

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of August 5, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on August 5, 2014, at 7:00 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Talisa Dixon, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

Mr. Eric Coble, Board Member, was absent.

Mr. Register, Board President, called the meeting to order at 7:05 p.m.

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – June 17, 2014
- Special Meeting – June 24, 2014

**No. 14-08-142** It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker

Nays: None

## **AWARDS/RECOGNITIONS**

### **Welcome New Superintendent – Dr. Talisa L. Dixon**

Board President Ron Register introduced Dr. Talisa Dixon and shared a brief history of her career and educational experience. This is Dr. Dixon's first official role as Superintendent at a regular Board meeting. Dr. Dixon expressed her gratitude for the opportunity to work with the District.

### **Scott Smith, Fuel and Bus Committees Member, OSC Cooperative Purchasing Program**

Dr. Talisa Dixon, Superintendent, recognized Scott Smith, Transportation Supervisor, for saving the District \$455,000 in FY2014. Last year, Scott Smith participated on Ohio School Council's Fuel and Bus Committee and provided invaluable input with ideas on making transportation and its costs more efficient. Dr. Dixon and Board President Register presented Scott with Certificates of Appreciation on behalf of Ohio School Council and the CH-UH School District.

### **Krista Hawthorne, Executive Director, Reaching Heights**

Superintendent Dixon introduced Krista Hawthorne, the new Executive Director of Reaching Heights. Krista has been with Reaching Heights for eight years and is replacing Patrick Mullen as Executive Director. The District welcomed Ms. Hawthorne and looks forward to opportunities for increased learning with our students, staff and communities. Ms. Hawthorne described some of the recent changes to Reaching Heights and highlighted some of the work and goals of the organization.

## **SUPERINTENDENT'S REPORT**

### **Third Reading and Approval of the NEOLA Policies**

Dr. Johnetta Wiley, Director of Special Programs/Compliance, led the discussion on the third reading of the NEOLA policies.

#### **No. 14-08-143**

It was moved by Ms. Pepler, seconded by Mr. Silverman, that the NEOLA Policies be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker

Nays: None

## **Closing the Gap**

Students of Promise USA Program Director Bob Ivory presented information to the Board on an initiative for targeted youth designed to close the achievement gap. Mr. Ivory is looking forward to implement this pilot program within the District. Students of Promise aims to increase academic achievement for students and promote them to their next grade level through to graduation. Each child in the program would be partnered with a Linkage Coordinator in their school who would act as mentor, role model, monitor, and advocate for the student's success. Staff would be hired by the District and paid through grant funds.

## **Tiger Up Update**

Dr. Jeff Johnston, Director of Student Services, and Kristin Hughes, Director of Athletics, updated the Board on a new program to enhance and develop the character of student athletes and coaches in our District, the **Tiger Up** initiative. Part of this initiative will be a drug-testing program intended to take the pressure off students by providing them with a legitimate reason to refuse drugs and to create a drug free environment. The proposed population for drug testing would be students in grades 7-12 who participate in athletics and school sponsored clubs and activities. In addition, students who drive a privately owned vehicle to and from school and park on school property would be included in the random student drug testing process. Policy for this program will be presented to the Board for a first reading at an upcoming meeting.

## **PERSONNEL**

### **Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Abdow, Victoria	ELA-Monticello	8/1/2014
Levites, Julie	Intervention Specialist	7/23/2014
McCottry, Courtney	PS-Early College English	8/1/2014
Munro, Elizabeth	Spanish-CHHS	7/15/2014
<b><u>Classified Staff</u></b>		
Cook, Gerald	Voc Ed Parapro/Job Coach	8/12/2014

### **Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay

specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it is understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

***Key: N=New R=Replacement T=Transfer***

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Brennan, Mary Ann Effective 8/18/14-12/19/14 Assignment: Roxboro Elementary School	Long-Term Substitute-R 1/2 Time Counselor	\$267/Day Step 1 MA+40
Gaines, Lynne Effective 8/21/14-12/1/14 Assignment: Canterbury Elementary School	Long-Term Substitute-R Interv. Specialist	\$224.40/Day Step 1 BA+20
Hertz, Stacey Effective 8/21/14-TBD Assignment: Canterbury Elementary School	Long-Term Substitute-R ELA Support	\$247/Day Step 1 MA+20
Manolio, Michelle Effective 8/21/14-12/19/14 Assignment: Oxford Elementary School	Long-Term Substitute-R Second Grade	\$220/Day Step 1 BA+10
Parks, Jacqueline Effective 8/21/14-10/20/14 Assignment: Gearity Prof. Dev. School	Long-Term Substitute-R Interv. Specialist	\$235/Day \$235/Day
Yelsky, Adrienne Effective 8/21/14-11/15/14 Assignment: Heights High School	Long-Term Substitute-R Social Studies	\$239.40/Day Step 1 MA+10
<b><u>Classified Staff</u></b>		
Agee, Kevin Effective: 7/25/2014 Assignment: Board of Education	Sub Bus Driver-R	\$15.00/Hour
Colvin, Otis Effective: 7/25/2014 Assignment: Board of Education	Sub Bus Driver-R	\$15.00/Hour

Henley, Kevin Effective: 7/25/2014 Assignment: Board of Education	Sub Bus Driver-R	\$15.00/Hour
Hunter, Carla Effective: 7/25/2014 Assignment: Board of Education	Sub Bus Driver-R	\$15.00/Hour
Scotese, Debra Effective: 8/22/2014 Assignment: Cleveland Heights High School 90 Day Probation Ends: 1/22/2015	Nurse Aide-R	\$14.34/Hour Step 3
Vranekovic, Gregory Effective: 7/25/2014 Assignment: Board of Education	Sub Bus Driver-R	\$15.00/Hour

**Supplemental Assignments – Advisors 2013-14**

Dougherty, Mark	Ski Club	\$ 329*
Stahler, Bethany	Ski Club	\$ 329*

*\*Additional amount due for full supplemental each*

**Supplemental Assignments – Coaches 2014-15**

Basit, Branella	Cheerleader Varsity	\$ 3,340
Gober-Woodson, Angela	Cheerleader JV	3,340
Bell, Janice	Cheerleader Freshman	3,340
Pickens, Elvis	Concessions Co-Advisor	2,505
Hansen, Kim	Concessions Co-Advisor	2,505
Anderson, Kelly*	Field Hockey Head Coach	5,010
Dorsainvil, Abbigail	Field Hockey Asst.Coach	3,340
Rotsky, Jeff*	Football Head Coach	7,348
Klir, Joe	Football Coach	5,010
Stephenson, Eric	Football Coach	5,010
Laskarides, John	Football Coach	5,010
Dubsky, James	Football Coach	5,010
Kravitz, Max	Football Coach	5,010
Latimore, Tyrone*	Football Coach	5,010
Wiggins, Rick	Football Coach	2,672
Pinto, John*	Football Asst. Coach	2,672
Huettel, Nick*	Football Asst. Coach	2,672
Brand, Michael*	Football Asst. Coach	2,672
Lemons, Johnnie	Football Asst. Coach	2,672
Bryant, Jeff*	Football Asst. Coach	2,672
Gordon, Derrick*	Football Asst. Coach	2,672
Austin, Lester*	Football Freshman Coach	3,340
Moorman, Mike*	Football Freshman Coach	3,340

Piechowski, Eric	Football Freshman Coach	3,340
Scalisch, Noah*	Football Freshman Coach	3,340
Dixon, Kevin*	Golf Head Boys Coach	3,340
Ford, Darnell*	Golf Head Girls Coach	3,340
Sullivan, Sean	Soccer Head Boys Coach	5,010
Tuggey, Jon*	Soccer Asst. Boys Coach	3,340
Johnson, Dave*	Soccer Asst. Boys Coach	3,340
Eyre, Paul*	Soccer Head Girls Coach	5,010
Leimseider, Saree*	Soccer Asst. Girls Coach	3,340
Miller, Nicole	Tennis Head Girls Coach	3,340
Overby, Kelly*	Volleyball Head Coach	5,010
Continenza, Nick	Cross Country Head Coach	3,340
Thomas, Lorenzo*	Cross Country Asst. Coach	2,672

### **Supplemental Assignments – Advisors 2014-15**

#### **Boulevard**

Reynolds, Tina	Team Leader-Kindergarten	2,672
Carnabuci, Peter	Team Leader-Grade 1	2,672
Preston, Laura	Team Leader-Grade 2	2,672
Walker, Julie	Team Leader-Grade 3	2,672
Bellini, Sherri	Team Leader-Grade 4	2,672
Sferry, Katherine	Team Leader-Grade 5	2,672
Mahoney-Curry, Joi	ELA Lead	5,078

#### **Canterbury**

Duhanich, Kate	Team Leader-Kindergarten	2,672
Kroger, Stacy	Team Leader-Grade 1	2,672
Huter, Carla	Co-Team Leader-Grade 2	1,336
Petko, Hannah	Co-Team Leader-Grade 2	1,336
Bradley, Tameka	Team Leader-Grade 3	2,672
Riley, Sharon	Team Leader-Grade 4	2,672
Salvatore, Kim	Team Leader-Grade 5	2,672

#### **Fairfax**

Arrigo, Jennifer	Co-Team Leader-Kindergarten	1,336
Murphy, Lori	Co-Team Leader-Kindergarten	1,336
Elwell, Debra	Team Leader-Grade 1	2,672
Kephart, Kristen	Team Leader-Grade 2	2,672
Masters, Amanda	Team Leader-Grade 3	2,672
Marbury, Kristie	Team Leader-Grade 4	2,672
Christy, Maureen	Team Leader-Grade 5	2,672
Bogus, Dana	ELA Lead	5,078
Friedland, Jessica	Team Member-Specials	1,002

#### **Gearity**

Connor-Kuntz, Fiona	TAP Member	1,002
Higham, Heather	TAP Member	1,002
Hoang, Angela	TAP Member	1,002
Lausche, Darrell	TAP Member	1,002

Evans, Lisa	Team Leader-Kindergarten	2,672
Golenberg, Caren	Team Leader-Grade 1	2,672
Wester, Natalie	Team Leader-Grade 2	2,672
Bishko, Tammy	Team Leader-Grade 3	2,672
Mendes, Joe	Team Leader-Grade 4	2,672
Banas, Aimee	Team Leader-Grade 5	2,672
Abdow, Kristen	ELA Lead	5,078
Stern, Brian	Team Member-Specials	1,002
<b><u>Noble</u></b>		
Tyrrell, Tracey	Team Leader-Kindergarten	2,672
Campbell, Darren	Team Leader-Grade 1	2,672
Bruce, Elizabeth	Team Leader-Grade 2	2,672
Taylor-Ware, Teresa	Team Leader-Grade 3	2,672
Evans, Megan	Team Leader-Grade 4	2,672
Hawkins, Brandi	Team Leader-Grade 5	2,672
Rae, Beth	ELA Lead	5,078
Valentino, Jessica	Team Member-Specials	1,002
Ruddy, Julia	Team Member-Special Ed.	1,002
<b><u>Oxford</u></b>		
Schwartz, Melissa	Team Leader-Kindergarten	2,672
Milkie, Kay	Team Leader-Grade 1	2,672
Bondarenko, Bridgette	Team Leader-Grade 2	2,672
Lawson, Dejunee	Team Leader-Grade 3	2,672
Scott, Antoinette	Team Leader-Grade 4	2,672
Monroe, Jasmine	Team Leader-Grade 5	2,672
Carpenter, Patrick	ELA Lead	5,078
Schlafer, Sarah	Team Member-Specials	1,002
Nelson, Greg	Team Member-Special Ed.	1,002
<b><u>Roxboro Elem</u></b>		
Miracle, Amy	Team Leader-Kindergarten	2,672
Bischof, Kim	Team Leader-Grade 1	2,672
Miracle, Sue	Team Leader-Grade 2	2,672
Parrino, John	Team Leader-Grade 3	2,672
Arnett, Valerie	Team Leader-Grade 4	2,672
Thomas, Jennifer	Team Leader-Grade 5	2,672
Summers, Candace	ELA Lead	5,078
Dzurko, Holly	Team Member-Special Ed.	1,002
<b><u>Monticello</u></b>		
Mascia, Sally	Team Leader-Grade 6	2,672
Minnillo, Matthew	Team Leader-Grade 7	2,672
Lewis-Jackson, Wanda	Team Leader-Grade 8	2,672
Underhile, Tiffany	Team Leader-Science	2,672
DePrima, Carrie	Team Leader-Unified Arts	2,672
Smith, Patti	Team Leader-Specials	2,672
McDougal, Genevieve	Team Member-ELA	1,002
Shapiro, Anisha	Team Member-Special Ed.	1,002

Itayem, Mustafa	Team Member-Math	1,002
Abdow, Victoria	Team Member-ELA	1,002
<b><u>Roxboro Middle</u></b>		
Boehm, Kimberly	Team Leader-Grade 6	2,672
Williams, Ryan	Team Leader-Grade 7	2,672
Radke, Lia	Team Leader-Grade 8	2,672
Ward-Price, Wendy	Team Leader-Soc. Studies	2,672
Pompei, Jill	Team Leader-Unified Arts	2,672
Gregory, Anna	Team Member-ELA	1,002
Cocitto, Ashley	Team Member-Science	1,002
Austin, Shenisha	Team Member-ELA	1,002
<b><u>Heights High</u></b>		
Bukovac, Joyce	Dept. Liaison-Math	3,340
Larkins-Forte-Vicki	Dept. Liaison-English	3,340
Bauer-Blazer, Karen	Dept. Liaison-Soc. Studies	3,340
Niedzwiecki, Scott	Dept. Liaison-Science	3,340
Sutton, Christopher	Dept. Liaison-Special Ed.	3,340
Eisenberg, Nancy	Dept. Liaison-Art	3,340
Washut-Schiff, Linda	Dept. Liaison-Phy. Ed.	3,340
Bennekamper, Andy	Dept. Liaison-CTE	3,340
Stewart, David	Dept. Liaison-Language	3,340

### **Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Classified Staff</u></b>		
Bell, Hortense	Sub Bus Driver	Bus Driver-N
Effective: 8/18/2014	\$15.00/Hour	\$15.37/Hour; Step 1
Assignment: Board of Education		
Bunton-Eddie	Sub Bus Driver	Bus Driver-R
Effective: 8/18/2014	\$15.00/Hour	\$15.37/Hour; Step 1
Assignment: Board of Education		
Karmazyn, Charly	\$43,600/Year	\$44,400/Year*
Effective 7/1/2014		
<i>*Per agreement letter dated 6/3/2011, salary will remain at the HS Asst. Custodian level while assigned to Roxboro Middle Asst. Custodian</i>		
Lusane-Carter, Tina	Sub Bus Driver	Bus Driver-R
Effective: 8/18/2014	\$15.00/Hour	\$15.37/Hour; Step 1
Assignment: Board of Education		



Oatman, Marisa                      Sub Bus Driver                      Bus Driver-R  
 Effective: 8/18/2014              \$15.00/Hour                      \$15.37/Hour; Step 1  
 Assignment: Board of Education

Strong, Carol                              Sub Bus Driver                      Bus Driver-R  
 Effective: 8/18/2014              \$15.00/Hour                      \$15.37/Hour; Step 1  
 Assignment: Board of Education

**Approval of Re-Appointment of Certificated/Licensed Staff:**

It was recommended that the following certificated/licensed personnel who were suspended as a result of reduction-in-force (RIF) be reappointed for the 2014-15 school year:

**Name:**                                      **Position:**  
 Peters, Meghann                              Alternative Learning Center-Monticello

**Approval of Personnel to be Granted Continuing Contract**

It was recommended that the following certificated/licensed personnel with limited contracts be granted Tenure effective for the 2014-15 school year:

**Name**                                      **Building**                                      **Position**  
 Thomas, Sherice                              High School                                      Opportunity Lab

**Approval of Extended Time**

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<b><u>Name</u></b>	<b><u>Position/Activity</u></b>	<b><u>Days</u></b>	<b><u>Rate</u></b>
<b><u>Administrative Staff:</u></b>			
Hicks, Katrina	New Principal Transition	5	85% per diem
Womack, Sandy	New Principal Transition	5	85% per diem
<b><u>Certificated/Licensed Staff:</u></b>			
Watson, Marvin	Naviance P.D.	3	60% per diem
<b><u>Classified Staff:</u></b>			
Bendix, Joan	Music Parapro	10	hourly rate

**Approval of Name Change**

**From:**

Kirk, Jenna C.  
Kopp, Marian M.

**To:**

Hall, Jenna C.  
Stephens, Marian M.

**No. 14-08-144**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Ms. Pepler

Nays: None

**BUSINESS SERVICES**

**Resolution Authorizing the Execution of a Non-Binding Proposal for the Lease by the District from University Heights Holding 4 LLC of Certain Property for High School Parking**

It was recommended that the Board of Education approve resolution authorizing the execution of a non-binding proposal for the Lease by the District from University Heights Holding 4 LLC of certain property for High School parking (see official minutes).

**No. 14-08-145**

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Ms. Pepler,  
Mr. Register

Nays: None

**FINANCE**

**Resolution to Transfer Funds and Close Zero Balance Funds**

It was recommended that the Board of Education authorize the Treasurer to make the following funds transfers.

<u>From</u>		<u>To</u>
007-9087 Goldsmith	.28	018-9232 Boulevard Principal Support
007-9090 Toni Angelo	226.72	018-9222 Roxboro Principal Support
007-9146 Lawrence Fried	162.87	018-9235 Fairfax Principal Support
018-9223 Wiley Principal Support	1,039.15	018-9221 Monticello Principal Support
018-9223 Wiley Principal Support	1,039.14	018-9222 Roxboro Principal Support
019-9439 Andrea's Fund	11.21	018-9222 Roxboro Principal Support
200-9223 Wiley Student Managed	55.45	200-9221 Monticello Student Managed
200-9223 Wiley Student Managed	55.44	200-9222 Roxboro Student Managed

**Resolution Establishing New Fund and Appropriations**

It was recommended that the Board of Education authorize the Treasurer to establish the following new fund:

<u>Fund/Special Cost Center</u>	<u>Description</u>
466-9015*	Straight A Grant

\*It was further recommended that \$484,608 be appropriated for fund 466.

**Resolution Approving Payment of Purchase Orders**

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Ohio Revised Code (ORC) 5705.41 requires the certification of funds availability for purchase orders; and,

WHEREAS, a past annual financial audit included recommendations to remedy financial transactions where invoices for goods and services predate purchase orders by issuing a "Then and Now Certificate"; and,

WHEREAS, ORC 5705.41 (D)(1) requires affirmation of the taxing authority if a "Then and Now Certificate" is in excess of \$3,000;

NOW, THEREFORE, BE IT RESOLVED, that the CH-UH City School District Board of Education authorizes the Chief Financial Officer to pay the following invoices:

<u>Vendor</u>	<u>Amount</u>	<u>Purchase Order</u>
North Coast Council (EMIS)	\$ 3,815.50	1500678
Znayka Services (Mosdos Boys)	\$ 3,500.00	1500685
Znayka Services (Mosdos Boys)	\$ 3,315.00	1500686
Fuel Educations	\$126,434.00	ML120926

**No. 14-08-146**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Ms. Pepler, Mr. Register,  
Mr. Silverman

Nays: None

**BOARD PRESIDENT'S REPORT**

Board President Ron Register mentioned that the Board is working to build relationships with our municipalities. Toward that effort, the Board will meet with city officials of Cleveland Heights on Monday, August 11, 2014, at Cleveland Heights City Hall.

**UNFINISHED BUSINESS**

Board member Eric Silverman requested an update on next steps related to a fundraising committee suggested by Sue Pardee for the facilities project.

**BOARD COMMITTEE REPORTS**

*Facilities Accountability Committee*

Board member Eric Silverman attended the FAC meeting on Thursday, July 17<sup>th</sup>. The vote was unanimous to approve the High School program of requirements.

*University Heights Recreation Committee*

Board member Eric Silverman reported that the committee has put an issue on the ballot for November 2014 to build a park on the former Northwood site.

*Alumni Foundation*

Board member Eric Silverman announced that the Alumni Foundation has new merchandise available for sale on [heightsgear.com](http://heightsgear.com).

**CORRESPONDENCE AND ANNOUNCEMENTS**

Board President Ron Register announced that September 13, 2014 will be the grand opening of the newly constructed CHHS stadium. At 3 p.m., the actual ribbon-cutting ceremony will take place on the field,

with brief remarks from Dr. Dixon, Board President Ron Register, new Administrative High School Principal Zoraba Q Ross, Athletic Director Kristin Hughes and Head Football Coach Jeff Rotsky. The first home football game of the season will be against the Glenville Tarblooders at 4:00 p.m.

### **UPCOMING MEETINGS**

Monday, August 11, 2014 – Special Joint Meeting with Cleveland Heights City Council  
Tuesday, August 19, 2014 – Special Board Meeting  
Thursday, August 21, 2014 – Facilities Accountability Committee Meeting  
Tuesday, September 2, 2014 – Regular Board Meeting

### **MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 14-08-147**      It was moved by Mr. Silverman, seconded by Ms. Peppler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Peppler, Mr. Register, Mr. Silverman,  
Mr. Zucker

Nays: None

The meeting was adjourned at 8:40 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer