

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of March 4, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on March 4, 2014, at 7:00 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Nylajeon McDaniel, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – December 18, 2013
- Organizational/Regular Meeting – January 7, 2014
- Special Meeting – January 13, 2014
- Special Meeting – January 14, 2014
- Special Meeting – January 21, 2014

**No. 14-03-037** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

## **AWARDS/RECOGNITIONS**

### **Heights High Symphony for “Superior” Rating at the Ohio Music Education Association’s (OMEA) State Orchestra Adjudicated Event**

Superintendent Nylajeon McDaniel recognized the outstanding talent and skill of the musicians in our school district. For the second year in a row, the 54-member Heights Symphony earned a superior rating, the highest possible rating, at the OMEA state orchestra adjudicated event. The symphony performed under the direction of music director Dan Heim.

### **Phyllis Seltzer, Heights Alumna and Artist of the Print Entitled *Scheme* – Donation of Artwork to the District**

CHHS Class of 1948 alumna Phyllis Seltzer was acknowledged by Superintendent McDaniel for her donation of her artwork to the district, a print entitled “Scheme,” which features iconic scenes from the city of Cleveland. The district will display the print at the Board of Education until the new Heights High School is completed, which will be its final home.

### **Board President Ron Register – Ohio School Boards Association Award**

Superintendent Nylajeon McDaniel recognized Board President Ron Register for serving as a guiding presence on the CH-UH Board of Education for more than ten years. Mr. Register recently received an award of achievement from the Ohio School Boards Association. This prestigious award is given for demonstration of dedication to self-improvement, service to the Association and work on behalf of the school board. The award will be presented to Mr. Register at the OSBA Regional Spring Conference.

## **PUBLIC ADDRESS**

### **Statements from the Audience**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Terry Saylor	Football/Lacrosse/Soccer Stadium
Jerry Primm	Football Stadium
Laura Marks	Football Soil
Patti Carlyle	Canterbury Questions
Shani Meeks	Stadium
Jaquan Primm/Demonte Meeks	Stadium
Max Marshall/David Steele	Stadium
Jeff Rotsky	Stadium
Claude Holland	Stadium
Shawn Pierson	Stadium

## **SUPERINTENDENT'S REPORT**

### **Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- Monticello, Roxboro MS, and Wiley MSSP Class Junior Model United Nations Conference Field Trip to Columbus, OH, scheduled for March 16-18, 2014
- Cleveland Heights High School Gospel Choir Field Trip to Greensboro, NC, scheduled for April 23-27, 2014
- Roxboro Middle Schools' Humanities CVEEC Field Trip to Cuyahoga Valley, OH, scheduled for May 7-9, 2014
- Roxboro Middle Schools' 7<sup>th</sup> Grade Spanish Student's Concordia Language Village Immersion Field Trip to Bemidji, MN, scheduled for May 8-11, 2014
- Cleveland Heights-University Heights Middle and High School French Students Grades 8-12 Field Trip to Montreal and Quebec, Canada, scheduled for May 17-21, 2014

### **No. 14-03-038**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

Superintendent McDaniel indicated that the following field trip will not be voted on at this meeting pending further information:

- Wiley Middle Schools' Vocal Music Field Trip to Cincinnati, OH and Detroit, MI, scheduled for May 8-11, 2014

### **Third Reading and Approval of the NEOLA Policies**

It was recommended that the Board of Education approve the NEOLA policies as presented.

**No. 14-03-039**

It was moved by Ms. Peppler, seconded by Mr. Coble, that the above NEOLA Policies be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Peppler

Nays: None

**RttT (Race to the Top) Update**

Director of Data and Assessment, Allison Byrd, provided the monthly update on Race to the Top regarding the new data warehousing and assessment system that the District will begin using in 2014-2015. The new platform for data and assessment, Think Gate, has similar capabilities to Data Director currently being used, but has new features available in one single tool. With Think Gate, teachers will be able to build their own assessments, refer to the state standards and to the common core standards. Another bonus feature with Think Gate is curriculum customization allowing teachers to develop and share high quality assessments and to create and share lesson plans.

Ms. Byrd said all teachers will be provided initial training before the conclusion of the school year. Training opportunities will also occur over the summer and at the start of next school year, and training support will be ongoing as part of our Ohio Improvement Process and our District improvement plan. Support is also available through Think Gate and ODE.

**PERSONNEL**

**Approval of Retirement**

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
	<b><u>Certificated/Licensed Staff</u></b>	
Bell, Chris	School Nurse	7/1/2014
Carl, Barbara	Guidance Couns-.5 FTE	7/1/2014
Farrow, Belinda	Kindergarten-Boulevard	7/1/2014
Ferri, Diane	Intervention Specialist	7/1/2014
Goldberg, Beth	ELA Support-Gearity	7/1/2014
Hood, Susan	Art-High School	7/1/2014
Maier, Rob	Grade 4-Fairfax	7/1/2014
Munro, Diane	Intervention Specialist	7/1/2014
Neylon, Mary	Music-Elementary	7/1/2014
Pahys, Katherine	Gifted I.S.-MS	7/1/2014

Sandercock, Karen	Humanities-MS	7/1/2014
Thompson, Barbara	Music-Elementary	7/1/2014
Tindira, Raymond	Career Ed-Marketing	7/1/2014
Ursu, Kathryn	Speech/Lang. Pathologist	7/1/2014

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Glickman, Samantha	LOA-Child Care	6/6/2014
Kerzner, Jacalyn	ELA Support-Canterbury	3/7/2014
<b><u>Classified Staff</u></b>		
Grunau, Timothy	Head Custodian	3/31/2014
Jones, Antonio	Gen Office-Fairfax	2/21/2014
Shikir, Tammy	Lunch Aide	2/27/2014

**Approval of Termination**

It was recommended that the termination of the following named personnel be accepted, effective at the close of the day on the date indicated for the reason stated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
<b><u>Classified Staff</u></b>		
Sweeney, Clifton	Lunch Aide	Unsuccessful Probation

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
Ballou, Nancy	Career/Tech Ed-DHO	\$1,746
Effective 3/31/14-5/2/14	.2 FTE	Step 14 MA, p.r.
<i>(Additional 6<sup>th</sup> Assignment-4 weeks)</i>		

<b><u>Classified Staff</u></b>		
Bendix, Joan	Music Parapro-R	\$15.26/Hour
Effective: 10/16/2013		Step 1
Assignment: Cleveland Heights High School		
90 Day Probation Ends 3/5/2014		

Hopkins, Tequila	Lunch Aide-N	\$11.99/Hour
Effective: 2/13/2014		
Assignment: Roxboro Elementary		
90 Day Probation Ends 9/16/2014		

Sudduth, Kim	Music Parapro-R	\$15.26/hour
Effective: 10/7/2013		Step 1
Assignment: Cleveland Heights High School		
90 Day Probation Ends 2/24/2014		

**Supplemental Assignments – Advisors 2013-14**

Hoover, Brock	Ticket Manager-Wiley	1,316
Adamson, Robert	Marching Band*	250
Baker, Bret	Marching Band*	250
Allie, Dan*	Marching Band*	250

*\*Additional Playoff Performance*

**Supplemental Assignments-Spring Coaches 2013-14**

<b><u>Roxboro Middle</u></b>		
Loy, Daniel*	Softball	2,632
Tabbut, Sara	Track Assistant	1,974

*\*Classified Staff not employed by CHUH*

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Certificated/Licensed Staff</u></b>		
McDowell, David	\$2,120	\$7,876 (Step 6 MA)
Effective: 11/18/13-1/17/14		11/18/13-6/6/14
Assignment: Pre-Calc .2 FTE; Bellefaire		

**Classified Staff**

Bryant, Kimberly Effective: 10/02/2013 Assignment: Bellefaire 90 Day Probation End: 2/14/2014	Probation	Special Ed Parapro Step 3 NDEG
Edge, Malina Effective: 9/9/2013 Assignment: Roxboro Middle School 90 Day Probation Ended: 1/30/2014	Probation	Special Ed Parapro Step 1
Haehn, Caley Effective: 9/24/2013 Assignment: Roxboro Elementary School 90 Day Probation Ended: 2/14/2014	Probation	CHAMPS Parapro Step 1 DEGR
Kocks, Ann Effective: 9/9/2013 Assignment: Roxboro Middle School 90 Day Probation Ended: 1/30/2014	Probation	Special Ed Parapro Step 1 DEGR
Musarra, Frank Effective: 10/03/2013 Assignment: Gearity Professional Development 90 Day Probation Ended: 2/14/2014	Probation	Special Ed Parapro Step 1 CERT
Patton, James Effective: 11/25/2013 Assignment: Monticello Middle School 90 Day Probation Ended: 1/22/2014	Probation	Asst. Custodian Step 2
Stephens, Marquesa Effective: 8/23/2013 Assignment: Roxboro Elementary School 90 Day Probation Ended: 1/16/2014	Probation	Security Monitor Step 1
Stirling, Heather Effective: 9/30/2013 Assignment: Gearity Professional Development 90 Day Probation Ended: 2/14/2014	Probation	Special Ed Parapro Step 1 DEGR
Ware, Carrie Effective: 8/23/2013 Assignment: Canterbury Elementary School 90 Day Probation Ended: 1/16/2014	Probation	Security Monitor

**Approval of Name Change**

**From:**

McGrath, Caitlin A.  
Newman, Ashley S.  
Russell, Ma Marquiza S.

**To:**

Gerber, Caitlin A.  
Riolo, Ashley S.  
Russell, Marquiza S.

**Approval of Leave of Absence**

Ellis, Melanie  
Effective 2/28/2014-6/6/2014

Unpaid Medical

Finizia, Deborah  
Effective 8/18/2014-6/12/2015

Child Care-**2/5 Time\***

*(\*will continue as School Psychologist-3/5 Time)*

Harris, Joyce  
Effective 12/13/2013-8/29/2014

Unpaid Medical

Kurtz, Janice  
Effective 8/25/2014-6/5/2015

Other Non-Professional

**No. 14-03-040**

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**Resolution to Accept Voluntary Resignation from Employee**

(In hands of Board Members only)

**No. 14-03-041**

It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Personnel item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman



Nays: None

## **BUSINESS SERVICES**

### **Resolution Authorizing Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies for School Year 2014-2015**

It was recommended that the Board of Education approve the resolution authorizing Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies for school year 2014-2015 (see official minutes).

**No. 14-03-042** It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Business Services item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

## **Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donation:

- \$49.47 to Roxboro Middle School from PTA Market Day fundraiser
- \$600.00 to Noble Elementary School from Target Corporation

**No. 14-03-043** It was moved by Mr. Silverman, seconded by Mr. Pepler, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**Discussion: Cleveland Heights High School Football Stadium**

Director of Business Services Stephen Shergalis and Director of Athletics Kristin Hughes addressed concerns regarding the use of artificial turf or natural grass on the high school football stadium, parking spaces on game nights, and donors for the stadium facilities project.

Mr. Shergalis stated that after careful consideration, his recommendation is that the District move forward to install an envirofill synthetic turf field at Heights High School. He does not recommend using tire derived crumb rubber infill materials, but rather that we utilize alternative materials that are environmentally safe and healthy. Mr. Shergalis provided the Board with documentation supporting his recommendation (see official minutes).

**FINANCE**

**Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending January 31, 2014 (see official minutes).

**Resolution Approving Payment of Purchase Orders**

It is recommended that the Board of Education approve the following resolution:

WHEREAS, Ohio Revised Code (ORC) 5705.41 requires the certification of funds availability for purchase orders; and,

WHEREAS, a past annual financial audit included recommendations to remedy financial transactions where invoices for goods and services predate purchase orders by issuing a “Then and Now Certificate”; and,

WHEREAS, ORC 5705.41 (D)(1) requires affirmation of the taxing authority if a “Then and Now Certificate” is in excess of \$3,000;

NOW, THEREFORE, BE IT RESOLVED, that the CH-UH City School District Board of Education authorizes the Chief Financial Officer to pay the following invoices:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Purchase Order</u></b>
Team Sports Inc	\$ 6,120.00	1403585
Blue Technologies	\$ 6,000.00	1403435

**Resolution Establishing New Funds and Appropriations**

It is recommended that the Board of Education authorize the Treasurer to establish the following new funds:

<u>Fund/Special Cost Center</u>	<u>Description</u>
022-9014*	Boys Basketball Tournament
022-9017*	Girls Basketball Tournament
004-0000**	Building

\*It is further recommended that \$4,000 be appropriated for the 022 funds.

\*\*It is further recommended that \$16,500,000 be appropriated for the 004 funds.

**Resolution to Transfer Funds and Close Zero Balance Funds**

It is recommended that the Board of Education authorize the Treasurer to make the following fund transfers:

<u>From/Description</u>	<u>To</u>	<u>Amount</u>
018-1690-410-9223-000000-023 Wiley Middle School Field Trip	018-1690-410-9222-000000-022 Roxboro Middle School Field Trip	503.00

It is further recommended that the following funds be transferred and close zero balance funds:

<u>From/Description</u>	<u>To</u>	<u>Amount</u>
300-9120 Occupational Work Experience	018-9551 Career Prep Fund	1,867.20
300-9711 Co-Op Business Education	018-9551 Career Prep Fund	.98
007-9080 Stale Checks	024-9991 MMO Self Insurance	230,337.68
007-9108 Flexible Spending Arrangement	024-9991 MMO Self Insurance	4,914.58
007-9070 Community Steering Council	001-0000 General Fund	1,478.35
019-9541 PRIDE Small School	019-9214 Knowledge Works	600.00
019-9542 REAL Small School	019-9214 Knowledge Works	585.00
019-9542 REAL Small School	019-938A First Ring Super.	3,399.18
019-9543 Renaissance Small School	019-9214 Knowledge Works	330.36
019-9543 Renaissance Small School	019-915A First Ring Super.	2,410.51
019-9545 Legacy Small School	019-9214 Knowledge Works	1,935.70
019-9545 Legacy Small School	019-9546 Mosaic Small School	17.27
019-9740 Gearity Prof.Dev.School	019-9214 Knowledge Works	5.92
019-9045 Ariane Simone Vardon Trust	007-9045 Ariane Simone Vardon Trust	4,051.29
019-9269 Robert L. Soltz Foundation	007-9269 Robert L. Soltz Foundation	34,684.44
019-9980 Taps Retreat	019-0000 Other Grants-District Wide	1,184.34
019-9980 Taps Retreat	019-9022 RH: New Tech Tool Box	413.34
019-9980 Taps Retreat	019-9500 Pltw-Stem	1,526.58

019-9980 Taps Retreat	019-9825 Tanf Champs 2008	1,049.51
019-9980 Taps Retreat	019-9214 Knowledge Works	2,226.00

**Resolution to Approve the Payment of Dormant First Ring Collaborative Fund to the Education Service Center**

<u>Fund/Special Cost Center</u>	<u>Description</u>	<u>Amount</u>
007-9515	First Ring Pr. Collaborative	5,148.50

**Resolution to Approve Closing Zero Balance Funds**

<u>Fund/Special Cost Center</u>	<u>Description</u>
007-9095	Calvin and Dolores Cohen
007-970A	Polly Bloomenthal
007-971A	Joseph Sztul
007-972A	Joan Natko Trust Fund
007-973A	Milton and Esther Moss Fund
007-974A	Grace Reble Memorial
007-975A	Eye of the Tiger Excellence
007-976A	Toni Angelo
007-977A	Officer Jason D West Memorial
007-978A	Robert Soltz Foundation
007-980A	Goldsmith Fund-Coventry
007-981A	Mitchell Gubkin
007-982A	Helen Fox
007-983A	Lyda Anna Kreuger
007-984A	Louise Readance
007-985A	Molly Mannring
007-986A	Community Steering Council
007-987A	Stale Checks
007-988A	Ed Dibner
007-989A	Betty Levy Memorial Fund
007-990A	Mark Matovina Scholarship
007-991A	Arrol Lieberman Baseball Scholarship
007-992A	Ruth Friedman
007-993A	Myra Wonograd Memorial Fund
007-994A	Lawrence M. Fried Memorial Fund
007-995A	Flexible Spending Arrangement
007-996A	Dorothy Icovc Krause Trust
007-997A	Jaqueline Tappenden Scholarship
007-998A	Muriel Ente Peace Award
007-999A	First Ring Pr. Collaborative
019-9020	French Summer Camp-Roxboro Middle
019-9038	Frsc Gund 2009-2010

019-9115	Frsc Cleveland 2009-2010
019-9125	Rh-boulevard Auth Visit 2012
019-9126	Rh-chhs Instrumental Artist
019-912A	Tech-Prep Tri-c
019-9130	RH-Go West Musical –Oxford
019-9450	Health and Wellness Project
019-9455	7 <sup>th</sup> Grade Math
019-9460	Welcome Mini Grant
019-9516	RH Folk Art/Literacy-Mosaic
019-9520	Recycling Container Grant-G
019-9525	Other Grants
019-9530	Recycling Container Grant-W
019-9828	Rh-script to Film-CHHS-2011
019-9829	Rh-exploring Energy-Mont 2011
019-9830	Rh-vocal Music Retreat Rm-2011
019-9875	Rh-Ballroom Dancing-Noble

**No. 14-03-044**

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker, Mr. Coble, Ms. Pepler

Nays: None

**BOARD PRESIDENT’S REPORT**

Board President Ron Register reported that the superintendent search is proceeding well, with ten completed applications, an additional seven applications that have been initiated, as well as numerous inquiries.

Mr. Register also reported that the Facilities Accountability Committee (FAC) has had two meetings and the members selected for the committee represent diversity.

**BOARD COMMITTEE REPORTS**

*Reaching Heights*

Board member Kal Zucker announced that the annual Reaching Heights Spelling Bee is Wednesday, March 12, 2014, at 7:00 p.m. at CHHS.

### *University Heights*

Board member Kal Zucker announced that Mayor Sue Infeld appointed the members of the city's Technology Advisory Commission scheduled to meet on Wednesday, March 26, at 7:00 p.m. at University Heights City Hall. Mr. Zucker will serve as the school board representative to this commission.

### *CTE Business Advisory Committee*

Board member Kal Zucker and Board President Ron Register attended the CTE advisory meeting, which Mr. Zucker felt was a great meeting attended by many business people and community members.

## **CORRESPONDENCE AND ANNOUNCEMENTS**

Board Vice President Nancy Pepler announced the Heights High Swim Cadets spring show will be March 6, 7, and 8, 2014. Everyone is invited to attend.

Board Vice President Nancy Pepler also announced that she recently traveled to Cincinnati to tour the School of the Creative and Performing Arts with students from the symphony and band. She said the students asked great questions about the facility and programs.

## **UPCOMING MEETINGS**

Tuesday, March 18, 2014 – Special Board Meeting

Tuesday, April 1, 2014 – Regular Board Meeting

## **MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

### **No. 14-02-032**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 9:31 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer