

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of November 5, 2012

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on November 5, 2012, at 7:00 p.m.

Ms. Karen Jones, President, called the meeting to order at 7:07 p.m.

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Pepler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – September 4, 2012
- Special Meeting – September 18, 2012
- Special Meeting – September 24, 2012

No. 12-11-160 It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

National Merit and Achievement Scholars

Superintendent Doug Heuer recognized the follow Cleveland Heights-University Heights School District student scholars:

National Merit Scholarship Semifinalists

- Trevor Coble**
- Thomas Frederick**
- Carter Hastings**
- Ian Kraus**

National Achievement Scholarship Semifinalist

- Kyra Schoonover**

National Merit Commended

- Carolyn Holt**
- Sarah Klein**
- Shoshana Klein**
- Natasha Madorsky**
- Katherine Miller**

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Garry Kanter	Against Lee-Meadowbrook Tax Abatement
Raldo Bartimole	Against Tax Abatement
Jayne Geneva	Lee-Meadowbrook
Eric Silverman	Lee-Meadowbrook
Fran Mentch	Against Lee-Meadowbrook Tax Abatement

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending September 30, 2012 (see official minutes).

No. 12-11-161

It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Resolution – Meadowbrook Lee Property

It was recommended that the Board of Education approve the resolution approving a real property tax exemption under Revised Code Section 3735.671 in connection with the development of certain property, compensation agreement, and related matters (see official minutes).

No. 12-11-162

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

A. Scott Gainer, Chief Financial Officer, invited Cleveland Heights Mayor Ed Kelley and Planning Director Richard Wong to provide an update on the Lee-Meadowbrook development project.

Mr. Gainer and City Law Director John Gibbon summarized the Compensation Agreement.

Kal Zucker, Board Member, reminded the City that approval of this resolution should not be taken as a precedent, and that as the Board is making an investment in the City, the City should be willing to make an investment in our students in turn.

SUPERINTENDENT'S REPORT

Approval of Field Trip

It was recommended that the Board of Education approve the following field trip:

- Wiley Middle School's 8th Grade Field Trip to Washington, DC/Williamsburg, scheduled for May 15-17, 2013

No. 12-11-163

It was moved by Ms. Pepler, seconded by Mr. Register, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

NEOLA Policy Review and Transportation Policy Revisions

The Board of Education held its second reading of the NEOLA policy review and transportation policy revisions.

RttT (Race to the Top) Update

Dr. Joseph Micheller, Director of Special Programs/Compliance, provided a monthly update to the Board on Race to the Top. This year, the District will implement the pilot principal evaluation system, which by Ohio law is scheduled to take effect next year. Beginning this year, principals will be evaluated in the same areas as teachers. Fifty percent of the principal's evaluation is the performance standards. This new evaluation is a growth tool designed to take principals, over time, to the highest rating. If a principal does not meet the standard, the professional growth plan then becomes an intervention plan. The remaining fifty percent of the evaluation are the student growth measures, still being defined.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u> Daugherty, Joyce	Conf. Admin Assistant	1/1/2013

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Administrative Staff</u>		
Nohra, Joseph	Mosaic School Principal	12/1/2012
<u>Classified Staff</u>		
Kemp, Mary	Ed Parapro	10/1/2012
Spicer, Carolyn	Bus Driver	12/31/2012

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Chambers, Lee Anne	ELA/Social Studies-R	\$41,632*
Effective 10/17/12	153 Days	Step 6B2
Assignment: Monticello	*(51,700 p.r. eff. 10/17/12)	
Davis, Nadine	Title I Lead Literacy-N	\$46,500*
Effective 10/15/12	155 Days	Step 6M
Assignment: Wiley	*(57,000 p.r. eff. 10/15/12)	
Hopson, Chelley	Math Teacher-N	\$35,073*
Effective 10/31/12	143 Days	Step 1MA3
Assignment: HH-Legacy School	*(46,600 p.r. eff. 10/31/12)	

Wheeler, Megan	Math/Science-R	\$45,900*
Effective 10/17/12	153 Days	Step 6M
Assignment: Monticello	*(57,000 p.r. eff 10/17/12)	

Classified Staff

Vitko, Mark	Asst. Custodian-R	\$25,981*
Effective: 10/29/2012	Canterbury; 260 Days	Step 1
90 Day Probation Ends:	3/14/2013 (*\$38,600 p.r. eff. 10/29/2012)	

Supplemental Assignments-Advisors 2012-13

District

Collins, Falanda	Resident Program Mentor-1	\$2,268
Jeske, Jason	Resident Program Mentor-1	2,268
Kastor, Karen	Resident Program Mentor-1	2,268

Fairfax

Gee, George	Intramurals	1,296
Gee, George	Crossing Guard	1,296
Glasier, Kristi	Student Council	1,296

Gearity

Byrd, Darlene	Co-Ski Club (Sept.-Nov.)	71
Coyne, Sarah	Co-Ski Club	216
Grabowski, Gretchen	Co-Ski Club	216
Hahn-Millard,Sandra	Co-School Crossing Guard	648
Higham, Heather	Co-Ski Club (Dec.-June)	324
Lorber, Carolyn	Co-Student Council	648
Lorber, Carolyn	Co-Intramurals/Walking Club	648
Mendes, Joseph	Co-Student Council	648
Mendes, Joseph	Co-Intramurals/Walking Club	648
Walton, Cheryl	Co-School Crossing Guard	648

Noble

Carpenter, Oretha	Young Ladies of Noble	324
White, April	Young Ladies of Noble	324

Monticello

Rood, Theodore	Drama Club	1,296
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Roxboro Middle

Angelo, Gretchen	Intramurals-Girls	2,592
Jackson, Takisha	Intramurals-Boys	2,592
Murray, Michael	Ski Club	648

Wiley

Austin, Shenisha	MSAN	1,296
Brackins, Glenn	Honors Choir	1,296
Loveland, Lisa	Ski Club	648
Neal, Diana	Robotics Co-Advisor	1,620**

Heights High

Ammon, Ben	Musical Staff Musician	1,296
Bennekamper, Mark	Audio Engineering	3,240
Boris, John	East Asian Culture Club	2,268
Boris, John	Project Support	1,296
Bukovac, Joyce	Dept. Liaison-Math	3,240
Cahoon, Courtney	Newspaper	3,240
Cahoon, Courtney	Student Council-RN	2,268
Cloud, Ntianu	Chess Club	1,296
Clouser, Nicole	Musical Staff Musician	1,296
Cogan, Susan	Dept. Liaison-Art/Music	3,240
DiLillo, Karen	Class Co-Advisor-Grade 12	1,134
Douglas, Leatrice	Department Liaison-Science	3,240
Feldman, Donna	Improvisation Club	2,268
Feldman, Donna	Jewish Students Union	2,268
Feldman, Donna	Literary Magazine	1,296
Glass, Jeffrey	Tiger TV / Media	2,268
Glass, Jeffrey	TV Sports Events Production	3,240
Gordon, Faith	Student Council-MO	2,268
Holey, Michele	Musical Staff Musician	1,296
Hull, Margaret	Department Liaison-English	3,240
Humbert, Deborah	Dept. Liaison-For. Language	3,240
McDonald, Elizabeth	Class Co-Advisor-Grade 12	1,134
Miller, James	Academic Challenge	972
Peake, David	MSAN	1,944
Schiffer, Yvonne	Robotics	3,240
Stankie, Lauren	Swim Cadets	2,268
Sutton, Christopher	Dept. Liaison-Sp. Ed.	3,240
Washington, Sean	MSAN	1,944
Washut-Schiff, Linda	Dept. Liaison-PE/Health	3,240
Yelsky, Adrienne	American Field Service	1,296

Supplemental Assignments-Coaches 2012-13**Heights High**

Austin, Lester*	Football Co-Freshman	1,080*
Ali, Asil*	Football Co-Freshman	2,160*
Bryant, Jerry*	Football Co-Freshman	1,620**
Piechowski, Eric	Football Co-Freshman	1,620**
Starks, Danny*	Football Co-Freshman	1,620**
Stout, Javier*	Football Co-Freshman	1,620**
Zeffer, Joe*	Football Co-Freshman	1,620**

**(correction: split season assignment)*

*** (Correction: amount approved October 2 agenda)*

Roxboro Middle

Vance, Keith Soccer Head Coach 2,592
(correction: from Asst. Coach)

**Classified Staff not employed by CH-UH*

Cancellation of Supplemental Assignment

Cusick, Sarah Cheerleading – Monticello

TAP Members – 2012-13

Bellefaire - \$500 each

Ciepluch, Marion
Costanzo, Anna
Spainhoward, Judith

Gearity (correction to August 21 agenda)

Connor-Kuntz, Fiona - \$400
Goldberg, Beth - \$400
Grabowski, Gretchen - \$400
Hoang, Angela - \$265 (November-June)
Lausche, Darrell - \$135 (September-October)
Walton, Cheryl - \$400

Home Instruction Tutors - \$41.00/Hour

Beckles, Julie
Gantous, Theresa

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Administrative Staff</u>		
Simeri, Jane	\$100,183	\$102,963*
Effective 12/1/12	<i>(*104,712 p.r. eff. 12/1/12)</i>	
Assignment: Heights High-Mosaic School Principal-R		

Certificated/Licensed Staff

Bohles, Miriam	\$82,700 (14M)	\$86,300 (14M+40)
Effective 8/27/12	<i>(Correction in salary placement)</i>	
Cloud, Ntianu	\$64,300 (8M4)	\$77,160 (+\$12,860)
Effective 8/27/12	<i>(+additional 6th assignment)</i>	

Gardner, Nicole	\$41,053	\$46,895
Effective 10/20/12	7B+500, p.r.	7M+500, p.r.
	<i>(Correction in Salary Placement)</i>	
Glass, Jeffrey	\$98,520	\$100,560
Effective 8/29/11-6/8/12:		Step 14M2+6 th Assignment
	<i>(Correction in Salary Placement-Salary Due: \$2,040)</i>	
Hughes, Sharon	Elementary K-5	Program Specialist-
Effective 11/5/12		Literacy-Primary
Assignment: District	\$79,100; 190 Days	\$83,645*; 200 Days
		<i>*(86,660 p.r. eff. 11/5/12)</i>
Nelson, Jennifer	\$53,438 (.7 FTE)	\$64,507* (.9 FTE)
Effective 11/5/12		<i>(*new annual contract)</i>
Assignment:	Program Specialist-Behavior	

Classified Staff

Clark, Lunetta	General Office	Admin Assistant-R
Effective: 10/29/2012	\$29,801; Step 11	\$34,617*; Step 3
Assignment:	HHS	<i>p.r. eff. 10/29/12</i>
45 Day Probation Ends: 1/8/2013		<i>(*new annual contract)</i>
Cleveland, Nikia	Probation	IT Support Technician
Assignment: Delisle Options Center		
90 Day Probation Ended: 9/18/2012		

Approval of Changes in Salary

The following personnel are eligible for a change in salary for the 2012-13 school year in accordance with regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<u>Name</u>	<u>From:</u>	<u>To:</u>
Jones, Justin	\$44,700 (6M)	\$46,000 (6M1)

No. 12-11-164 It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

ADMINISTRATIVE SERVICES

Resolution Authorizing the Execution and Delivery of a Management Services Agreement Between the Board of Education of the Cleveland Heights-University Heights City School District and the Open Office, LLC

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a Management Services Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and the Open Office, LLC (see official minutes).

No. 12-11-165

It was moved by Mr. Coble, seconded by Ms. Jones, that the above Administrative Services Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Resolution Authorizing the Execution and Delivery of a First Amendment to Lease Agreement Between the Board of Education of the Cleveland Heights-University Heights City School District and Lake Erie Ink

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a first amendment to Lease Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Lake Erie Ink: A Writing Space for Youth, Inc. (see official minutes).

No. 12-11-166

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Administrative Services Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

BOARD COMMITTEE REPORTS

Lay Facilities Committee

Board President Karen Jones restated the charge of the committee: to come up with a plan that it feels will appeal to the community and that embraces the values of the community. The committee is beginning with a clean slate, and the Board will make decisions based upon the options the committee proposes. Board member Kal Zucker clarified that the committee will use the research and data that has already been compiled, but no specific prior facilities plan is being recommended by the Board to the committee. Mr. Zucker mentioned that the committee asked if the Board would be willing to provide resources to film the meetings.

Alumni Foundation

Board Member Kal Zucker reported that the Annual Cocktail Party will be Thursday, November 8, 2012, at 7:00 p.m. at the Rockefeller Building on Lee Road.

Urban Commission

Board Member Kal Zucker reported that the next meeting of the Urban Commission will be held at the Ohio School Boards Association annual conference on Tuesday, November 13, 2012.

CORRESPONDENCE AND ANNOUNCEMENTS

Board President Karen Jones congratulated the instrumental and vocal music departments for the success of the “Phantom of the Opera” production.

Board President Karen Jones congratulated the boys and girls soccer teams for their achievement as the Lake Erie League champions.

Ms. Jones also congratulated the Heights High football season for a successful season.

Board member Kal Zucker attended a Public Common School Preservation conference sponsored by the Ohio Coalition for Equity and Adequacy of School Funding. The featured speaker was Dr. Dianne Ravitch, a professor at NYU. Mr. Zucker said the conference was very enlightening and debunked many false ideas about the current state of education in our country.

UPCOMING MEETINGS

Monday, November 26, 2012 – Special Board Meeting
Tuesday, December 4, 2012 – Special Board Meeting
Tuesday, December 18, 2012 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 12-11-167

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 10:10 p.m.

Karen Jones, President

Scott Gainer, Chief Financial Officer