

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Meeting of September 17, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Special meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on September 17, 2013, at 7:00 p.m.

Mr. Ron Register, President, called the meeting to order at 7:05 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Dr. Nylajeon McDaniel, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Ms. Andrea Celico, Assistant Superintendent
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

Absent: Mr. Eric Coble, Board Member

SUPERINTENDENT'S REPORT

Approval of Field Trip

It was recommended that the Board of Education approve the following field trip:

- The CHHS REAL School, Grades 9-12, MSAN 2013 Student Conference Field Trip to Amherst, MA, scheduled for September 25-28, 2013

No. 13-09-162 It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker

Nays: None

FINANCE

Permanent Appropriations

It was recommended that the Board of Education approve the Permanent Appropriations for fiscal year 2013-2014, as presented (see official minutes).

No. 13-09-163

It was moved by Mr. Zucker, seconded by Ms. Jones, that the above FY14 Permanent Appropriations be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker

Nays: None

CFO Scott Gainer explained to the Board that these permanent appropriations are being asked for approval at the fund level at this time. Building and Educational Services budgets are being closely reviewed as submitted. Recent hire, Assistant Superintendent Andrea Celico has recommended further reductions than what was submitted. These reductions may be the result of some overlaps in what Educational Services has budgeted and what the school buildings have budgeted. Dr. Celico remarked that educational integrity would not be compromised. It is expected that there will be general fund reductions beyond the \$3.5 million that the Board approved in May 2013. Human Resources conducted a staffing analysis which confirmed that we are down 45.17 FTEs (33.4 administrators/certificated and 11.77 classified) in this budget compared to last year's budget.

WORK SESSION

Construction Project Delivery Presentation – Jeff Applebaum

Stephen Shergalis, Director of Business Services, introduced Jeff Applebaum, managing director of PMC and a partner at Thompson Hine Law Firm, and Steve Zinoni of PMC. Mr. Applebaum provided a description and history of construction project delivery and reform. He explained the advantages and disadvantages of each project delivery option.

Board members asked questions and discussed the project delivery options. Board President Ron Register expressed that he would like to have Mr. Applebaum return to continue this discussion.

ODE Report Card

Assistant Superintendent Dr. Andrea Celico and Director of Data, Research and Assessment Allison Byrd discussed the ODE school report card, its implications and the plan for Educational Services moving forward. Ms. Byrd provided a summary comparison of the District's local report card from 2011-2012 to the 2012-2013 school years. The report card results indicate performance measurements in the following areas: Achievement, Gap Closing, Graduation Rate, and Progress.

In an effort to be transparent and improve communication, Dr. Celico provided the first of a monthly newsletter that will be distributed from the Educational Services team.

Dr. Celico discussed with the Board the Ohio Improvement Process (OIP). The main goal of OIP, as recommended by the state, is to have shared leadership directed to improve instructional practice and student performance. Most districts operate, she said, from the bottom down. OIP directs operations from the bottom up. Administrators will not be the only ones making decisions. A number of teachers will play a large role in this process because they have the greatest impact in classrooms. OIP will focus our efforts, resources, and our decision-making. This will allow us to align our programs. OIP will provide consistency and continuity in our programs and tiers of support for children. We will be able to meet the needs of students based on our data, and resources will be allocated accordingly to improve achievement.

Dr. Celico is also creating an assessment calendar and a professional development calendar that teachers can access from the website to aid in their planning.

Finally, Dr. Celico is addressing the many educational initiatives currently in the District, e.g. STEM, IB, One-to-One, Pathways, New Tech, Small Schools. She developed an Educational Services Project Review form for educators to complete to provide feedback on these initiatives and how they are being measured for success and effectiveness. By December 2013, she hopes to have enough data gathered to evaluate each program and begin planning for the future. Dr. Celico commended her team for their hard work and effort.

UPCOMING MEETINGS

Tuesday, October 1, 2013 – Regular Board Meeting
Tuesday, October 15, 2013 – Special Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-09-164 It was moved by Ms. Jones, seconded by Ms. Pepler, that

the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker

Nays: None

The meeting was adjourned at 10:20 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer