

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Board Meeting of May 19, 2009

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Special Meeting in the public meeting room of the Board of Education building at 2155 Miramar Boulevard, University Heights, Ohio, on Tuesday, May 19, 2009, at 7:00 p.m.

Mr. Kal Zucker, Board President, called the meeting to order at 7:00 p.m.

Present at Roll Call: Mr. Kal Zucker, President
Mr. Ron Register, Vice President
Mr. Michael Cicero, Board Member
Mr. Eric Coble, Board Member
Ms. Nancy Pepler, Board Member

Also Present: Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

Board President Kal Zucker reported that Interim Superintendent Christine Fowler-Mack was attending the Annual Poetry Gala at Wiley Middle School and would join the meeting later. In her absence, the agenda items were taken in different order.

WORK SESSION: Permanent Improvement Fund/Facilities

Stephen Shergalis, Director of Business Services, led the work session on Facilities, our greatest single investment after personnel costs. Our buildings, grounds, and the furniture and equipment inside of them represent our District facilities. Mr. Shergalis said our facilities are one of the key resources serving as an effective support to the instructional core. When factors such as lighting, air quality, temperature, acoustics, furniture and equipment do not work well, they can be a serious impediment to the goals we are trying to achieve in our buildings.

The average age of our buildings is 63 years. The District is comprised of over 1.4 million square feet of facilities maintained by a dedicated team of grounds, tradesmen, custodians and cleaners assigned to each building.

Another key part to maintaining our facilities is the Permanent Improvement Levy. The Permanent Improvement Levy is a property tax approved by voters that can only be used for the maintenance and repair of school property. It cannot be used to pay for salaries, benefits, or educational materials.

Stephen Shergalis noted that one of the accomplishments of the PI levy was the upgrading of emergency lighting. This upgrade was so effective and efficient that one school in the District did not even realize it had experienced a recent power outage and was running on emergency lighting and power. Significant paving repairs will take place during this year at Canterbury and at the Board of Education.

Business Services will continue to focus on electrical and ventilation system upgrades, roof replacements, Network Operating Center upgrades, general interior renovations and furniture replacement.

Mr. Shergalis updated the Board on the status of the Millikin building which closed in June 2006. This property was offered for sale through the Chartwell Group in February 2007, and currently remains available for re-use. The current strategy for this property is:

- Option 1: Sale
- Option 2: Public Auction
- Option 3: Demolition

Coventry Elementary closed in June 2007, and in January 2009 lease negotiations with the Cleveland Music School Settlement were initiated. To date, 95% of the lease language has been agreed upon, and a signed lease is anticipated by December 2009.

Business Services is committed to serving the District staff and students according to the highest possible standards in order to transition our facilities into 21st century environments.

Board members shared comments and asked questions about the work session. The Board expressed interest in the District considering the possibility of adding a 4th option of leasing to the strategy for the Millikin facility. Christine Fowler-Mack, Interim Superintendent, said the Administrative team could prepare to offer a plan for consideration at the next Board meeting.

SUPERINTENDENT'S REPORT

Approval of Cleveland Heights High School's French Department Field Trip to France scheduled for April 8-17, 2010

It was recommended that the Board of Education approve the Cleveland Heights High School's French Department Field Trip to France scheduled for April 8-17, 2010. Ms. Fowler-Mack reported that this study trip affords our students the intensive language, learning and cultural opportunities that bring true rigor and relevance to world language study. During this trip, each student will live with a French family for five days and will experience a French high school as well as visit cultural and other sites of interest.

No. 09-05-064

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Cicero, Mr. Register,
Mr. Coble, Ms. Peppler

Nays: None

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<u>Classified Staff:</u> Torain, Catherine	Lunchroom Aide	6/5/2009

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<u>Certificated/Licensed Staff:</u> Edelstein, Stephanie	Mosaic School - Math	7/1/2009
Myers, Stephanie	Prog. Spec./Math Lab Teacher	7/1/2009
Robinson, Stacey	English	7/1/2009

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Dixon, Sandra	Life Skills-N	\$80,100
Effective 8/31/09	190 Days	14M
Assignment: Bellefaire School		

<u>Classified Staff</u>		
McIntyre, Thomas	Special Ed Aide-CD-R	\$12.86/hr.
Effective 5/20/2009	195 Day	Step 1
Assignment: Monticello Middle		
90 Day Probation Ends 1/8/2010		

Supplemental Assignments – Coaches-R

<u>Boulevard</u>		
Burdine, Brian	Intramurals**	\$ 422
Diehl, Judith	Conflict Mediation**	632
** <i>Effective 3/1/09-6/9/09</i>		

Summer School STRETCH Program

Allen, Rosalyn*	Top Chef – CH-UH Style Gr. 6-8
Baublitz-Watkins, Paige	Amusement Park Physics Gr. 7-9
Cano, Kristen	Future City II Gr. 7-11
Costanzo, Sebastiana	Music Theory 101 Gr. 6-8
Delman, Edith	Bridging to Algebra II (split)
Frost, Deborah	Experience Cleveland Plus Gr. 6-8
Glass, Jeff	Video: Digital Communication/ Production for 21 st Century Gr. 7-10
Lipowski, Joseph	Edible Architecture Gr. 6-8
Peake, David	Making College a Reality Gr. 7-8
Shiles, Carol	Bridging to Algebra II (split)
Swaggard, Robert	Our Government, Voice, Future Gr. 6-8
Swaggard, Robert	Ready, Set, CEO Me! Gr. 6-11
Tracy, Zachary	Forensic Science 101 Gr. 7-9

Supplemental Assignments – Advisors-N

<u>Heights High:</u>		
Astey, Scott	Honorary Music Society-N	\$ 1,232
Myers, Lana	Gay Straight Alliance-N	2,156

* *Classified Staff not employed by CH-UH*

Approval of Change in Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name</u>	<u>From</u>	<u>To</u>
<u>Certificated/Licensed Staff</u>		
Jordan-Shaw, Tiffany	\$61,000	\$73,200
Effective 8/31/09	8M2	8M2 + \$12,200
Assignment: Roxboro MS; additional teaching period/day @ Fairfax		

Approval of Leave of Absence

<u>Name</u>	<u>Reason</u>
Loncar, Stephanie	Child Care
Effective 8/31/09-6/11/10	

Approval of Extended Time

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>
Bennett, Jennifer	ARC/Master Teacher	8 Days	60% per diem
Chapman, Laurel	ARC/LPDC/M. Teacher	10 Days	60% per diem

Approval of Layoffs due to Reduction in Force:

It was recommended that the layoff of the following personnel be accepted, due to diminished revenues necessitating a budget alignment and the completion of awarded grant funds, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Canzone, Fran	General Office	6/12/2009
Devitt, Dulcie	General Office	6/12/2009
Greenlee, Valerie	General Office	6/12/2009
Hills, Barbara	General Office	6/12/2009
Murray, Deidre	General Office	6/12/2009
Rozier, Sherelle	Staff Assistant	6/30/2009
Adjei, Francis	Administrative Assistant	6/27/2009
Jennings, Jerren	Educational Aide-CHAMPS	5/29/2009
McClain, Allison	Educational Aide-CHAMPS	5/29/2009
Ward, TaRhonda	Educational Aide-CHAMPS	5/29/2009

No. 09-05-065

It was moved by Mr. Cicero, seconded by Ms. Peppler, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Mr. Coble, Ms. Peppler, Mr. Zucker

Nays: None

BUSINESS SERVICE

Approval of May 6, 2009 Bid for the District Wide Door Replacement Project (09C-000-001) and Award a Contract

It was recommended that the Board approve the May 6, 2009 bid for the District Wide Door Replacement Project (No. 09C-001-001) and award a contract as follows (see official minutes):

Door Specialties, Inc.
3131 West 33 Street
Cleveland, Ohio 44109

Total Base Bid \$69,862.00

TOTAL CONTRACT AWARD \$69,862.00

It was further recommended that the Board authorize the Director of Business Services to approve change orders up to 10% of the total contract award.

TOTAL \$76,848.00

No. 09-05-066

It was moved by Mr. Coble, seconded by Mr. Register, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Peppler, Mr. Zucker, Mr. Cicero

Nays: None

Approval of May 6, 2009 Bid for the Board of Education, Wiley Middle School and Canterbury Elementary School Pavement Replacement Project (09C-000-002) and Award a Contract

It was recommended that the Board approve the May 6, 2009 bid for the Board of Education, Wiley Middle School and Canterbury Elementary School Pavement Replacement Project (No. 09C-000-002) and award a contract as follows (see official minutes):

Chagrin Valley Paving
17290 Munn Road
Chagrin Falls, Ohio 44023

Total Base Bid	\$437,000.00
Alternate #PAV-1	\$ 33,000.00
TOTAL CONTRACT AWARD	\$470,000.00

It was further recommended that the Board authorize the Director of Business Services to approve change orders up to 10% of the total contract award.

TOTAL	\$517,000.00
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No. 09-05-067

It was moved by Mr. Cicero, seconded by Mr. Register, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Zucker,
Mr. Cicero, Mr. Register

Nays: None

ADDENDUM TO PERSONNEL ITEMS

Approval of Agreement Between the Board of Education and the Following Bargaining Unit Effective July 1, 2008 through June 30, 2011:

Cleveland Heights Teachers Union, Monitors Unit

It was recommended that the Board of Education approve the agreement between the Board of Education and the Cleveland Heights Teachers' Union – Monitors' Unit effective July 1, 2008 through June 30, 2011. Interim Superintendent Fowler-Mack expressed thanks to the members of the bargaining teams for the persistence and commitment to produce a contract in alignment with our students' needs and with the District's vision of excellence.

No. 09-05-068

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Addendum to Personnel items be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Zucker, Mr. Cicero,
Mr. Register, Mr. Coble

Nays: None

Christine Fowler-Mack, Interim Superintendent, reported the following calendar updates:

Monday, May 25, 2009 – Memorial Day – Board offices closed

Wednesday, May 27, 2009 – Senior Recognition and Awards Assembly

Saturday, May 30, 2009 – Prom

Monday, June 1, 2009 – Graduation at the State Theatre

Chief Financial Officer Scott Gainer provided the Board with an update on the status of Cedar Center. He reported that on February 9 South Euclid cancelled its appointment to appear before the Board as scheduled for February 17. Within the last week, our legal counsel, David Seed, made contact with South Euclid inquiring about the status of the project and to reiterate the Board's desire to move forward. South Euclid responded it was still unprepared to appear before the Board at this time.

UPCOMING MEETINGS

Tuesday, June 2, 2009 – Regular Board Meeting

Tuesday, June 16, 2009 – Special Board Work Session – TOPIC: Equity & Access

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 09-05-069

It was moved by Mr. Cicero, seconded by Mr. Coble, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Pepler,
Mr. Zucker, Mr. Cicero

Nays: None

The meeting was adjourned at 8:28 p.m.

Kal Zucker, President

Scott Gainer, Chief Financial Officer