

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of May 5, 2014**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting at Frank L. Wiley Middle School at 2181 Miramar Boulevard, University Heights, Ohio, on May 5, 2014, at 7:00 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Nylajeau McDaniel, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – February 26, 2014
- Regular Meeting – March 4, 2014
- Special Meeting – March 18, 2014
- Regular Meeting – April 1, 2014
- Special Meeting – April 2, 2014
- Special Meeting – April 7, 2014
- Special Meeting – April 8, 2014
- Special Meeting – April 15, 2014
- Special Meeting – April 16, 2014
- Special Meeting – April 17, 2014
- Special Meeting – April 19, 2014

**No. 14-05-084** It was moved by Mr. Coble, seconded by Mr. Silverman, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

## **AWARDS/RECOGNITIONS**

### **CHHS “Fliolarp” Student Ensemble**

Superintendent Nylajeane McDaniel recognized the Heights High student ensemble “Fliolarp”, which is a mix of the words flute, viola, and harp. The ensemble performed prior to the Board meeting. Heights High 11<sup>th</sup> grade students **Brittany Rabb** on flute, **Mason Spencer** on viola, and **Celia Van den Bogert** on harp, performed.

### **Roxboro Elementary for Achieving International Baccalaureate Status**

Superintendent McDaniel recognized Principal Michael Jenkins and dedicated staff members of Roxboro Elementary School for their accomplishment and efforts on being named an International Baccalaureate World School by the International Baccalaureate (IB), a non-profit educational foundation. Roxboro Elementary is the very first school in our District to have achieved this status. To become a World School, a school must have successfully completed a rigorous, internationally consistent application process allowing them to deliver an outstanding IB education, and Roxboro Elementary has spent the required three and a half years as a candidate school working towards full authorization. While Roxboro Elementary has just become Cleveland Heights–University Heights School District’s first IB World School, the District anticipates many more of its schools to follow.

### **Tenured Teacher Certificate Presentation**

Paul Lombardo, Director of Human Resources, acknowledged educators who have earned tenured, continuing contract status. A total of 32 teachers received tenure.

**Victoria Abdow**  
Boulevard Elementary

**Cassandra Budin**  
CHHS – Legacy

**Wilhelmina Charles**  
District

**Ashley Coccitto**  
Roxboro Middle

**Danielle Copeland**  
Roxboro Middle

**Samantha Day**  
Gearity Elementary

**Jon Diligente**  
Monticello Middle

**Sean Evans**  
CHHS - REAL

**Lauren Fenimore**  
Fairfax Elementary

**Stacey Friedman**  
Monticello Middle

**Latonya Gaiter**  
Fairfax Elementary

**Nicole Gardner**  
CHHS - REAL

**Sandra Hahn-Millard**  
Gearity Elementary

**Lori Harris**  
CHHS - Renaissance

**Justin Hons**  
CHHS – Mosaic

**Kimberly Lopiccolo**  
Canterbury Elementary

**Nicole Miller**  
CHHS - Legacy

**Machelle Moultrie**  
Noble Elementary

**Brett Munn**  
Monticello Middle

**Michael Murray**  
Roxboro Middle

**Marisa Pollutro**  
Oxford Elementary

**Angela Prince-Mahoney**  
Canterbury Elementary

**Amy Robinson**  
Roxboro Elementary

**Marquiza Russell**  
Wiley Middle

**Charlene Searcy**  
CHHS - REAL

**John Shoup**  
Delisle Options

**Christina Siegel**  
Roxboro Middle

**Desi Stewart**  
Wiley Middle

**Christopher Sutton**  
CHHS - Legacy

**Jacqueline Vance**  
CHHS

**Stephanie Weisenburger**  
Canterbury Elementary

**James Zidlicky**  
CHHS – Legacy

## **SUPERINTENDENT'S REPORT**

### **Approval of Field Trip**

It was recommended that the Board of Education approve the following field trip:

- Gearity Professional Development School's 4<sup>th</sup> Grade Science Field Trip to Put-in-Bay, OH, scheduled for May 28-29, 2014

### **No. 14-05-085**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**Approval of Resolution Authorizing Continued Membership in the Ohio High School Athletic Association for the 2014-2015 School Year**

It was recommended that the Board of Education approve the resolution authorizing continued membership in the Ohio High School Athletic Association (OHSAA) for the 2014-2015 school year.

**No. 14-05-086** It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above OHSAA Resolution be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Pepler

Nays: None

**Recommendation to Approve the *Brown v. Board of Education* Anniversary Resolution in Support of the Historic U.S. Supreme Court Decision**

It was recommended that the Board of Education approve the resolution in *Brown v. Board of Education* anniversary resolution in support of the historic U.S. Supreme Court decision (see official minutes).

**No. 14-05-087** It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Resolution be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Pepler, Mr. Register

Nays: None

**Assessment for Learning Update**

Laurel Chapman, Lia Radke-Roxboro Middle, Teresa Taylor-Ware-Noble Elementary, and Melissa Strouth-CHHS Renaissance shared their experience with the Board on their recent presentation at the Education Conference in Columbus. Each teacher demonstrated Assessment for Learning at her grade/subject level and described how it empowers students as learners.

**RttT (Race to the Top) Update**

Director of Special Programs/Compliance Joseph Micheller, provided the monthly update on Race to the Top. The RttT project will officially end in a few months. Over 90% of the funds available were invested in professional development. Most of the other funds were used for IB and STEM training. Any funds remaining may be used in a one-year, no-cost, carryover approved by the Federal Education Department. Dr. Micheller said the District will have approximately \$100,000 left to be used next year for professional development.

**PERSONNEL**

**Approval of Retirement**

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Classified Staff</u></b> Hutchinson, Evonda	Cleaner	5/30/2014

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b><u>Certificated/Licensed Staff</u></b> Poundstone, Laura	Intervention Specialist	6/6/2014
<b><u>Classified Staff</u></b> Casillo, Robert	Special Education Aide	5/2/2014

**Approval of Layoffs due to Reduction in Force**

As a part of the Phase I Facilities Plan, Wiley Middle School will be closing at the end of the 2013-2014 school year. It was recommended that the layoff of the following named personnel be accepted, effective July 1, 2014:

<b><u>Name</u></b>	<b><u>Position</u></b>
Jacobs, Leigh	Cleaner
Jeffrey, Toni	Cleaner
Lightfoot Jr., Nathaniel	Cleaner

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
<b><u>Classified Staff</u></b>		
Casmon, Shayna Effective: 5/6/20214 90 Day Probation Ends: 11/28/2014	Lunch Non-Paro Fairfax; 195 Days	\$11.99/hour Step 1
<b><u>Summer School Administrative Staff</u></b>		
Dubsky, James	HS/MS Principal	\$ 6,075

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Classified Staff</u></b>		
Gezann, Richard Effective: 11/04/2013 Assignment: Roxboro Elementary School 90 Day Probation Ended: 4/1/2014	Probation	Assistant Custodian Step 1

**Approval of Leave of Absence**

Hull, Margaret Professional Study  
Effective 8/25/2014-6/5/2015

**No. 14-05-088**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

**BUSINESS SERVICES**

**Recommendation to Approve Enabling Projects Change Order**

It was recommended that the Board of Education approve the enabling projects change order no. 001 to the Heights High School enabling projects to the Gilbane Building Company in the amount of \$402,949.00 (see official minutes).

**No. 14-05-089**

It was moved by Mr. Silverman, seconded by Ms. Pepler, that the above Enabling Projects Change Order be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

**Recommendation to Approve the April 24<sup>th</sup> Bid for Enabling Projects – Monticello Middle School Paving Project**

It was recommended that the Board of Education approve the April 24, 2014 bid for the enabling project, Monticello Middle School paving project, and award a contract (see official minutes).

**No. 14-05-090**

It was moved by Mr. Silverman, seconded by Mr. Zucker, that the above Bid for Enabling Projects be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Silverman,  
Mr. Zucker, Mr. Coble

Nays: None

**Recommendation to Approve Quarterly Contracts**

It was recommended that the Board of Education approve the quarterly contracts for the period January 1, 2014 through March 31, 2014 (see official minutes).

**No. 14-05-091** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Quarterly Contracts be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Silverman, Mr. Zucker,  
Mr. Coble, Ms. Peppler

Nays: None

**Recommendation to Accept Donations**

It was recommended that the Board of Education accept the following donations:

- \$3,000.00 to Fairfax Elementary School from Fairfax PTA
- \$185.00 to Roxboro Middle School from PTA
- \$101.45 to Roxboro Middle School from Market Day fundraiser
- \$150.00 to the CHHS Gospel Choir from Cleveland Clinic Foundation
- \$1,000.00 to Oxford Elementary School from Bethlehem Lutheran Church
- \$2,000.00 to Oxford Elementary School from Cleveland Clinic Foundation

**No. 14-05-092** It was moved by Mr. Silverman, seconded by Mr. Coble, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Mr. Silverman, Mr. Zucker, Mr. Coble,  
Ms. Peppler, Mr. Register

Nays: None



**FINANCE**

**Approval of Five-Year Forecast**

It was recommended that the Board of Education approve the Five-Year Forecast for fiscal years ending June 30, 2014 through June 30, 2018 (see official minutes).

**Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending March 31, 2014 (see official minutes).

**Resolution to Transfer Funds and Close Zero Balance Funds**

It was recommended that the Board of Education authorize the Treasurer to make the following fund transfers:

<b><u>From</u></b>		<b><u>To</u></b>	
022-9014 Boys Tournament	718.00	001-0000 General	718.00

It was further recommended that the Board of Education authorize the Treasurer to make the following fund transfers and close zero balance funds.

<b><u>From</u></b>		<b><u>To</u></b>	
011-0000 District-Wide	1,727.00	011-9100 Ohio Ldrship Collab	1,727.00
001-0000 General	7,704.83	011-9100 Ohio Ldrship Collab	7,704.83
009-0000 USS District Wide	70.00	009-9110 Auto Mechanics	70.00
009-9130 Auto Collision	1,179.20	009-9110 Auto Mechanics	1,179.20

**Resolution to Approve Closing Zero Balance Funds**

It was recommended that the Board of Education authorize the Treasurer to close the following zero balance funds:

200-9237	SMA Noble Elementary
401-9001	Beaumont Aux.Services” 10-11”
401-9002	Lutheran East Aux.Services “10-11”
401-9003	Communion of Saints “10-11”
401-9006	Hebrew Academy Aux. Services “10-11”
401-9007	Ruffing Montessori
401-901B	Monarch Aux.Services FY 12 & FY13
401-902B	Lutheran East Aux.Services

401-903B Communion of Saints FY12 & FY13  
 401-904B Gesu Aux.Services FY12 & FY13  
 401-906B Hebrew Academy Aux.Services FY12 & FY13  
 401-907B Ruffing Aux.Services FY 12 & FY13  
 401-909B Mosdos Aux.Services FY12 & FY13  
 401-910B Beaumont Aux.Services FY12 & FY13  
 401-920B Auxiliary Services  
 439-908A Public School Preschool  
 439-909B Early Childhood Education  
 499-9375 OAC Fairfax  
 501-933A Able Instruction  
 501-999B El/Civics FY 2013  
 506-906B RTTT-new Tech FY 2013  
 506-960B Race to the Top- FY2013  
 524-911B Carl D. Perkins Secondary  
 524-9151 Carl D. Perkins Secondary  
 533-9153 Title II-d  
 551-903B Title III Lep-FY2013  
 551-910B Title III- Immigrant  
 572-901B Title 1- Disadvantaged Youth FY2013  
 572-905B Title 1- Neglected FY2013  
 584-9600 Safe and Drug Free Sustainability Plus  
 587-906A Early Childhood Spec Education  
 587-906B ECSE-FY2013  
 587-9956 ECSE  
 590-9080 OTOY Y2  
 599-9525 ODE-Farm to School Grant  
 599-955B 21<sup>st</sup> Century Champs FY2013

**No. 14-05-093**

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Pepler,  
Mr. Register, Mr. Silverman

Nays: None

CFO/Treasurer Scott Gainer mentioned that the five-year forecast is more or less the forecast that was approved in October 2013. Revenue is tracking as expected. The 90.42% property tax collection rate, while not great, is also as expected. Low interest rates continue to result in reduced interest income on our investments. Contracts were settled with the teachers union. Classified contracts continue in negotiations. The \$2 million in staff savings resulting from the closing of

Wiley Middle School in 2014-2015 were embedded in this forecast. An additional \$500,000 in staff reductions is included in this forecast that was not in the previous one. These savings are a result of the high school students moving to the Wiley building as swing space. The next operating levy can now be delayed until 2015, instead of in 2014 as based on a 3-year levy cycle.

Mr. Gainer said a Lay Finance Committee meeting will be scheduled to review the forecast and to discuss the levy timing.

## **BOARD PRESIDENT'S REPORT**

Board President Ron Register attended the Board Leadership Institute where he spent some time learning how to understand five-year forecasts and other financial information. He also gained some insight into common core and testing. He appreciated the opportunity to network and learn what is happening in other districts.

Board President Register stated the Board is making a concerted effort to engage our municipalities in our facilities process. Meetings were held with Cleveland Heights and University Heights; a meeting with South Euclid will be scheduled.

## **BOARD COMMITTEE REPORTS**

### *University Heights Technology Advisory Committee*

Board member Kal Zucker announced that the Technology Advisory Committee will meet on Tuesday, May 13.

### *Career-Technical Education Advisory Group*

Board member Kal Zucker announced that the CTE group will also meet on the morning of Tuesday, May 13. Representatives of each of the three districts will meet to discuss mutual interests, e.g. course offerings, facilities.

### *Calendar Committee*

Board member Eric Coble reported that the committee met to discuss the 15-16 and 16-17 school year calendars. The committee hopes to finalize plans this week.

### *Alumni Foundation*

Board member Eric Silverman announced that the Alumni Foundation Pancake Breakfast was successful with just under 500 people attending. Heightsgear.com, the District's spirit wear program, will have a graduation sale on May 17<sup>th</sup>.

### *Alumni Hall of Fame*

Board member Eric Silverman announced that the Distinguished Alumni Hall of Fame will be held on May 8, at 6:00 p.m. at Landerhaven.

### *Facilities Accountability Committee*

Board member Eric Silverman reported that the FAC will create nine subcommittees in order to spread the work around. One of those committees will focus on fundraising for the project. Mr. Silverman said one of the committee members resigned due to scheduling issues, so the Board needs to consider how to fill that slot. He also asked Steve Shergalis, Director of Business Services, to coordinate discussions with the consultant and architects on what the Board would like to see regarding the facilities project.

## **NEW BUSINESS**

Board member Eric Silverman requested input from Board members regarding fundraising and donations. He distributed a report and corresponding information prepared by Sue Pardee, Coordinator of School Improvement/Federal Programs.

## **MOVE TO EXECUTIVE SESSION**

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(4) to prepare for, conduct, or review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment, and pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

### **No. 14-05-094**

It was moved by Mr. Zucker, seconded by Mr. Silverman, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

### **Present at Executive Session:**

Mr. Ron Register, President  
Ms. Nancy Peppler, Vice President  
Mr. Eric Coble, Board Member  
Mr. Eric Silverman, Board Member

Mr. Kal Zucker, Board Member  
Mr. A. Scott Gainer, CFO/Treasurer  
Dr. Andrea Celico, Assistant Superintendent  
Mr. Paul Lombardo, Director of Human Resources  
Mr. John Britton, District Counsel

The Board moved into Executive Session at 8:20 a.m. The Executive Session ended at 9:58 p.m.

**UPCOMING MEETINGS**

Tuesday, May 20, 2014 – Special Board Meeting  
Tuesday, June 3, 2014 – Regular Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 14-05-095**      It was moved by Mr. Zucker, seconded by Mr. Silverman, that  
the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Register,  
Mr. Silverman, Mr. Zucker

Nays: None

The meeting was adjourned at 9:59 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer