

**Cleveland Heights - University Heights City School District
2023-2024 School Year Pay Schedule**

		Overtime & Extra Assignments - 2 Week Lag		Paperwork to Payroll By Monday by 4pm:
<i>Pay Date</i>		<i>Pay Period Begin</i>	<i>Pay Period End</i>	
1st pay	7/14/2023	6/18/2023	7/1/2023	7/3/2023
	7/28/2023	7/2/2023	7/15/2023	7/17/2023
	8/11/2023	7/16/2023	7/29/2023	7/31/2023
	8/25/2023	7/30/2023	8/12/2023	8/14/2023
	9/8/2023	8/13/2023	8/26/2023	8/28/2023
	9/22/2023	8/27/2023	9/9/2023	9/11/2023
	10/6/2023	9/10/2023	9/23/2023	9/25/2023
	10/20/2023	9/24/2023	10/7/2023	10/9/2023
	11/3/2023	10/8/2023	10/21/2023	10/23/2023
	11/17/2023	10/22/2023	11/4/2023	11/6/2023
3rd Pay	12/1/2023	11/5/2023	11/18/2023	11/20/2023
	12/15/2023	11/19/2023	12/2/2023	12/4/2023
	12/29/2023	12/3/2023	12/16/2023	12/18/2023
	1/12/2024	12/17/2023	12/30/2023	1/1/2024
	1/26/2024	12/31/2023	1/13/2024	1/15/2024
	2/9/2024	1/14/2024	1/27/2024	1/29/2024
	2/23/2024	1/28/2024	2/10/2024	2/12/2024
	3/8/2024	2/11/2024	2/24/2024	2/26/2024
	3/22/2024	2/25/2024	3/9/2024	3/11/2024
	4/5/2024	3/10/2024	3/23/2024	3/25/2024
3rd Pay	4/19/2024	3/24/2024	4/6/2024	4/8/2024
	5/3/2024	4/7/2024	4/20/2024	4/22/2024
	5/17/2024	4/21/2024	5/4/2024	5/6/2024
	5/31/2024	5/5/2024	5/18/2024	5/20/2024
	6/14/2024	5/19/2024	6/1/2024	6/3/2024
	6/28/2024	6/2/2024	6/15/2024	6/17/2024
	7/12/2024	6/16/2024	6/29/2024	7/1/2024
	7/26/2024	6/30/2024	7/13/2024	7/15/2024
	8/9/2024	7/14/2024	7/27/2024	7/29/2024
	8/23/2024	7/28/2024	8/10/2024	8/12/2024
	9/6/2024	8/11/2024	8/24/2024	8/26/2024
	9/20/2024	8/25/2024	9/7/2024	9/9/2024

** Earlier submission required due to holiday or non-workday.

- Note 1** For OAPSE Hourly Classified Staff/ 795 certified & classified - Includes Comp Day if worked
- Note 2** For OAPSE Hourly Classified Holidays included
- Note 3** 795 certified & classified - Start of 26 pay cycle
- Note 4** For 102-795 Hourly - Start of 26 pay cycle

NOTE: Approved timecards or additional assignment sheets are due to payroll by 4:00 pm on the date noted above. Paperwork received late will be processed on the following pay date.

Leave Balances reflected on paychecks include absences recorded in AESOP for pay periods noted above.