

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of August 6, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on August 6, 2013, at 5:30 p.m.

Mr. Ron Register, President, called the meeting to order at 5:39 p.m.

Present at Roll Call: Mr. Ron Register, President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Dr. Nylajeon McDaniel, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

Absent: Ms. Nancy Pepler, Vice President

MOVE TO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(2) for the purpose of considering the sale of property at competitive bidding since disclosure at this time would give an unfair competitive advantage to persons whose personal, private interest is adverse to the general public interest.

No. 13-08-135 It was moved by Mr. Zucker, seconded by Mr. Coble, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Mr. Register,
Mr. Zucker

Nays: None

Present at Executive Session:

Mr. Ron Register, President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member
Dr. Nylajeon McDaniel, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. Stephen Shergalis, Director of Business Services
Dr. Andrea Celico, Assistant Superintendent
Ms. Kathy Petrey, District Legal Counsel
Ms. Angee Shaker, Director of Communications &
Community Engagement

The Board moved into Executive Session at 5:40 p.m. The Executive Session ended at 6:52 p.m., and the Board reconvened into public session at 7:06 p.m.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – June 4, 2013
- Special Meeting – June 12, 2013

No. 13-08-136

It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Mr. Register,
Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

OHSPRA (State) and NSPRA (National) Communications Awards

Superintendent Nylajeon McDaniel recognized Director of Communications and Community Engagement Angee Shaker and her team (Joy Henderson, Gia Parker, and Camilla Welsch) on receiving five awards from OHSPRA and an additional five communication awards from NSPRA. Achievement awards from the OHSPRA and NSPRA recognize exemplary school public relations plans, marketing materials, web sites, videos, print newsletters, special purpose publications, photography, writing pieces and e-newsletters. Ms. Shaker commented that they are extremely

grateful for receiving this recognition, but the real recognition comes when parents and residents have accurate, up-to-date information about the great things happening in our schools.

“Thank You” to Board from Deborah Humbert and French Students

Superintendent Nylajeane McDaniel recognized retired French teacher Deborah Humbert and some of her students who expressed their gratitude to the Board for trips they recently took to France and Quebec. The group shared photos and a show-and-tell from their trips, describing the global importance of the French language.

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Garry Kanter	Expedited Local Partnership Program
Marji Edguer	Pathways/Middle School Gifted Programming
Eric J. Silverman	TBD Writ Large

SUPERINTENDENT’S REPORT

Textbook Authorization Request

It was recommended that the Board of Education approve textbooks and supplementary materials for high school Advanced Placement courses, Social Studies and Humanities courses in grades 9-12 and high school Business Education courses for use in the 2013-2014 school year.

No. 13-08-137 It was moved by Ms. Jones, seconded by Mr. Coble, that the above Textbook Authorization Request be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Mr. Register, Mr. Zucker,
Mr. Coble

Nays: None

First Reading of the Physical Education Waiver for Heights High

Dr. Joseph Micheller, Director of Curriculum and Instruction, reviewed the proposed policy 5460.02 – High School Physical Education Waiver, with the Board as a first reading. If approval of this policy occurs at the August work session, this policy could go into effect for the 2013-2014 school year.

Dr. Nylajeon McDaniel, Superintendent, introduced new administrators for the 2013-2014 school year:

- Jay Hobbs, III** – Coordinator of Career Technical and Partnership Development
- Toia Robinson** – Coordinator of Educational Services Gifted and the Arts
- Erica Wigton** – Principal, Canterbury Elementary School
- Allison Byrd** – Director of Data, Research & Assessment
- Fred Thomas** – Principal, Wiley Middle School
- Dr. Octavia Reid** – Coordinator of Educational Services Secondary Curriculum

PERSONNEL

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
Clopton, Mario	MS-Music	7/24/2013
Leddy, Denice	MS-Social Studies	7/9/2013
Morgan, Imhotep	Intervention Specialist	7/18/2013
Tabbut, Sara	MS-Social Studies	7/3/2013
Velotta, Andrea	ELA Support	7/23/2013
<u>Classified Staff</u>		
Fuller, Tiffany	Cleaner	7/25/2013
Harris, Hortense	Paraprofessional	7/18/2013
Valentine, Pamela	Lunch Non-Para	7/11/2013
	After School Associate	7/11/2013
Wallace-Hunter, Sheila	Paraprofessional	6/6/2013
Washington, Sandra	Staff Assistant	7/8/2013

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated,

with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative/Professional Staff</u>		
Hobbs, Jay Effective 8/5/13-6/30/15 Assignment: Heights High School; 220 Days	Coordinator of Career Tech/Partnership Devel.-N	\$91,496 Step 1
Robinson, Toia Effective 8/19/13-6/30/14 Assignment: District-Ed. Services; 220 Days	Coordinator of Gifted and Arts-R	\$95,396 Step 1+40
Wigton, Erica Effective 8/5/13-6/30/15 Assignment: Canterbury Elementary School	Elementary Principal-R 220 Days; 2-Years	\$102,409 Step 1 PhD
<u>Certificated/Licensed Staff</u>		
Agin, Jennifer Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College Science-N	\$49,961 Step 2 MAx1.1
Brown-Ealy, Kennethian Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College English-N	\$55,183 Step 5 MAx1.1
Coburn, Leah Effective 8/23/13 Assignment: Heights High/Boulevard	Speech/Lang. Therapist-R 191 Days	\$45,396 Step 2 MA
Diamond, Courtney Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College English-N	\$67,108 Step 6 MA+30x1.1
Eaton, Anna Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College Science-N	\$53,744 Step 1 PhDx1.1

Fisher, Jessica Effective 8/23/13 Assignment: Fairfax Elementary School	Grade 3 Teacher-R 191 Days	\$57,856 Step 6 MA
Flynn, Michael Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College Math-N	\$63,654 Step 6 MAx1.1
Gustafson, Paul Effective 8/23/13 Assignment: Roxboro Middle School	Math/Science-Grade 6-R 191 Days	\$41,737 Step 2 BA
Kairis, Emily Effective 8/23/13 Assignment: Wiley Middle School	Social Studies Grade 7-R 191 Days	\$47,124 Step 3 MA
Levites, Julie Effective 8/23/13 Assignment: Heights High-Legacy New Tech	Intervention Specialist-R 191 Days	\$43,553 Step 3 BA+500
Mohasses, Reza Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL Early College Science-N	\$51,400 Step 4 BA+10x1.1
Murphy, Meghan Effective 8/23/13 Assignment: District/Student Services .6 FTE	ELL Teacher – 3/5 Time-N 191 Days	\$41,120 p.r. Step 1 BA
Neitzel, Karl Effective 8/13/13 Assignment: Heights High-REAL School; 201 Days	Program Specialist-REAL E.College Soc. Studies-N	\$71,425 Step 8MA+40x1.1
Priestly, Kyle Effective 8/13/13 Assignment: Gearity Prof. Dev. School; 201 Days	Program Specialist-Early Childhood-R	\$63,654 Step 6 MAx1.1
Reilly, Carrie Effective 8/13/13 Assignment: Gearity/Board of Education	School Psychologist-R 201 Days	\$67,108 Step 6 MA+30x1.1
Salih, Suweeyah Effective 8/23/13 Assignment: Wiley Middle School	ELA Teacher-R 191 Days	\$63,160 Step 6 MA+40

Washington, LaToya	Math-Grade 6-R	\$43,957
Effective: 8/23/13	191 Days	Step 1 MA
Assignment: Wiley Middle School		

Classified Staff

Champion, Linda	Asst. Custodian-R	\$38,600
Effective: 7/22/2013	260 days	Step 1
90 Day Probation Ends:	12/2/2013	
Lightfoot Jr, Nathaniel	Cleaner-R	\$11.82/hour
Effective: 7/17/2013	Noble; 260 days	Step 1
90 Day Probation Ends:	11/21/2013	

Supplemental Assignments-Coaches 2013-14

Heights High

Basit, Branelle*	Cheerleading Varsity	\$ 3,290
Gober-Woodson, Angela*	Cheerleading JV	3,290
Bell, Janice*	Cheerleading Freshman	3,290
Anderson, Kelly*	Field Hockey Head	4,934
Gehring, Abigail	Field Hockey Assistant	3,290
Rotsky, Jeff*	Football Head	7,237
Klir, Joe*	Football Assistant	4,934
Prevesk, Joe*	Football Assistant	4,934
Laskarides, John	Football Assistant	4,934
Dubsky, James	Football Assistant	4,934
Kravitz, Max	Football Assistant	4,934
Souza, Hugo*	Football Assistant	4,934
Pinto, Josh*	Football Assistant	4,934
Johnson, Dave*	Soccer Assistant Boys	3,290
Jackson, Cheryl*	Soccer Assistant Girls	3,290
Bruce, Elizabeth	Tennis Assistant Girls	3,290
Stephenson, Hugo*	Football Co-Assistant	2,467
Bates, Elliot*	Football Co-Assistant	2,467
Latimore, Tyrone	Football Co-Assistant	2,467
Lemons, Johnnie	Football Co-Assistant	2,467
Sanders, Dontez*	Football Co-Assistant	2,467
Wiggins, Rick*	Football Co-Assistant	2,467
Austin, Lester*	Football Freshman	3,290
Dear, Josh*	Football Freshman	3,290
Piechowski, Eric	Football Freshman	3,290
Dixon, Kevin*	Golf Head Boys	3,290
Ford, Darnell*	Golf Head Girls	3,290
Sullivan, Sean	Soccer Head Boys	4,934
Tuggey, Jon*	Soccer Assistant Boys	3,290
Johnson, Dave*	Soccer Assistant Boys	3,290
Helfgott, Robbie*	Soccer Head Girls	4,934

Leimseider, Saree*	Soccer Assistant Girls	3,290
Jackson, Cheryl*	Soccer Assistant Girls	3,290
Muller, Kalee*	Tennis Head Girls	3,290
Honey-Dixon, Linda	Volleyball Head	4,934
Wood, Alicia*	Volleyball Assistant	3,290
Watkins, Kiara*	Volleyball Assistant	3,290
Continenza, Nick	Cross Country Head	3,290
Townsend, John*	Cross Country Assistant	2,632

Monticello

Shaw, Mike*	Football Head-8 th	3,290
Ford, Daryl*	Football Head-7 th	3,290
Lemons, Johnnie	Football Assistant	2,303

Roxboro

Moorman, Mike*	Football Head-8 th	3,290
Smith, Reginald*	Football Head-7 th	3,290
Davis, Jameel*	Football Assistant	2,303

Wiley

Wilson, Jason*	Football Head-8 th	3,290
Jordan, Rob*	Football Head-7 th	3,290
Hunter, Fred*	Football Assistant	2,303

Supplemental Assignments-Advisors 2013-14

Abdow, Kristen	Title I Lead-Gearity	4,975
Bogus, Dana	Title I Lead-Fairfax	4,975
Carpenter, Patrick	Title I Lead-Oxford	4,975
Denk, Joellen	Title I Lead-Noble	4,975
Frantz, Karen	Title I Lead-Canterbury	4,975
Mahoney-Curry, Joi	Title I Lead-Boulevard	4,975
Rae, Beth	Title I Lead-Roxboro	4,975

TAP Members – 2013-2014 - \$987/Year

Fairfax

Gee, George
Heffern, Michael
Petty, Stephanie
Snyder, Rochelle

Noble

Campbell, Darren
Larson, Becca
Russell, Jeanetta
Smith-Peterson, Linda

Oxford

Boyles, Alexia
Carpenter, Patrick
Pollutro, Marisa
Rego, Karen

Roxboro Middle

Adams, Jonathan
Javorek, Marty
Kitt, Karen
McGrath, Caitlyn

Approval of Re-Appointment of Certificated/Licensed Staff:

It was recommended that the following certificated/licensed personnel who were suspended as a result of reduction-in-force (RIF) be re-appointed for the 2013-14 school year:

<u>Name</u>	<u>Position</u>
Ciepluch, Marion	Interv. Specialist-Nonpublic-1/2 Time
Dawson, Donald	Bellefaire-Intervention Specialist
Kottha, Carmen	School Social Worker-1/2 Time

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Administrative Staff</u>		
Byrd, Allison Effective 7/29/13- 6/30/15 (2 Years) Assignment: Educational Services	\$98,359 (Step 4) Coord. of Educ. Services; 220 Days	\$106,746 (Step 3) Dir. Data, Research & Assessment-N 260 Days
Pulling, Shelley Effective 7/1/2013	\$104,344; Step 3+50 (salary placement correction)	\$100,344; Step 3+10
Reid, Octavia Effective 7/1/2013	Middle School Principal-Wiley	Coord. of Educational Services-District-R
Thomas, Fred Effective 7/1/13-6/30/14 Assignment: Wiley Middle School; 220 Days	\$93,425 (14M2x1.1) Prog. Specialist- Student Conduct	\$100,034 (Step 2+1675) Middle School Principal-R

Certificated/Licensed Staff

Thomas, Sherice Effective 8/23/13 Assignment:	\$32,632 (1/2 Time) Intervention Spec. Non-Public Schools	\$65,264(Step 8M3+500) Intervention Spec.-R Monticello-Full Time
---	---	--

Vance, Jacqueline	\$77,271;Step 12M+500	\$84,460;Step 12Mx1.1
Effective 8/16/2013	Interv.Specialist	Program Specialist-
	191 Days	Student Conduct-R
Assignment: Wiley Middle School		201 Days

Classified Staff

Canter, Christopher	Asst. Head Cust.	Head Cust. Grade II
Assignment: Monticello Middle School		Step 2, \$46,600
45 Day Probation Ends: 9/24/2013		

Approval of Extended Time

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<u>Administrative/Professional Staff</u>			
Byrd, Allison	Ed. Services Transition	3	85% per diem
McNichols, Patrick	New Principal Transition	5	85% per diem
Reid, Hannah	Ed. Services Transition	3	85% per diem
Robinson, Toia	New Coord. Transition	3	85% per diem
Stukus, Kelly	Ed. Services Transition	3	85% per diem
Stuhldreher, Stacy	New Principal Transition	5	85% per diem
Wigton, Erica	New Principal Transition	5	85% per diem

Certificated/Licensed Staff

Anderson, Mary	Couns./Student Scheduling	2	60% per diem
Dixon, Michael	Couns./Student Scheduling	5	60% per diem
Menefee, Tandra	Couns./Student Scheduling	5	60% per diem
Peake, David	Couns./Student Scheduling	5	60% per diem
Rasul, Haethem	Couns./Student Scheduling	7	60% per diem

Approval of Leave of Absence

<u>Name:</u>	<u>Reason:</u>
Cohen, Stacey Effective 8/23/13-6/6/14	Child Care
Davis, Jazmine Effective 8/23/13-6/6/14	Child Care
Vivian Gatta Effective 8/19/13-9/13/13	Unpaid Medical
Heiser, Robin Effective 8/23/13-6/6/14	Other Non-Professional

Approval of Name Change

From:

Cahoon, Courtney C.
Gehring, Abigail K.
Polanco, Jennifer M.
Snowden, Christine K.

To:

Cahoon-White, Courtney C.
Dorsainvil, Abigail G.
Musgrave, Jennifer D.
Frost, Christine K.

No. 13-08-139

It was moved by Mr. Coble, seconded by Ms. Jones, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones

Nays: None

Resolution to Suspend Employee Without Pay

(In hands of Board Members)

No. 13-08-140

It was moved by Mr. Coble, seconded by Mr. Zucker, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones

Nays: None

BUSINESS SERVICES

Resolution Authorizing the Execution and Delivery of a Lease Agreement between the Board of Education of the Cleveland Heights-University Heights School District and Daycare Facility

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a lease agreement between the Board of Education of the Cleveland Heights-University Heights City School District and Coventry Village Children’s Center (see official minutes).

No. 13-08-141

It was moved by Mr. Coble, seconded by Ms. Jones, that the above Lease Agreement be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Mr. Register

Nays: None

Recommendation to Approve the Cooperative Purchasing Agreement from the Ohio Schools Council

It was recommended that the Board of Education approve the Cooperative Purchasing Agreement from the Ohio Schools Council (see official minutes).

Resolution to Approve the Lake Erie Educational Media Consortium Agreement for the Ohio Schools Council

It was recommended that the Board of Education approve the Lake Erie Educational Media Consortium Agreement for the Ohio Schools Council (see official minutes).

Resolution Declaring Transportation to be Impractical for St. John Lutheran School

It was recommended that the Board of Education approve the resolution declaring transportation to be impractical for St. John Lutheran School (see official minutes).

Recommendation to Approve Quarterly Contracts

It was recommended that the Board of Education approve quarterly contracts for the period April 1, 2013 through June 30, 2013 (see official minutes).

No. 13-08-142

It was moved by Ms. Jones, seconded by Mr. Coble, that the above Business Services Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Mr. Register,
Mr. Zucker

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending June 30, 2013 (see official minutes).

No. 13-08-143 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Financial Reports be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Mr. Register, Mr. Zucker,
Mr. Coble

Nays: None

Board President Ron Register acknowledged the Board member Eric Coble's birthday on Saturday, August 3, 2013.

UPCOMING MEETINGS

Tuesday, August 13, 2013 – Board Leadership Team Workshop

Tuesday, August 20, 2013 – Special Board Meeting

Tuesday, September 3, 2013 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-08-144 It was moved by Ms. Jones, seconded by Mr. Zucker, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Mr. Register, Mr. Zucker,
Mr. Coble

Nays: None

The meeting was adjourned at 7:54 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer