the meeting to order at 6:06 p.m.

**MOVE INTO EXECUTIVE SESSION**

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

The following members were present at the Executive Session:

**Present at Roll Call:** Mr. Eric Coble, President  
Mr. Ron Register, Vice President  
Ms. Nancy Peppler, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Dr. Nylajeane McDaniel, Director of Human Resources  
Ms. Sherry Massey, Board Legal Counsel  
Ms. Sarah Moore, Board Legal Counsel

**No. 11-05-078** It was moved by Mr. Zucker, seconded by Ms. Peppler, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Register,  
Mr. Zucker

Nays: None

The Board moved into Executive Session at 6:06 p.m.

Board Member Karen Jones arrived at 6:09 p.m.

The Executive Session ended at 7:06 p.m. and the Board reconvened in public session at 7:07 p.m. with all members present.

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

## **SUPERINTENDENT'S REPORT**

### **Recommendation to Approve Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Monticello Middle School's Power of the Pen Competition Field Trip to Wooster, OH, scheduled for May 26-27, 2011
- The Gearity Professional Development School's 4<sup>th</sup> Grade Field Trip to Put-in-Bay, OH, scheduled for May 31-June 1, 2011
- The Cleveland Heights High School Student Council Member to the STARS Leaders Conference Field Trip in St. Louis, MO, scheduled for June 24-27, 2011

**No. 11-05-079** It was moved by Ms. Jones, seconded by Ms. Peppler, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,  
Mr. Register, Mr. Zucker

Nays: None

## PERSONNEL

### Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<b><u>Certificated/Licensed Staff:</u></b>		
Goulding, Mark	Intervention Specialist	6/10/2011
<b><u>Classified Staff:</u></b>		
Horne, Teri	Middle School Parapro	5/3/2011

### Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<b><u>Certificated/Licensed Staff</u></b>		
Lambright, Bridget	English Teacher-R	\$83,800
Effective 8/29/11	190 Days	Step 14M+20
Assignment: Heights High-School to be determined		

#### **Supplemental Assignments (2011-12)**

##### **Roxboro Middle**

Jones, Justin	Faculty Manager	\$4,860
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##### **Summer School Principals**

Petty, Nick	High School Principal	\$5,869
Cook, Chris	Middle School Principal	5,869

#### **Summer School Teachers: \$41.00/Hour**

##### **Books-A-Go-Go**

Rae, Beth – Coordinator, Noble Elementary

**Camp Jumpstart**

Abdow, Kristen  
Davis, Judy  
Evans, Lisa  
Gray, Tamar  
Larson, Becca  
Lustic, Julie  
Willmitch, Karen

**Security Monitors – High School Program (6/20-7/22; 27.5 hours)**

Carter, Michael – High School  
Manning, Robert – High School  
Stokes, Randolph – High School

**Security Monitors – Middle School Program (7/11-8/12; 25 hours)**

Haynesworth, Michael  
Jacobs, Clyde  
Napier, Leon

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Administrative Staff</u></b>		
Harrell, Kevin Effective 7/1/11 Assignment: Board of Education	Elementary Principal	Coord. of Curriculum- Elementary
Stuhldreher, Stacy Effective 7/1/11 Assignment: Canterbury Elementary School	Coord. of Curriculum- Elementary	Elementary Principal
<b><u>Certificated/Licensed Staff</u></b>		
Karol, Huikai Effective 8/29/11 Assignment: Roxboro Elementary School	Elementary Science 1/2 Time	Grade 4-Job Share 1/2 Time
Whitaker, Dionne Effective 8/29/11 Assignment: Roxboro Elementary School	Grade 4 Full Time	Grade 4-Job Share 1/2 Time

**No. 11-05-080**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**BUSINESS**

**Resolution Authorizing the Execution and Delivery of a Lease Agreement Between the Board of Education of the Cleveland Heights-University Heights City School District and the Cleveland Society for the Blind**

It was recommended that the Board approve the Resolution Authorizing the Execution and Delivery of a Lease Agreement Between the Board of Education of the Cleveland Heights-University Heights City School District and the Cleveland Society for the Blind (lease agreement included in official minutes).

**No. 11-05-081**

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

**FINANCE**

Board President Eric Coble informed the Board that a letter was received on May 17, 2011 from the City of South Euclid requesting another extension on the tax abatement.

**Five-Year Forecast**

Chief Financial Officer Scott Gainer reminded the Board that approval is required on the five-year forecast twice each year, in May and in October. Because of economic uncertainty, Mr. Gainer said this District views the forecast as a useful tool to predict the economic health of the District to help determine levy timing. The five-year forecast contains three years of history, current year budget, and four years of projected numbers.

Mr. Gainer discussed current legislation (S.B. 5 and H.B. 153) and how it affects the budget. Our District is primarily funded by property taxes, so we do not rely heavily on State revenue. However, property tax delinquencies and foreclosures affect us dramatically. At present, the collection rate for property taxes is down to 91.27%. We can expect to remain around this rate for the next few years, which means lower revenue to the District than usual. Also, a rise in tax decrease complaints may jeopardize additional property tax revenue.

Mr. Gainer mentioned that interest on investments is extremely low with no material rise in rates expected in the near future.

At the state level, we will experience a substantial reduction in the reimbursement of tangible personal property tax. Another big reduction at the state level, Mr. Gainer said, will be the ARRA stimulus funds.

Eighty percent of our budget, Scott explained, is salaries and wages. Every employee in the District recently agreed to a two-year contract extension containing a 0% cost of living increase. The resulting savings (over \$1 million) is embedded in this forecast, along with a one-time retirement incentive to certified staff.

Mr. Gainer stated that through aggressive cost reductions, the District was able to delay a new operating levy in 2010. The District has done a very good job of being fiscally responsible by managing to extend the 7.2 mill levy passed in 2007 despite the economic downturn and funding reductions. However, the current forecast demonstrates a clear need for an operating levy in 2011. The Lay Finance Committee is scheduled to meet and will present a formal levy recommendation to the Board in July.

It was recommended that the Board of Education approve the five-year forecast for fiscal years ending June 30, 2011 through June 30, 2015 (see official minutes).

**No. 11-05-082**

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Five-Year Forecast be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**WORK SESSION: DISCUSSION OF THE FY 2012 BUDGET AND FORECAST**

Dr. Joseph Micheller, Director of Special Programs/Compliance, discussed some non-traditional, alternate sources of revenue for the Board's consideration. Some of the options the District may

consider would require changes to policy. Many of the current options available for students and parents consist of the funding following the students as opposed to funding staying in the school district.

Not only do students and parents have choices as far as how they receive education, districts also have choices. Those choices are available through policies. Most significant are open enrollment and sponsoring a district community school.

Dr. Micheller said the District is enhancing its market efforts to attract students and families within our community and across the state. Board members requested a timeline to begin considering open enrollment.

### **UPCOMING MEETINGS**

Tuesday, June 7, 2011 – Regular Board Meeting @ Wiley Middle School

### **MOVE INTO EXECUTIVE SESSION**

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The following members were present at the Executive Session:

**Present at Roll Call:** Mr. Eric Coble, President  
Mr. Ron Register, Vice President  
Ms. Karen Jones, Board Member  
Ms. Nancy Peppler, Board Member  
Mr. Kal Zucker, Board Member

**No. 11-05-083** It was moved by Ms. Jones, seconded by Mr. Zucker, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,  
Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 8:45 p.m.

The Executive Session ended at 10:10 p.m.

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 11-05-084**

It was moved by Ms. Pepler, seconded by Mr. Register, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 10:10 p.m.

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Eric Coble, President

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Scott Gainer, Chief Financial Officer