

Vacation Shut Down Checklist

Turn Off:

- Computers
- Monitors
- Speakers
- Smartboard



Unplug:

- Laptops
- Microwaves
- Coffee pots
- Other appliances
- TV/DVD/VCR/CD players
- Chargers
- Portable heaters and fans

Summer Break:

- Defrost and unplug personal refrigerators.

Winter Recess:

- Thermostats turned down, if possible, to 65.

Also:

- Close windows and blinds before leaving.

Strategic Plan Goal 5

Operational Resources

Objective 2 - District operations will be more sustainable and have reduced costs.
Strategy A - Reduce District energy consumption.

We care about the future of our students, and we know that our actions can have a significant impact on the environment. The school district has committed to decreasing its environmental impact by reducing energy use and solid waste.

The Green Apple Project seeks to identify and implement energy reduction opportunities. It is estimated that we can reduce our energy costs by 20% by implementing a number of simple procedures throughout the District.

We believe in empowering people to take control of their workspace as they do in their own homes and *flick the switch!*



Green Apple Project is a partnership between the CH-UH School District and Brewer-Garrett.

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Green Apple Project

The Green Apple Project is focused on saving energy and reducing solid waste through behavior changes.



Lighting

Did You Know?

- ❖ Lighting can account for up to 40% of the energy used in schools.
- ❖ Energy is wasted by lights remaining on in unoccupied spaces.



What can we do?

- ❖ Turn off lights when rooms are unoccupied.
- ❖ Set lighting appropriate to the use of the space.
- ❖ Maximize use of natural light by opening blinds.

Appliances and Devices

Many devices draw energy even when off. This is known as Phantom or Vampire Energy.

What can we do?

- ❖ Turn off all devices when not in use.
- ❖ Plug seldom-used devices into surge protectors and turn on only during use.

Computers

Computers are often left on for the entire work day. They draw energy whether or not they are in use.



What can we do?

- ❖ Turn computers and monitors completely off before leaving work every day.
- ❖ Set monitors to go into sleep mode after 15 minutes of non use.
- ❖ Set computers to go into sleep mode after 15 minutes of non use.
- ❖ To change your computer's sleep mode:

Control Panel > Power Options > Change Plan Settings

Recycling



Waste audits indicate that recyclable materials constitutes 14-36% of the waste stream in our schools.

What can we do?

- ❖ Locate the recycling bins and identify what you can recycle in them.

Reduce Your Waste:

- ❖ Print double-sided copies.
- ❖ Proof carefully before printing.
- ❖ Use the back of unwanted copies for notes.
- ❖ Bring lunches in reusable containers.
- ❖ Bring and refill a reusable water bottle.
- ❖ Bring a reusable coffee mug, even if you stop at a coffee shop on the way in!