

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of December 13, 2011**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its regular meeting in the Social Room of Cleveland Heights High School, 13263 Cedar Road, Cleveland Heights, Ohio, on Tuesday, December 13, 2011, at 7:00 p.m.

Preceding the regular meeting, the Board met in Executive Session at 5:30 p.m. pursuant to Ohio Revised Code Section 121.22(G)(3) to meet with Board legal counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

Mr. Eric Coble, President, called the meeting to order at 5:38 p.m.

**MOVE INTO EXECUTIVE SESSION**

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(3) to meet with Board legal counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

The following members were present at the Executive Session:

**Present at Roll Call:** Mr. Eric Coble, Board President  
Mr. Ron Register, Board Vice President  
Ms. Karen Jones, Board Member  
Ms. Nancy Peppler, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Mr. David Seed, Board Legal Counsel

**No. 11-12-165** It was moved by Ms. Peppler, seconded by Ms. Jones, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,  
Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 5:39 p.m.

The Executive Session ended at 6:45 p.m. and the Board reconvened in public session at 7:03 p.m. with all members present.

**Also Present:** Mr. Douglas Heuer, Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

### **APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – October 4, 2011
- Special Meeting – October 18, 2011
- Regular Meeting – November 1, 2011

**No. 11-12-166** It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

### **AWARDS/RECOGNITIONS**

#### **Football Team LEL Champions**

Kristin Hughes, Director of Athletics, recognized Coach Jeff Rotsky and his team for being Lake Erie League champs for the first time in Heights history. The football team had an undefeated season. Board President Eric Coble presented them with a plaque congratulating their tremendous and impressive efforts.

#### **Girls Soccer Team District Finalists**

Kristin Hughes, Director of Athletics, recognized Coach Rob Helfgott and the girls' soccer team for their success in making it to the district finals. Board President Eric Coble congratulated the team and presented them with a plaque honoring their commendable season.

Kristin Hughes acknowledged that much of the success of the athletic teams was due to the support and appreciation received from the Board and the District administration.

### **National Merit & Achievement Scholars**

Superintendent Doug Heuer congratulated the following students on their academic achievements:

*National Merit Scholarship Semi-Finalist*

**Madeline Pollis**

*National Achievement Scholarship Semi-Finalists*

**Geoffrey Golden**

**Abria Marshall**

*National Merit Commended*

**Anna Claspy**

**Erik Thiem**

*National Achievement Outstanding Participants*

**Rachelle Adognravi**

**Brittaney Byers**

### **Citizens for Heights Schools Levy Co-Chairs**

In November 2011, the voters of our District passed an operating levy to support our schools and students. This was an unprecedented and historic victory for our schools and communities, said Superintendent Heuer, during one of the worst economies in generations. The Board, our administration, teachers, and staff have been charged to live up to the communities' vote of trust. Our District has been and will continue to be fiscally responsible.

We could not have gotten the support of our communities without our dedicated citizen volunteers to run this campaign, get our message out, and make our case to the voters. Superintendent Doug Heuer recognized the Citizens for Heights Schools levy co-chairs for making this happen: **Jim Posch, Dallas Schubert, Dave Tabor, and Reggie Evans**. Passing Issue 6 is evidence that we have a community that values education and understands that great schools and great communities live together.

Levy co-chair Dallas Schubert expressed her gratitude to the schools and community members for their support.

## **SUPERINTENDENT'S REPORT**

### **Approval of Field Trips**

It was recommended that the Board of Education approve the following field trips:

- The Cleveland Heights High School Vocal Music Spring Tour Field Trip to Nashville/Memphis, TN, scheduled for March 23-28, 2012
- The Cleveland Heights High School Gospel Choir Spring Tour Field Trip to Baltimore, MD, and to Washington, D.C., scheduled for April 10-15, 2012
- The Cleveland Heights High School American Sign Language Field Trip to Gallaudet University in Washington, D.C., scheduled for April 16-18, 2012

#### **No. 11-12-167**

It was moved by Ms. Pepler, seconded by Ms. Jones, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

### **Approval of Grant**

It was recommended that the Board of Education approve the following Grant:

- *Reaching Heights School Team and Sudden Opportunity Grant*, to the Reaching Heights Public Schools Foundation - **\$2,550.00**

#### **No. 11-12-168**

It was moved by Mr. Zucker, seconded by Ms. Jones, that the above Grant be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

### **Recommendation to Approve the New High School Courses for the 2012-2013 School Year**

It was recommended that the Board of Education approve the new high school courses for the 2012-2013 school year.

**No. 11-12-169**

It was moved by Ms. Pepler, seconded by Mr. Register, that the 2012-2013 high school courses be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**RttT Update – Joseph Micheller**

Dr. Joseph Micheller, Director of Special Programs/Compliance, provided the Board with a monthly update on our Race to the Top initiative. Dr. Joseph Micheller reported on the success of our partnership with John Carroll University and highlighted future plans on the RttT initiative. Significant changes include new assessments in 2014-15 to replace the OAT and OGT.

**Second Reading of the Board of Education Policies**

Dr. Joseph Micheller, Director of Special Programs/Compliance, led the discussion on the second reading of the Board of Education policies. The third and final reading of the policies will occur at the regular meeting in January.

**PERSONNEL**

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
<b><u>Certificated/Licensed Staff:</u></b>		
Williston, Steve	Math Teacher-Monticello	12/1/2011
<b><u>Classified Staff:</u></b>		
Coleman, Katherine	Cleaner	12/7/2011
Wise, Brandi	Lunchroom Nonparapro	11/11/2011

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

<u>Key: N=New R=Replacement</u>	<u>T=Transfer</u>	
<u>Name</u>	<u>Position</u>	<u>Salary</u>
<b><u>Classified Staff</u></b>		
Abston, Vanessa Assignment: Noble Effective 11/16/2011 90 Day Probation Ends 4/18/2012	Lunchroom Nonparapro-R 195 Day	\$11.99/hour Step 1
Conklin, Kim Assignment: Heights High Effective 10/31/2011 90 Day Probation Ends 3/26/2012	Music Parapro-N 195 Day	\$15.26/hour Degreed
Jones, Kawana Assignment: Noble Effective 11/7/2011 90 Day Probation Ends 3/30/2012	Lunchroom Nonparapro-R 195 Day	\$11.99/hour Step 1
McCruel, Brian Assignment: Gearity Professional Development School Effective 11/17/2011 90 Day Probation Ends 4/19/2012	Lunchroom Nonparapro-R	\$11.99/hour Step 1
Powell, Torwarna Assignment: Noble Effective 11/17/2011 90 Day Probation Ends 4/19/2012	Lunchroom Nonparapro-R 195 Day	\$11.99/hour Step 1
Walker, Stacey Effective 12/19/11 Assignment: Human Resources Department-260 Days 90 Day Probation Ends 5/1/2012	Confidential Administrative Assistant-N	\$24,306 (\$45,139 p.r.)

**Supplemental Assignments-Administrator 2011-2012**

Reed, James High School Team Lead \$5,869

**Supplemental Assignments-Advisors 2011-2012**

**Roxboro Elementary**

Connor-Kuntz, Fiona Ski Club 648  
Coyne, Sarah Intramurals-Walking Club 1,296  
Hirsch, Deborah Student Council 1,296  
Mahoney, Brian Intramurals 1,296  
Steiss, Jennifer School Crossing Guard 1,296

**Roxboro Middle**

Murray, Michael Ski Club 648

**Heights High**

Bennekamper, Mark Audio Engineering 3,240  
Crosby, Ruth Student Council\* 2,268  
Glass, Jeff TV Production Supervisor 3,240  
Hull, Stella Student Council\* 2,268  
Kase-Janowski, Kristen Student Council 2,268  
Kelly, Kristen Student Council 2,268  
Snitily, Emilie Student Council 2,268  
Spaulding, Elizabeth Student Council 2,268

(\* replaces Class Advisor assignment)

**Supplemental Assignments-Coaches 2011-2012**

**Roxboro Middle**

Copeland, Danielle Basketball Girls Coach-Gr.7 3,240

**Wiley**

Althoff, Patrick Basketball Boys Coach-Gr. 8 972

*(Note: Change in amount for 1/3 of season)*

Creel, Damion Basketball Boys Coach-Gr.8 2,268

*(Note: replaces P. Althoff for 2/3 of season)*

**TAP Members for 2011-12 - \$500**

**Fairfax**

Heffern, Mike  
Holdeman, John  
Gareau, Jennifer  
Gee, George

**Roxboro Elementary**

DiLillo, Toni  
Maraglilano, Lynne  
Polanco, Jennifer (1/2)  
Rae, Beth

Rogers, Monica (1/2)

**Monticello**

Christen, Janet

Frost, Deborah

Gregory, Anna

McGeary, Theresa

**Home Instruction Tutors (\$41.00/Hour)**

Anderson, Mary

Kase-Janowski, Kristen

Mixon, Tiffany

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
	<b><u>Administrative Staff (Title Change Only)</u></b>	
Byrd, Allison	Coord. Curriculum- Secondary	Coord. of Educational Services
Harrell, Kevin	Coord. Curriculum- Elementary	Coord. of Educational Services
Leddy, Denice	Coord. Testing/ Accountability	Coord. of Educational Services
Simeri, Jane	Coord. Gifted/Arts	Coord. of Educational Services
Stukus, Kelly	Coord. of Literacy	Coord. of Educational Services

**Classified Administrative Staff – Salary Change**

Phillips, Don	\$108,936	\$113,244
Effective 7/1/2011	Additional amount: MA+50 graduate hours	

**Certificated/Licensed Staff**

Humbert, Deborah	\$83,800 (14M2)	\$100,560 (14M2+\$16,760)
Effective 8/29/11	Additional 6 <sup>th</sup> Assignment-French(AP 4+5)	

**Classified Staff**

Britton, LaToya	Temporary School	Regular School
Effective 11/18/2011	Bus Driver	Bus Driver



Continuing Probation ends 1/24/2012		\$15.37/hour
Byansi, Etan	Probation	General Office
Assignment: Wiley		Attend., pr 50%
45 Day Probation Ended 11/7/2011		\$10,522
Walker, Delores	Probation	Kindergarten
Assignment: Gearity Elementary School		Parapro
45 Day Probation Ended 11/2/2011		
Williams-Harris, Tamelita	Probation	School Bus Driver Asst.
90 Day Probation Ended 11/18/2011		\$12.54/hour
Young, Darlene	Probation	Food Service II
Assignment: Heights High		\$11.05/hour
90 Day Probation Ended 11/2/2011		

**Addendum to Personnel Agenda – December 13, 2011**

**Approval of Appointments**

**Supplemental Assignments – Advisors 2011-2012**

Silverman, Eric	Hall of Fame Advisor	\$ 1,296
-----------------	----------------------	----------

**Stipend – 2011-12**

Silverman, Eric	Spirit Wear Program-N	\$ 1,750
-----------------	-----------------------	----------

**Classified Administrator**

Horton, Patricia	Assistant Director of	\$27,248
Effective 1/3/12-6/30/12	Human Resources (\$54,707 p.r. 1/3/12)	
(Re-hired per Resolution approved November 15, 2011)		

**Approval of Change of Status**

**Certificated/Licensed Staff**

Bryan, Fawn	\$99,240	\$82,700
Effective 12/8/11	End Additional 6 <sup>th</sup> Assignment-FE	

**No. 11-12-170** It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,

Ms. Pepler, Mr. Register

Nays: None

**Resolution to Suspend without pay Employee A**

(In hands of Board Members)

**No. 11-12-171**

It was moved by Ms. Pepler, seconded by Mr. Register, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

**Resolution to Suspend without pay Employee B**

(In hands of Board Members)

**No. 11-12-172**

It was moved by Ms. Pepler, seconded by Ms. Jones, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**Resolution to Suspend Non-Teaching Contract for Abolishment of Confidential Staff Assistant Position**

(In hands of Board Members)

**No. 11-12-173**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,

Mr. Coble, Ms. Jones

Nays: None

**Resolution to Suspend Administrative Contract(s) for Abolishment of Administrative Position – Assistant Director of Human Resources**

(In hands of Board Members)

**No. 11-12-174**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble, Ms. Jones, Ms. Pepler

Nays: None

**Resolution to Suspend Administrative Contract(s) for Abolishment of Administrative Position – Supervisor of Transportation**

(In hands of Board Members)

**No. 11-12-175**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones, Ms. Pepler, Mr. Register

Nays: None

**BUSINESS SERVICE**

**Recommendation to Approve the November 10<sup>th</sup> Bid and Award a Contract for the Coventry Building Fire Suppression Project**

It was recommended that the Board of Education approve the November 10, 2011 bid for the Coventry Building Fire Suppression Project (No. 11C-034-004) and award a contract (see official minutes).

**No. 11-12-176**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

**Recommendation to Approve the Proposal from Cramer & Associates**

It was recommended that the Board of Education approve the Proposal from Cramer & Associates to conduct a Community Partnership Feasibility Study and Strategic Recommendations.

**No. 11-12-177**

It was moved by Ms. Pepler, seconded by Ms. Jones, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**Recommendation to Accept the Following Donations**

It was recommended that the Board of Education approve and accept the following donations:

- 493.00 to the Jason West Scholarship Fund
  - \$393.00 from a raffle run by the Jason West Memorial Scholarship Committee, c/o Lita Gonzalez
  - \$100.00 from Michael & Jennifer Wason

**No. 11-12-178**

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Business Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

**FINANCE**

**Financial Reports**

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending October 31, 2011 (see official minutes).

**No. 11-12-179**

It was moved by Mr. Zucker, seconded by Ms. Jones, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**Acceptance and Appropriation of Grants**

It was recommended that the Board of Education accept and appropriate the following grants:

<b><u>FUND</u></b>	<b><u>SPCC</u></b>	<b><u>NAME OF GRANT</u></b>	<b><u>AMOUNT</u></b>
506	906A	Race to the Top New Tech	\$250,000.00
504	9085	Education Jobs Fund	\$ 25,627.36
599	9060	Foreign Language Asst. Program (FLAP)	123,654.00
<hr/>			
		<b>TOTAL</b>	<b>\$399,281.36</b>

**No. 11-12-180**

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,  
Ms. Pepler, Mr. Register

Nays: None

**Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor**

It was recommended that the Board of Education approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (see official minutes).

**No. 11-12-181**

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

**Resolution Disapproving a Real Property Tax Exemption Under Revised Code Sections 3735.65 to 3735.70 in Connection with the Development of Certain Property, and Related Matters**

It was recommended that the Board of Education approve the resolution disapproving a real property tax exemption under Revised Code Sections 3735.65 to 3735.70 in connection with the development of certain property, and related matters.

**No. 11-12-182**

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Resolution be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

**Resolution Disapproving a Real Property Tax Exemption Under Revised Code Section 5709.40 in Connection with the Development of Certain Property, and Related Matters**

It was recommended that the Board of Education approve the resolution disapproving a real property tax exemption under Revised Code Section 5709.40 in connection with the development of certain property, and related matters.

**No. 11-12-183**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

**Resolution Approving a Real Property Tax Exemption Under Revised Code Section 5709.40 in Connection with the Development of Certain Property in the City of South Euclid, Compensation Agreement, and Related Matters**

It was recommended that the Board of Education approve the resolution approving a real property tax exemption under Revised Code Section 5709.40 in connection with the development of certain property in the City of South Euclid, compensation agreement, and related matters, and addendum.

**No. 11-12-184**

It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

**BOARD PRESIDENT'S REPORT**

Board President Eric Coble expressed his gratitude in serving the District as president in 2011.

**UNFINISHED BUSINESS**

**Approval of Candidates for the Cleveland Heights-University Heights Public Library Board Trustees**

**No. 11-12-185**

It was moved by Ms. Pepler, seconded by Ms. Jones, that Richard Ortmeier be appointed to the 5-year term and Abby Botnick be appointed to the 7-year term as Cleveland Heights-University Heights Public Library Board Trustees commencing January 2012 as selected at the December 6, 2011 Special meeting.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,  
Ms. Pepler, Mr. Register

Nays: None

Kal Zucker, Board Member, acknowledged support of Superintendent Heuer's previous comments on the continued fiscal responsibility of the District after passage of the levy.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Board Member Karen Jones announced the CHHS Gospel Choir Winter Concert on Friday, December 16, 2011, at 7:30 p.m. The performance will be a tribute to CHHS alum Eric Wright, former Gospel Choir member, who passed away in June 2011.

Board Member Kal Zucker acknowledged the recent passing of Heights math teacher Roger Battistelli.

Board Vice President Ron Register commended the boys and girls basketball teams on their great start of the season.

**UPCOMING MEETINGS**

Tuesday, January 3, 2012 – Organizational/Regular Board Meeting  
Tuesday, January 17 – Special Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 11-12-186**

It was moved by Ms. Pepler, seconded by Ms. Jones, that the meeting be adjourned.



Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:40 p.m.

---

Eric Coble, President

---

Scott Gainer, Chief Financial Officer