



Cleveland Heights-University Heights City School District
2155 Miramar Boulevard
University Heights, Ohio 44118-3397

SERVICE CONTRACT

This agreement is entered into this _____ day of _____, _____, between _____, the individual, and Cleveland Heights-University Heights City School District for the exact payment of \$ _____. For this payment, the aforementioned individual agrees to provide the following services:

The above mentioned services are to be performed on the following day/dates/times:

Payment has been encumbered with Purchase Order No.

SIGNATURES

Contracting Individual:	_____	Date:	_____
District Administrator:	_____	Date:	_____
Treasurer:	_____	Date:	_____

Bottom portion to be completed by contracting individual

By signing this contract, I recognize that I am not an employee of the Cleveland Heights-University Heights City School District and that I am responsible for declaring earnings for tax purposes (local, state, federal). There is no expectation or entitlement to benefits or the like. **A completed W9 must be attached to this contract.**

Contracting Individual:	_____	Date:	_____
Social Security Number:	_____		
Full Mailing Address:	_____		

This contract is valid only after certification of the availability of funds has been made by the Treasurer on a current purchase order.