

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of March 1, 2016**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on March 1, 2016

Mr. Kal Zucker, Board President, called the meeting to order at 7:00 p.m.

**Present at Roll Call:** Mr. Kal Zucker, President  
Mr. Ron Register, Vice President  
Mr. James Posch, Board Member  
Mr. Eric Silverman, Board Member  
Ms. Beverly Wright, Board Member

**Also Present:** Dr. Talisa L. Dixon, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting of February 2, 2016

**No. 16-03-031** It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

## **AWARDS/RECOGNITIONS**

### **CTE Student of the Month**

Superintendent Dr. Talisa L. Dixon recognized Senior **Aliya Holmes** from the Pharmacy Technician program as the CTE Student of the Month for March. Aliya chose the pharmacy career path because of the joy and fulfillment she gets from helping others. She would like to become a pharmacist and felt that the Pharmacy Technician program would give her an introduction into the field and allow her to learn more about pharmacy and the many related career fields. After she graduates from Heights High, she plans to take the Pharmacy Technician Certification Exam to become a nationally certified pharmacy technician. This certification will enable her to work as a pharmacy tech while continuing her education at a community college and later at a historically black college.

### **CTE Program of the Month – Cosmetology**

Dr. Talisa Dixon, Superintendent, recognized the Cosmetology program as the CTE Program of the Month for March. Program instructor Donna Pollard and students **Bailey Gingerich, Ameenah Robinson, Amber McFarland** and **Cameron Williams** presented information to the Board on the program. Amber, Heights High senior, discussed her love of making wigs and her efforts to design a program to create wigs for cancer patients. She showed a slide of wigs she has made and even surprised the audience by admitting she was wearing a wig she had made. Bailey talked about a fashion show held to showcase wigs made in the program to raise money for cancer patients. Cameron shared information on the Cosmetology Program hours of operation and services offered.

## **PUBLIC ADDRESS**

### **Statements from the Audience**

<u>Name</u>	<u>Topic</u>
Seku Shabazz	Changes to FAC
Deanna Bremer Fisher	Middle School Facilities
Samuel Maher	Fairfax Elementary School

## **SUPERINTENDENT'S REPORT**

### **Strategic Plan Update**

Dr. Talisa Dixon outlined more progress made on the Strategic Plan, including updates for each of the five goals (see official minutes).

## **Calendar Proposal Public Hearing**

Paul Lombardo, Director of Human Resources, discussed some of the talking points from meetings held with the District Calendar Committee. Mr. Lombardo provided proposed academic calendars for the 2016-2017 and 2017-2018 school years (see official minutes).

### **Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Heights High School Grades 11-12 DECA Students State of Ohio DECA Competition Field Trip to Columbus, OH, scheduled for March 18-20, 2016
- Heights High School Girls Lacrosse Team Varsity Field Trip to Philadelphia, PA and New York, NY, scheduled for March 24-31, 2016
- Monticello Middle School Grade 8 Student Leaders Cuyahoga Valley Environmental Education Center Field Trip to Peninsula, OH, scheduled for May 17-20, 2016

### **No. 16-03-032**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Ms. Wright,  
Mr. Zucker, Mr. Posch

Nays: None

Board Vice President Ron Register commended the District on the official return of the Black and Gold high school student newspaper. Scott Wortman, Coordinator of Communications and Community Engagement, said the newspaper is only available in digital format right now with plans to move to print in the near future.

## **PERSONNEL**

### **Approval of Retirement**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Administrative Staff</u></b> Shergalis, Stephen	Director of Business Services	6/30/2016

**Classified Staff**

Cummings, Charles	Cleaner	7/31/2016
Jackson, Sherry	After Care Lead	7/1/2016

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Classified Staff</u></b> Wickliff, Teri	After School Associate	2/17/2016

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Schwartz, Ruth Assignment: Boulevard/Oxford Elementary Effective: 2/22/2016-5/27/2016	Long-Term Sub-R Speech Language Pathologist	\$239/Day Step 1 MA
<b><u>Classified Staff</u></b>		
Clark, John Assignment #1: Heights High School Effective:2/22/2016 90- Day Probation Ends:	21st Century Paraprofessional-R 195 Days/Year	\$15.80/Hour 3.0 Hours/Day Step 1 DEGR
Clark, John Assignment #2: Roxboro Middle School Effective:2/29/2016	AVID Tutor-R 195 Days/Year	\$15.00/Hour 4.0 Hours/Week Step 1 AVID
<b><u>Supplemental Assignments-Coaches 2015-2016</u></b>		
Luton, Joshua	Head Coach Boys Track-Rox Middle	\$2,712
Mahoney, Brian	Head Coach Baseball-Rox Middle	\$2,712
Newton, Willie	Asst Coach Boys Track-Rox Middle	\$2,034

**Supplemental Assignments-Advisors 2015-2016**

Buckley, Deborah	Intervention Coach (split)	\$678.00
Wester, Natalie	Cooperating Teacher	\$508.50

**Night School Teachers - \$42/Hour**

Lambright, Bridget	English
--------------------	---------

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
a. Classified Staff		
Franklin, Jason	Skilled Laborer	Equipment Operator
Effective: 2/16/2016	\$20.41/Hour; Year 8 SKIL	\$21.31/Hour, Step 4 EQOP
Assignment:	District	District
45-Day Probation Ends: 4/19/2016	8.0 Hours/Day; 260 Days/Year	8.0 Hours/Day; 260 Days/Year
Jackson, Stephanie	Special Education Aide-PS	Special Education Aide
Effective: 2/1/2016	6.25 Hours/Day; 195 Days/Year	6.5 Hours/Day; 195 Days/Year
Assignment:	Gearity P.D. School	Gearity P.D. School
Johnson Deborah	Food Service-Asst. Cook	Food Service-Asst. Cook
Effective: 2/11/2016	5.0 Hours/Day; 195 Days/Year	6.0 Hours/Day; 195 Days/Year
Assignment:	Fairfax Elementary School	Roxboro Elementary School
McQuater, Jairus	Probation	Assistant Custodian
Effective: 10/12/2015		\$18.49/Hour, Step 1, AC-H
Assignment:Fairfax Elementary School		260 Days/Year
Nelson, Kiearra	Food Service-Asst. Cook	Food Service-Asst. Cook
Effective: 2/11/2016	4.0 Hours/Day; 195 Days/Year	5.0 Hours/Day; 195 Days/Year
Assignment:	Roxboro Elementary School	Fairfax Elementary School
Ross, Jonathan	Probation	Lunchroom Aide
Effective: 9/21/2015		\$12.41/Hour, Step 1 AIDE
Assignment: District		195 Days/Year
Probation Ended: 2/11/2016		
Ross, Jonathan	Probation	Cleaner
Effective: 11/30/2015		\$12.24/Hour, Step 1 CLNR
Assignment: Oxford Elementary		260 Days/Year
Probation Ended: 2/8/2016		
Shemo, Kimberly	Probation	Educational Aide
Effective: 10/1/2015		\$13.99/Hour, Step 1 NDEG
Assignment: District		195 Days/Year
Probation Ended: 2/23/2016		

Stephens, Marquesa Effective: 9/21/2015 Assignment: District <i>Recalled form 2015 RIF</i>	Layoff	Security Monitor \$22.00/Hour, Step 1, OPOT 8 Hours/Day; 192 Days/Year
Strickland, Norman Effective: 9/21/2015 Assignment: District Probation Ended: 2/4/2016	Probation	Assistant Custodian-High School \$19.71/Hour, Step 1, AC-E 260 Days/Year
Strong, Carol Effective: 2/10/2016 Assignment:	Food Service-Asst. Cook 3.0 Hours/Day; 195 Days/Year Boulevard Elementary School	Food Service-Asst. Cook 3.5 Hours/Day; 195 Days/Year Heights High School
Ware, Carrie Effective: 2/1/2016 Assignment:	Educational Aide 7.0 Hours/Day; 195 Days/Year Roxboro Middle School	Special Education Aide-PS 6.25 Hours/Day; 195Days/Year Gearity P.D. School
White, Marisa Effective: 12/9/2015 Assignment: District Probation Ended: 2/18/2016	Probation	Staff Assistant-Finance \$33,091.50/Ann; Step 1, STFA 260 Days/Year

**Supplemental Assignments-Advisors 2015-2016**

Rodkey, Kristen (see Abdow)	Intervention Coach \$1356	Intervention Coach (split) \$678
-----------------------------	------------------------------	-------------------------------------

**Approval of Leave of Absence**

<b><u>Name</u></b> Gamble, Gary Effective: 2/29/2016-4/8/2016	<b><u>To</u></b> Unpaid Medical Leave
---	--

Thomas, Minnie Effective: 1/7/2016-3/9/2016	Unpaid Medical Leave
--	----------------------

**Approval of Name Change**

<b><u>From</u></b> Abdow, Kristen	<b><u>To</u></b> Rodkey, Kristen
--------------------------------------	-------------------------------------

**No. 16-03-033**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Ms. Wright, Mr. Zucker,  
Mr. Posch, Mr. Register

Nays: None

**BUSINESS SERVICES**

**Recommendation to Approve the High School Reconstruction Project Construction Documents**

It was recommended that the Board of Education approve the High School reconstruction project construction documents (see official minutes).

**No. 16-03-034**        It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Ms. Wright, Mr. Zucker, Mr. Posch,  
Mr. Register, Mr. Silverman

Nays: None

Patrick O'Brien, Consultant-PMC, explained that the construction documents are a requirement based on our participation in the OFCC ELPP program.

**Recommendation to Approve Change Order No. 29 for the Cleveland Heights High School Project**

It was recommended that the Board of Education approve Change Order No. 29 for the Cleveland Heights High School project, with a total value of \$379,221.00 (see official minutes).

**No. 16-03-035**        It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Posch, Mr. Register,  
Mr. Silverman, Ms. Wright

Nays: None

**Resolution Authorizing the Execution and Delivery of a Lease Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and the Board of Education of the Warrensville Heights City School District**

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a Lease Agreement between the Board of Education of the Cleveland Heights-University Heights City School District and the Board of Education of the Warrensville Heights City School District (see official minutes).

**No. 16-03-036** It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Business item be approved.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

### **Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donations:

- \$10.00 to Boulevard Elementary School by Just Give (Capella University)
- \$286.22 to Boulevard Elementary School by Target Take Charge of Education
- \$461.59 to Canterbury Elementary School by Target Take Charge of Education
- \$150.00 to Delisle Options Global Ambassadors Initiative by Dr. Talisa Dixon
- \$557.06 to Fairfax Elementary School by Target Take Charge of Education
- \$1,456.26 to Heights High School (Tiger Media Club) by Courtney White
- \$1,965.00 to Heights High School (Robotics Club) by:
  - David Smith and Andrea Corbett of Cleveland Heights - \$1,300.00
  - Kara Hamley and Jeffrey O'Donnell of Cleveland Heights - \$555.00
  - Nancy Schuman of Willoughby - \$25.00
  - Patricia Bartlett Church of Lyndhurst - \$25.00
  - Miscellaneous cash donation - \$60.00
- \$150.00 to Heights High School Barbershoppers
  - Thomas and Susan Cucuzza of Bay Village - \$50.00
  - Thomas & Ramona McDonald of Vancouver, WA - \$100.00
- \$500.00 to Heights High School by Fay Kaplan Charitable Foundation for the Appleton Scholarship Fund

**No. 16-03-037** It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Donations be approved.

Vote on the motion was as follows:



Ayes: Mr. Register, Mr. Silverman, Ms. Wright,  
Mr. Zucker, Mr. Posch

Nays: None

## **FINANCE**

### **Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending January 31, 2016 (see official minutes).

### **Resolution Approving Payment of Purchase Orders**

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Ohio Revised Code (ORC) 5705.41 requires the certification of funds availability for purchase orders; and,

WHEREAS, a past annual financial audit included recommendations to remedy financial transactions where invoices for goods and services predate purchase orders by issuing a “Then and Now Certificate”; and,

WHEREAS, Ohio Revised Code (ORC) 5705.41 (D)(1) requires affirmation of the taxing authority if a “Then and Now Certificate” is in excess of \$3,000;

NOW, THEREFORE, BE IT RESOLVED, that the CH-UH City School District Board of Education authorizes the Chief Financial Officer to pay the following invoices:

<u>Vendor</u>	<u>Amount</u>	<u>PO No.</u>	<u>Dept/Bldg</u>
Zaner Bloser	\$84,000.00	1602816	Educational Svcs

### **No. 16-03-038**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Ms. Wright, Mr. Zucker,  
Mr. Posch, Mr. Register

Nays: None

## **BOARD PRESIDENT'S REPORT**

Board President Kal Zucker said that Board members toured the Heights High construction site on Tuesday morning. They are pleased with the progress thus far. He reiterated that no decision has been made on the middle school designs. The Board is just entering the initial process. He asked that stakeholders keep an open mind as the District works through exploring all options during the design process. The Board's work session on March 15 will focus on the middle school facilities. After seeing the CTE students present earlier in the meeting, he stated that there is clearly more to learning than just the classic curriculum. He is appreciative of the variety of learning in the District.

## **BOARD COMMITTEE REPORTS**

### *Alumni Foundation*

Board Member Eric Silverman announced that the next Heightsgear sale will be Saturday, March 19th. The Annual Pancake Breakfast will be held on April 17<sup>th</sup>, at the Heights High Wiley Campus.

### *City of Cleveland Heights Master Plan Committee*

Board Member Eric Silverman said the committee is meeting on Thursday, March 3<sup>rd</sup>, at 6:30 p.m. to discuss rezoning of two homes behind Center-Mayfield. Anyone interested should plan to attend.

### *Facilities Accountability Committee*

Board Member Eric Silverman said the last FAC meeting was primarily about the change order that was approved at this meeting.

### *Reaching Heights*

Board Member Beverly Wright announced that the Annual Adult Community Spelling Bee will be held on Wednesday, April 20<sup>th</sup>, at 7 p.m. at the Heights High Wiley Campus.

### *OSBA Legislative Liaison*

Board Vice President Ron Register announced that there will be a meeting in Columbus discussing pending legislation on Wednesday, March 16<sup>th</sup>. One of the topics of interest is the move to have economics and financial literacy as part of the high school curriculum. Mr. Register posed a question to the Board on how and what they would like to have reported to them regarding legislative matters.

## **CORRESPONDENCE AND ANNOUNCEMENTS**

Board Member Eric Silverman announced the passing of CH-UH principal and community member Mr. James Cipolletti. He will be missed.

Superintendent Dr. Talisa L. Dixon announced that Oxford Elementary students will have a Lion King Kids Production on March 3<sup>rd</sup> – March 5<sup>th</sup>. Everyone is welcome to attend.

Board President Kal Zucker announced that Wednesday, March 9<sup>th</sup>, will be a Joint Boards meeting with the University Heights Library Board at 6:30 p.m. at the Lee Road library.

**UPCOMING MEETINGS**

Wednesday, March 9, 2016 – Joint Board Meeting  
Tuesday, March 15, 2016 – Special Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 16-03-039**

It was moved by Mr. Silverman, seconded by Ms. Wright, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Posch, Mr. Register, Mr. Silverman,  
Ms. Wright, Mr. Zucker

Nays: None

The meeting was adjourned at 8:52 p.m.

---

Kal Zucker, President

---

Scott Gainer, Chief Financial Officer