

Dear CH-UH Families,

On Tuesday, June 29, 2021, the CH-UH Board of Education voted to offer two instructional models for the 2021-2022 school year. The first is a fully in-person model in which students will attend their regularly assigned school five days a week. The second is a fully online model, called Tiger Virtual Academy, in which students and families can apply to receive full-time instruction at home through an online learning provider contracted by the CH-UH school district. We have partnered with Lincoln Learning for K-5 instruction and Edgenuity for 6-12 instruction.

These online platforms will provide access to guided instruction delivered by educators and/or assigned lessons to work on independently or with the support of a parent or guardian. The online platforms offer flexibility; students can establish a self-paced approach to complete their courses by the end of the semester. We understand this virtual learning format may be new to many; this family guide will offer information on the programs, tips to prepare and monitor progress, and your role as an at-home learning coach.

The Tiger Virtual Academy is an all-online model of instruction with the core curriculum designed by education vendors and partners. The curriculum is accredited and is aligned with Ohio's Learning Standards. Support from CH-UH teachers, CH-UH counselors, vendor instructors, and technical support will be provided.

Students who participate in the Tiger Virtual Academy will need to commit to this model for at least **one semester**. Students will remain enrolled in the CH-UH School District and the student scheduled courses will be designated as "online learning."

Students will be able to participate in District athletics, extra-curricular activities, and after-school functions.

For high school accredited courses:

- All course grades will be a part of the GPA and final transcript.
- The NCAA Clearinghouse approves all Edgenuity courses as credits reflected on a high school transcript.
- For athletic eligibility, students need to receive a passing grade in at least 5 semester classes, or the equivalent, during the preceding grading period to remain eligible.

We look forward to working with you during the 2021-2022 school year!

Attendance:

Remote learning for students is successful when a daily structure and routine for learning are followed. Students are expected to log on and engage in the curriculum every day. Attendance will be tracked through online work time and progress in each assigned course. Student progress and learning in each course is the most important factor.

If a student cannot attend courses virtually or the student will be “absent” for more than one day, parents are expected to email the teacher regarding the absence. The students will be responsible for completing coursework that was “missed” during their absences. Tiger Virtual Academy students will follow the Cleveland Heights-University Heights guidelines for excused and medical absences.

Attendance- How will it be tracked with Tiger Virtual Academy?

- Daily logins to learning management system (Lincoln Learning, Edgenuity)
- Daily interactions with teachers, including messages, emails, telephone calls, video chats and other formats that allow teachers to engage with students.
- Minimum weekly check-ins to monitor progress; more or less frequent check-ins could occur based student performance and need
- Assignments or lesson completion/student progress in the course. When tracking a teacher created assignment, the teacher will

determine the number of hours needed to complete the assignment. Teachers will document student participation.

- Activities include video or live lessons (recorded and posted, practice activities/assignments, projects, assessments).
- Students have flexibility to log on during the day when it is most convenient for them and their families. However, there will be times when students are asked to join a video call with their teacher at specific times. For 6-12 students, set times have been established for content specific help and tutoring. More information about this will be available as the 2021-2022 school year schedules are finalized. Students are expected to have all assigned work for the week completed by the end of the day on Sunday. However, students that work ahead of schedule have greater flexibility over their time and pace to complete their coursework.

Technology:

Each student needs a device with the following capabilities. CH-UH issued Chromebooks meet all of these requirements:

- Internet access
- Keyboard
- Camera
- Microphone
- Speakers or headphones

Students are expected to keep their devices in good working order. Families can bring broken or damaged devices to the Information Technology Department. This is located at the Delisle Options Center, Door #7, at 14780 Superior Road. The hours are Monday through Friday, 8 am to 4 pm. Call the IT Department at (216) 397-5910 if you have any questions.

K-5 Tiger Virtual Academy: Lincoln Learning

- Students are expected to log in and complete work during normal school days.
- Students and families have flexibility to create a schedule that allows them to complete learning tasks each day. Students will need to be available during the school day (as requested) for one on one or group meetings with the teacher.
- Students need to have all weekly work completed by the end of the day on Sunday. However, students that work ahead of schedule have greater flexibility over their time and pace to complete their coursework.
- Teachers will provide supplemental lessons as needed to help students learn the critical content. Teachers will also have remote intervention sessions, small group sessions and class meetings. If a student cannot attend these events, alternative arrangements need to be made with the teacher.
- Grading procedures are consistent with CH-UH grading policies. Students will receive a report card at the end of each grading period.
- Students and families are responsible for participation in district and State assessments as required. The District Testing Director may request a student to come to one of the buildings to participate in required testing.
- Teachers will hold office hours for students to ask questions and receive additional support. Your teacher will make these times available to their students.
- Students will be required to take core courses of English Language Arts, Mathematics, Science and Social Studies. Electives at the elementary level will include physical education, art and music and will be delivered through the Lincoln Learning platform.

6-12 Tiger Virtual Academy: Edgenuity

- Students are expected to log in and complete work during normal school days. Additional time may be required to complete activities, projects and independent work associated with the lessons or assignments.
- Students have flexibility in their schedule to complete learning activities within the day. It is highly recommended to set a consistent schedule to complete work and maintain appropriate progress in each course. Typically, students should dedicate 1 hour per day per subject in order to stay on target for course completion.
- Attendance will be tracked by progress in each course and through weekly check-ins with your teacher.
- Teachers are certified CH-UH teachers, but may not be specifically credentialed in the grade level/content area being taught. CH-UH teachers serve as learning coaches, ensuring that students are completing work, helping to troubleshoot as needed and connecting students with content area support and tutoring.
- Students will have the opportunity to connect with their teachers daily during office hours and will have access to subject specific tutoring and help sessions throughout the week. A tutoring schedule will be provided for specific dates and times for each content area.
- Teachers will grade assignments and provide ongoing feedback via email, Edgenuity and Google classroom.
- Students will still participate in any required district or State assessments.
- Teachers will hold office hours for students to ask questions and receive additional support.
- The learning environment may impact service options available through an IEP or 504 as well as services for EL and gifted students.
- Students in grades 6-8 will be required to take four core courses (English Language Arts, Mathematics, Science and Social Studies) and 2 virtual elective courses per semester.
- High School students will take courses based on high school graduation requirements. All students will confirm their course

selections with their high school guidance counselors to ensure they are taking the appropriate coursework.

- Elective courses are limited and will not necessarily align with the courses offered to students who are attending school in-person.

Tiger Virtual Academy Student Expectations:

- Log on daily and complete assignments. All work is due by the end of the day Sunday. However, students that work ahead of schedule have greater flexibility over their time and pace to complete their coursework.
- Attend scheduled Google Meets or teacher check-in meetings.
- Check your Google Classroom and district email daily for information.
- Set and follow a routine while working remotely.
- Communicate questions and concerns to your teacher immediately.
- Adhere to positive digital citizenship routines and follow the district's Acceptable Use Policy while online and using a district issued device.
- Follow proper safety precautions to keep your device in good working order.

Tiger Virtual Academy Teacher Expectations:

- Set clear expectations for students.
- Monitor daily attendance and student progress.
- Hold daily office hours. This is an open time for students to get support.
- Schedule one on one calls with students and families to check on students' emotional well being, and offer feedback on student learning.
- Every student will be scheduled to attend a check-in time with their teacher on a regular basis. Schedule additional targeted check-ins for students that need additional support.
- Monitor student progress on course work, grade assignments and intervene as needed.
- Communicate any issues with student attendance, participation, behavior or academics with supervisor.

- Be available to students via email, Google Classroom, and phone calls during school hours.
- Return student and parent emails within a 24 hour period during the normal school day.

Parent/Family Expectations:

- Monitor student progress on coursework.
- Develop and follow a school schedule to keep routines in place for students while working at home.
- Designate a specific space to work on virtual learning academy activities.
- Communicate questions and concerns to CH-UH staff immediately.
- Read and respond to the communication from the District, program administrator and classroom teachers.
- Attend assigned check in meetings with teachers as requested.
- Have home Wi-Fi available or apply for a hot spot through the CH-UH Technology department.

[Application for Tiger Virtual Academy](#) (click the link to download the fillable PDF)