

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of September 4, 2012

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting at the Deborah S. Delisle Educational Options Center, 14780 Superior, Cleveland Heights, Ohio, on September 4, 2012, at 7:00 p.m.

Ms. Karen Jones, President, called the meeting to order at 7:05 p.m.

Present at Roll Call: Ms. Karen Jones, President
Mr. Eric Coble, Vice President
Ms. Nancy Pepler, Board Member
Mr. Ron Register, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – June 5, 2012
- Special Meeting – June 18, 2012

No. 12-09-133 It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

AFSA Essay Contest Winner Natasha Madorsky

Superintendent Doug Heuer recognized **Natasha Madorsky** for her outstanding essay in the American Foreign Service Association's 2012 National High School essay contest. Natasha's essay was considered by the contest judges as the finest and most insightful essay submitted in recent years. She traveled to Washington, D.C. and was presented her first prize certificate by Secretary of State Hillary Rodham Clinton, as well as \$2,500 and an all-expense paid educational voyage with Semester at Sea.

Master Teacher Recognition

Superintendent Doug Heuer acknowledged our Master Teachers, who have earned the state designation for excellence in their field. The Master Teacher designation entitles them to receive a senior professional educator license within the next 5 years upon their next license renewal. Michelle Walton, Chairman of the Master Teacher Committee, recognized the following teachers: **Valerie Arnett, Karen Bauer-Blazer, Joyce Dougherty, Julie Egge, Nancy Eisenberg, Melha Woods, Brad Hallam, Bridget Lambright, Wanda Lewis-Jackson, Jill Pompeii, Karen Rego, Cathy Shramo, Judith Spainhoward, Teresa Taylor-Ware, and Jacquelyn Taylor.**

Teacher Leader Endorsement

Superintendent Doug Heuer recognized teachers who participated in the Teacher Leader Endorsement Program. This endorsement allows these candidates to hold the highest license in the state. Laurel Chapman acknowledged the first CH-UH cohort completing this yearlong course: **Lorna Askew, Zakiyyah Bergen, Christine Bauer, Jen Bennett, Kim Boehm, Joyce Bukovac, Falanda Collins, Leatrice Douglas, Melissa Strouth, Yolanda Harris, Jason Jeske, Marcy Joubanc, Karen Kastor, Marian Kopp, Sarah Adair, Vickie Larkins-Forte, Joi Mahoney-Curry, Mary McDade, Lia Radke, Robert Swaggard, Lorraine Turner, Betsy Vogel, and Karen Heinsbergen.**

Shine Arts Enrichment Grant

Superintendent Doug Heuer recognized Sue Pardee, Dr. Johnetta Wiley, Joseph Nohra and our partnership with Young Audiences of Northeast Ohio, for helping us received competitive 21st Century funding, totaling \$850,000 over five years, to support SHINE!, a program designed to ensure a smooth transition for incoming at-risk 9th grade students as they enter high school. Mosaic Principal Joe Nohra talked about the program. SHINE! will focus on the key areas of increased reading and math achievement, homework completion, youth development, and parent and family skill building and education. Up to 50 incoming 9th grade students will be invited to be part of SHINE! at no cost to the student.

Communications Awards

The Cleveland Heights-University Heights City School District was nationally recognized for excellence in communications by the National School Public Relations Association. Superintendent Doug Heuer reported that the District won three communications awards during NSPRA's Annual Conference held in Chicago this year. Director of Communications Angee Shaker gave special thanks to her communications team: Jackie Elfvin, Joy Henderson, and Gia Parker, as well as Jeff Glass, interactive media teacher at Heights High, for working so hard on special projects throughout the year. CH-UH received an Award of Excellence for its print newsletter, and two Awards of Merit—one for the Early Childhood Program brochure, and one for its "Don't Forget to Vote" video.

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Laura Rubadue, Jamie Saunt, Luke Wiskes	Transportation to Lawrence School
Taneisha Williamson	Transportation to Wiley Middle School
Tiffany Tyson	Transportation to Roxboro Elementary

SUPERINTENDENT'S REPORT

Recommendation to Approve Memorandum of Understanding (MOU) between John Carroll University and Cleveland Heights-University Heights City School District for Early College High School at Cleveland Heights High – R.E.A.L. School

It was recommended that the Board of Education approve the Memorandum of Understanding between John Carroll University and Cleveland Heights-University Heights City School District for Early College High School at Cleveland Heights High – R.E.A.L. School (see official minutes).

No. 12-09-134 It was moved by Ms. Peppler, seconded by Mr. Zucker, that the above Memorandum of Understanding be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Zucker,
Mr. Coble

Nays: None

Abstain: Mr. Register

Superintendent Doug Heuer acknowledged Jeff Talbert CH-UH Assistant Superintendent, Dr. Mark Storz, JCU Associate Dean for Graduate Studies, Dr. John Day, Provost and Academic Vice President for JCU, and Marc Aden, R.E.A.L. Early College Principal. Beginning this school year, students within Heights High's R.E.A.L. Early College small school may earn up to two years of college credit through Early College, a new collaborative program from Cleveland Heights-University Heights City School District and John Carroll University (JCU). This partnership with JCU will expose Early College students to a real college setting and college level academics.

Approval of the Cleveland Heights High School Summer School Senior and OGT Graduates of 2012

It was recommended that the Board of Education approve the Cleveland Heights High School summer school senior and OGT graduates of 2012 (see official minutes).

No. 12-09-135 It was moved by Mr. Coble, seconded by Ms. Peppler, that the above summer school and OGT graduates of 2012 be approved.

Vote on the motion was as follows:

Ayes: Ms. Peppler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Textbook Authorization Requests

It was recommended that the Board of Education approve the requests for textbooks and supplementary materials for use in the Grade 3 Chinese Program at Roxboro Elementary and for use in the Grade 7 Chinese Program at Roxboro Middle during the 2012-2013 school year (see official minutes).

No. 12-09-136 It was moved by Ms. Peppler, seconded by Mr. Zucker, that the above Textbook Authorization Requests be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Peppler

Nays: None

Approval of Grants

It was recommended that the Board of Education approve the following Grant:

- *Title III-Immigrant*, to the Ohio Department of Education - **\$4,416.00**

No. 12-09-137

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Grant be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Peppler, Mr. Register

Nays: None

PERSONNEL

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u>		
Byansi, Etan	General Office-Attend.	8/24/2012
Constantine, Kaitlyn	ECE Preschool Lead	8/24/2012
Cook, Karen	Kindergarten Parapro	8/24/2012

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative/Professional Staff</u>		
Manypenny, Connie Effective 8/27/12-6/30/14 (2 Years) Assignment: Heights High Athletics-48 Weeks/Year	Aquatics Supervisor-N	\$32.31/Hour
<u>Certificated/Licensed Staff</u>		
Evans, Megan Effective 8/27/12 Assignment: Noble Elementary School	Grade 3-R 190 Days	\$57,000 Step 6M
Jurns, David Effective 8/27/12 Assignment: Heights High-Mosaic School	English/Drama-R 190 Days	\$44,700 Step 2M
<u>Classified Staff</u>		
Davis, Essence Effective: 8/30/2012 90 Day Probation Ends:	Lunch Non-Paraprofessional-R Assignment: Fairfax 1/29/2013	\$11.99/hour Step 1
Fuller, Berlinda Effective: 8/30/2012 90 Day Probation Ends:	Lunch Non-Paraprofessional-R Assignment: Roxboro 1/29/2013	\$11.99/hour Step 1
Gatta, Vivian Assignment 1: Effective 8/27/12	General Office-Attend.-R Roxboro Elem; 200 Days (* \$21,044, pr .5 FTE)	*\$10,265/year Step 1
Assignment 2: Effective 8/27/12	General Office-R CHHS; 200 Days (* \$21,044, pr .37 FTE)	*\$7,596/year Step 1
Assignment 3: Effective 8/27/12 90 Day Probation Ends:	Lunch Non-Parapro/Bkfst-R Roxboro Elem; 195 Days 1/24/2013	\$11.99/hour Step 1
Gezann, Amy Effective: 8/27/2012 90 Day Probation Ends:	Food Service-Asst.Cook-R CHHS; 190 Days 1/24/2013	\$12.40/hour Step 1

Gray-Edwards, Charone Effective: 8/30/2012 90 Day Probation Ends:	Kindergarten Parapro Oxford; 195 Days 1/29/2013	\$13.51/hour Step 1
Hill, Laurie Effective: 8/27/2012 90 Day Probation Ends:	General Office-R Roxboro Middle; 200 Days 1/24/2013	*\$13,756/year Step 1 (*\$21,044 pr.67 FTE eff. 8/27/2012)
Lavelle, Megan Effective: 8/27/2012 90 Day Probation Ends:	Nurse Parapro 1:1-R Boulevard; 190 Days 1/24/2013	\$15.26/hour Step 1, Degreed
Simon, Sherita Effective: 8/28/2012 (*\$21,044 pr .5 FTE eff 8/28/2012)	General Office-Attend-R Wiley; 199 Days	*\$10,214/year Step 1
Assignment 2: 90 Day Probation Ends:	Educational Parapro-R Wiley; 195 Days/.37 FTE 1/28/2013	\$13.51/hour Step 1
Ware, Shyvonne Effective: 8/30/2012 90 Day Probation Ends:	Lunch Non-Parapro-R Fairfax; 195 Days(.3 FTE) 1/29/2013	\$11.99/hour Step 1
Wise, Brandi Effective: 8/30/2012 90 Day Probation Ends:	Kindergarten Parapro Oxford; 195 Days 1/29/2013	\$13.51/hour Step 1
Yancey, Kamille Effective: 8/30/2012 90 Day Probation Ends:	Lunch Non-Parapro-R Noble; 195 Days (.3 FTE) 1/29/2013	\$11.99/hour Step 1

Supplemental Assignments-Advisors 2012-13

Heights High

Walker, Curtis* Yearbook \$3,240

Roxboro Elementary

Adamson, Robert Instrumental Concert 648
Neylon, Betsy Challenge Choir 1,296
Polanco, Jennifer Student Council 1,296
Thomas, Jennifer School Crossing Guard 1,296

Supplemental Assignments-Coaches 2012-13

Basit, Branella* Cheerleading-Varsity \$3,240
Gober-Woodson, Angela* Cheerleading-JV 3,240
Hansen, Kim Concessions Co-Advisor 2,430

Roberson, Carli*	Concessions Co-Advisor	2,430
Russell, Dan	Field Hockey HC	4,860
Dixon, Kevin*	Golf Boys HC	3,240
Ford, Darnell*	Golf Girls HC	3,240
Sullivan, Sean	Soccer Boys HC	4,860
Tuggey, Jon*	Soccer Boys AC	3,240
Friedlander, Mike*	Soccer Boys AC	3,240
Helfgott, Robbie*	Soccer Girls HC	4,860
Leimseider, Saree*	Soccer Girls AC	3,240
Carnabuci, Peter	Soccer Girls AC	3,240
Muller, Kalee*	Tennis Girls HC	3,240
Bruce, Elizabeth	Tennis Girls AC	2,592
Honey-Dixon, Linda	Volleyball HC	4,860
Franks, Joia*	Volleyball AC	3,240
Woods, Alicia*	Volleyball AC	3,240
Whaley-Garrison, Nile*	Volleyball AC	3,240
Continenza, Nick	X-Country HC	3,240
Townsend, John	X-Country AC	2,592
McNeil, Sandy*	Faculty Manager	8,128

**Classified Staff not employed by CH-UH*

TAP Members – 2012-2013 - \$500

Boulevard

Abdow, Victoria
Dawson, Michele
Luton, Joshua
Tayek, Maria

Roxboro Elementary

DiLillo, Toni
Maragliano, Lynne
Rae, Beth
Rogers, Monica

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
	<u>Certificated/Licensed Staff</u>	
Abdow, Kristin	\$63,700 (10M)	\$68,560 (+\$4,860)
Effective 8/27/12	<i>Title I Literacy Lead Differential</i>	

Bennett, Jennifer Effective 8/20/12	\$93,310 200 Days; 14M+30	\$94,510 (+1200) 200 Days; 14M+40
Bogus, Dana Effective 8/27/12	\$65,700 (10M2) <i>Title I Literacy Lead Differential</i>	\$70,560 (+\$4,860)
Frantz, Karen Effective 8/27/12	\$66,400 (9M4) <i>Title I Literacy Lead Differential</i>	\$71,260 (+\$4,860)
Kerzner, Jacalyn Effective 8/27/12	\$68,300 (10M4) <i>Title I Literacy Lead Differential</i>	\$73,160 (+\$4,860)
Laskarides, John Effective 8/27/12 Assignment: Physical Education-Heights High/Bellefaire	\$36,120 3/5 Time	\$60,200 (Step 8M) Full Time
Mahoney-Curry, Joi Effective 8/27/12	\$76,900 (11M4) <i>Title I Literacy Lead Differential</i>	\$81,760 (+\$4,860)
Rae, Elizabeth Effective 8/27/12	\$86,300 (14M4) <i>Title I Literacy Lead Differential</i>	\$91,160 (+\$4,860)
Sivakoff, Margaret Effective 8/20/12	\$76,340 200 Days; 14B	\$77,240 (+900) 200 Days; 14B+10
Summers, Candace Effective 8/27/12	\$83,600 (13M4) <i>Title I Literacy Lead Differential</i>	\$88,360 (+\$4,860)

Classified Staff

Brown, Jauwanna Assignment: Board of Education/Transportation 90 Day Probation Ends:	Probation 9/5/2012	Bus Driver
Butler, Jamar Assignment: Board of Education/Transportation 90 Day Probation Ends:	Probation 9/5/2012	Bus Driver
Gassman, Jeanne Effective 9/4/12 45 Day Probation Ends:	IT Support Tech. \$37,400; Step 1 11/7/2012 (*\$47,195 new annual contract)	Electronic Specialist \$49,300; Step 1
Johnson, Marjorie Assignment: Board of Education/Transportation 90 Day Probation Ends:	Probation 9/11/2012	Trans. Routing Spec.

Martin, Willie Probation Bus Driver
Assignment: Board of Education/Transportation
90 Day Probation Ends: 9/5/2012

Stone, Kandace Probation Staff Asst.-Payroll
Assignment: Board of Education
90 Day Probation Ended: 8/25/2012

Approval of Name Change

<u>From:</u> Geil, Amanda S. Smith, Margaret T.	<u>To:</u> Mazzone, Amanda S. Arbogast, Margaret T.
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No. 12-09-138 It was moved by Mr. Zucker, seconded by Ms. Peppler, that the above Personnel Items 1, 2b-f, 3, and 4 be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

No. 12-09-139 It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Personnel Item 2a be approved.

Board members asked questions and commented on the Aquatics Supervisor position.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Coble

Nays: Mr. Register, Mr. Zucker

BUSINESS SERVICES

Transportation Services Update

Stephen Shergalis, Director of Administrative Services, provided an update on the District's transportation operations. A comprehensive third-party assessment of pupil transportation was conducted in order to obtain and summarize our current operating performance data and then to benchmark that data against industry standards. The results of the assessment were presented to the

District in December 2011. Implementation of the most urgent recommendations in staffing led the department to assign transportation supervisory responsibilities to George Petkac, Assistant Director of Business Services, and to hire Marjorie Johnson to fill the vacant routing specialist position, and the creation of a new transportation specialist position filled by Scott Smith, formerly our lead mechanic. Mr. Shergalis indicated that the next steps include looking at our operating costs, which are substantially higher than industry standards. Utilizing the results of this assessment and working in concert with the Board, Mr. Shergalis hopes to develop a meaningful administrative guide to reducing overall transportation operational costs to a level more in line with industry standards while maintaining a high level of service, respect and honor for our families' needs. Further discussion of transportation policy will take place at the October 16, 2012 work session.

FINANCE

Tax Advance

It is recommended that the Board of Education approve the following resolution:

WHEREAS, Section 321.34 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year may be drawn upon request;

IT IS RESOLVED by the Board of Education of the Cleveland Heights-University City School District, County of Cuyahoga, State of Ohio, that:

Section 1. The Auditor of Cuyahoga County be and hereby is requested to draw his warrants and the Treasurer of said County be and hereby is requested to pay to the Cleveland Heights-University Heights Board of Education any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year; and

Section 2. The Treasurer be and hereby is authorized to sign and deliver the appropriate documents to secure such advances, as well as the secondary documents to secure the semiannual settlement with the County Treasurer during the calendar 2013.

Section 3. Such authorization shall extend to all advances requested during the calendar year 2013.

Section 4. The Treasurer of the Board be and hereby is authorized and directed to certify a copy of this Resolution to the County Auditor and the County Treasurer and make such other certifications, requests and reports to the County Auditor and the County Treasurer as may be necessary to make this Resolution effective.

Acceptance and Appropriation of Grants

It is recommended that the Board of Education accept and appropriate the following grants:

Title Funds

FUND	SPCC	NAME OF GRANT	AMOUNT
599	912B	21 st Century SHINE!	200,000.00
551	910B	Title III-Immigrant	4,416.00
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TOTAL			\$204,416.00

No. 12-09-140

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Finance Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

UNFINISHED BUSINESS

Board Member Ron Register requested an update on the status of the Lay Facilities Committee. Board President Karen Jones will communicate with the Board as soon as plans are finalized.

BOARD COMMITTEE REPORTS

Alumni Foundation

Board Member Kal Zucker reported that the Annual Cocktail Party will be Thursday, November 8, 2012.

CORRESPONDENCE AND ANNOUNCEMENTS

Board Member Ron Register congratulated the Tigers, who are 2-0. Congratulations to all our sports teams for this school year.

UPCOMING MEETINGS

Tuesday, September 18, 2012 – Special Board Meeting
Tuesday, October 2, 2012 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 12-09-141

It was moved by Mr. Coble, seconded by Mr. Register, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:37 p.m.

Karen Jones, President

Scott Gainer, Chief Financial Officer