



Executive Summary – Meeting and Organizational Structure Cleveland Heights – University Heights City School District Citizens' Facilities Committee

Meeting Structure and Organization

The overall Citizens' Facilities Committee ("Committee") will be comprised of a cross section of the community, whose purpose is to analyze the District's facilities needs and develop multiple facilities options for Board consideration. The Committee will be broken down into the following four topic-specific subcommittees that will report to the full Committee at a series of public forums:

1. **Building Assessment Subcommittee** (to review and analyze the validity of the OSFC master facilities assessment);
2. **Educational Assessment Subcommittee** (to review and analyze learning environments and 21st century educational opportunities);
3. **Facilities Planning Subcommittee** (to investigate facilities planning options); and
4. **Financial Assessment Subcommittee** (to analyze cost implications of addressing facilities educational needs).

The Building Assessment and Educational Assessment Subcommittees will work concurrently during Fall 2010 to analyze the OSFC facilities assessment and investigate educational practices. These Subcommittees will report back to the full Committee by the end of 2010. Based upon their reports, the Facilities Planning and Financial Assessment Subcommittees will convene in early 2011 to investigate finance options and facilities planning options.

Committee Membership Groups

The Committee membership will include representatives from the following groups:

- School Board
- Civic Leaders
- Administration
- Teachers
- Fine Arts
- Athletics
- City of Cleveland Heights
- City of University Heights
- Design/Construction Community
- Financial Community
- Parents
- Private/Non-Public Schools

Public Meeting Schedule

September 28, 2010 – Introductory Meeting

- Introductions and purpose of the Committee
- Presentation of the OSFC master facilities assessment
- Polling on facilities issues
- Introduction of Subcommittees and Chairs
- Future meeting schedule

December 2010 – Subcommittee Presentations

- Building Assessment Subcommittee presentation
- Educational Assessment Subcommittee presentation
- Q&A by Committee
- Public input

Mid-March 2011 – Subcommittee Presentations

- Facilities Planning Subcommittee presentation
- Financial Assessment Subcommittee presentation
- Q&A by Committee

Note: Public input deferred to next meeting

End of March 2011 – Public Input

- Public input on facilities planning options and finance options

End of May 2011 – Final Committee Meeting

- Prepare presentation options for the Board

June 2011 – Final Committee Report

- Presentation of final Committee report to the Board
- Public input and comment