

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of February 1, 2011

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its regular meeting in the public meeting room of the Board building at 2155 Miramar Boulevard, University Heights, Ohio, on Tuesday, February 1, 2011, at 6:00 p.m.

Mr. Eric Coble, President, called the regular meeting to order at 6:07 p.m.

Present at Roll Call: Mr. Eric Coble, Board President
Ms. Karen Jones, Board Member
Ms. Nancy Peppler, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

MOTION TO MOVE INTO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to discuss the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

The following members were present at the Executive Session:

Present at Roll Call: Mr. Eric Coble, President
Ms. Karen Jones, Board Member
Ms. Nancy Peppler, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer

No. 11-02-020 It was moved by Mr. Zucker, seconded by Ms. Jones, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Zucker

Nays: None

The Board moved into Executive Session at 6:08 p.m.

Board Vice President Ron Register arrived at 6:12 p.m.

The Executive Session ended at 7:06 p.m. and the Board reconvened in public session at 7:10 p.m. with all members present.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Organizational Meeting – January 4, 2011
- Regular Meeting – January 4, 2011
- Special Meeting – January 18, 2011

No. 11-02-021

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

MLK, Jr. Essay Contest Winner – Joshua Borders, Oxford 4th Grader

Superintendent Doug Heuer announced that 28 of our students received an award for their work and creativity in the annual Cleveland Heights Dr. Martin Luther King, Jr. Essay Competition. Fourth grade Oxford Elementary student contest winner, Joshua Borders, read his essay before the Board.

SUPERINTENDENT'S REPORT

Recommendation to Approve Field Trips

It was recommended that the Board of Education approve the following field trips:

Grades 6-12 Minority Student Achievement Network (MSAN) Students' Field Trip to the Museum of African American History, Detroit, MI, scheduled for February 11, 2011

The Cleveland Heights High School Grades 10-11 Ohio College Tour Field Trip to the University of Toledo, Bowling Green State University, The Ohio State University and the University of Mount Union, scheduled for March 3-4, 2011

The Heights High School's Instrumental Music Department Grades 9-12 Field Trip to Chicago, IL, scheduled for March 18-23, 2011

No. 11-02-022

It was moved by Ms. Pepler, seconded by Ms. Jones, that the Board approve the above Field Trips.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Approval of Grants

It was recommended that the Board of Education approve the following Grants:

- *Education Jobs Fund*, to the Ohio Department of Education - **\$703,697.60**
- *Race to the Top (RttT)*, to the Ohio Department of Education - **\$1,234,795.00 over four years, \$195,231.00 in 2010-2011**

No. 11-02-023

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Grants be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Master Teacher Committee Update – Ari Klein

Heights High Math Teacher, Ari Klein, provided the Board with an update on the Master Teacher Committee. The Master Teacher Committee is a result of legislation passed in House Bill 1 requiring school districts to provide information to teachers on ways to earn their professional licenses.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
<u>Administrative Staff</u>		
Kaczala, Caroline	Coord. of Assessment/ Accountability	7/1/2011
<u>Certificated/Licensed Staff:</u>		
Adler, Fern	Title I	7/1/2011
Bluhm, Mark	Intervention Specialist	7/1/2011
Chapman, Laurel*	Prog.Spec.-Instr.Support	7/1/2011
Ciepluch, Marion*	Intervention Specialist	7/1/2011
Crabtree, Sue	Grade 5	7/1/2011
Dunlevy, Marge	Gifted I.S.	7/1/2011
Eiger, Deborah*	Intervention Specialist	7/1/2011
Fierer, Evelyn	Kindergarten	7/1/2011
Fuller, Patricia	Career Tech Ed	7/1/2011
Goroncy-Sheppard, Diana	MS Math/Social Studies	7/1/2011
Mills, Bonnie	Media Specialist-1/2 tm.	7/1/2011
Riley, Charles	Phys.Ed./Health	7/1/2011
Staron, Eugenia	French	7/1/2011
Steinfurth, Patricia	Grade 3	7/1/2011
Stephens, John*	Social Studies	7/1/2011
Wihebrink, William	Prog.Spec.-Technology	7/1/2011
Wurst, Jean*	MS-Social Studies	7/1/2011

**Will return for 2011-2012 school year*

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff:</u>		
Garfield, Bari	Intervention Specialist	3/11/2011
Goulding, Sandra	Intervention Specialist	1/21/2011
Mauk, Ben	Social Studies	2/4/2011
<u>Classified Staff:</u>		
Jones, Ronald	Special Ed Parapro	12/3/2011
Moorer Oloyede, Sherri	General Office	1/17/2011
Williams, Michael B.	Special Ed Parapro	1/3/2011

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Artman, Adam	ABLE Instructor-15 hours/week	\$27.30/Hr.
Effective 1/31/11	ABLE Assistant-10 hours/week	\$16.23/Hr.
Assignment: Taylor-Adult Ed. Program		
Kemerer, Bryan	ABLE Instructor-20 hours/week	\$27.30/Hr.
Effective 1/31/11	ABLE Assistant-15 hours/week	\$16.23/Hr.
Assignment: Taylor-Adult Ed. Program		
McLaughlin, Daniel	ABLE Instructor-25 hours/week	\$27.30/Hr.
Effective 1/31/11	ABLE Assistant-10 hours/week	\$16.23/Hr.
Assignment: Taylor-Adult Ed. Program		
<u>Classified Staff</u>		
Walker, Devin	AVID Tutor-R	\$15.00/Hr.
Effective 1/11/2011		
Assignment: Heights High		

Supplemental Assignments

District

Ahmed, Susan	Intervention Coach	\$1,296
Austin, Shenisha	Intervention Coach	1,296
Chapman, Laurie	Master Teacher Committee Liaison	2,268
Ciepluch, Marian	Intervention Co-Coach	648
Costanza, Sebastiana	Intervention Co-Coach	648
Heinsbergen, Karen	Entry Year Mentor – Semester II	1,134
Ross, Lori	Entry Year Mentor – Semester II	1,134
Russell, Dan	Entry Year Mentor – Semester II	1,134
Schaner, Brian	Intervention Coach	1,296
Swaggard, Bob	Intervention Coach	1,296

Heights High

Kassigkeit, H. Curt*	LaCrosse Boys Head Coach	4,860
Townsend, Barbara	Hall of Fame-Image Makers	1,296

Fairfax

Gee, George	Ski Club	648
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Roxboro Elementary

Adamson, Pam	Instrumental Music Concert	648
Hirsch, Deborah	School Crossing Guard Co-Advisor	648
McCalligan, Rebecca	Student Council Co-Advisor	648
Neylon, Mary	Challenge Choir	1,296
Neylon, Mary	Vocal Music Concert(s)	1,296
Rogers, Monica	Student Council Co-Advisor	648
Steiss, Jennifer	School Crossing Guard Co-Advisor	648

* Classified Staff not employed by CH-UH

Cancellation of Supplemental Assignment-Advisors

District

Farrow, Lakeisha	Cheerleading-Wiley
Effective 1/25/11	
Litten, Millicent	Entry Year Mentor
Effective 12/30/10	

Teacher/Administrative Partnership (TAP)-\$500/Year

<u>HHS-Renaissance:</u>	Churchill, Polly
	Douglas, Leatrice
	Schaner, Brian

Night School Teachers - \$40.00/Hour

Anderson, Mary
Kilbane, Brendan
Onk, Joseph

Home Instruction Tutors - \$39.00/Hour

Gardner, Nicole
Stuart-Lilley, Laura
Sutton, Chris

Substitutes – Classified (School Bus Drivers)

Brown, Jauwanna

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Certificated/Licensed Staff</u>		
Adler, Fern Effective 1/17/11	Oxford Elementary Assignment:	Roxboro Elementary Title I
<u>Classified Staff</u>		
Holmes, Carol Assignment: Oxford 90 Day Probation Ends 1/10/2011	Probation	Lunchroom Nonparapro \$11.99/hour Step 1
Kempson, Sabrina Assignment: Roxboro El 90 Day Probation Ended 1/25/2011	Probation	Lunchroom Nonparapro \$11.99/hour Step 1
Pirro, Darla Assignment: Fairfax 90 Day Probation Ended 1/25/2011	Probation	Lunchroom Nonparapro \$11.99/hour Step 1
Puskar, Dallas J. Assignment: Roxboro Middle 90 Day Probation Ended 1/10/2011	Probation	Special Ed Parapro \$15.26/hour Degreed
Saddler, Ronald M. Assignment: Monticello 90 Day Probation Ended 1/25/2011	Probation	Ed Parapro-CHAMPS \$15.26/hour Degreed
Walker, Delores J. Assignment: Gearity 90 Day Probation Ended 1/25/2011	Probation	Lunchroom Nonparapro \$11.99/hour Step 1
Watts, Brenda	Class II Food Service	Class I Step 3, \$13.31/hour

(Note: Correction to 1/4/11 agenda)

Approval of Changes in Salary

The following personnel are eligible for a change in salary effective January 24, 2011 (Semester II) in accordance with regulations contained in the negotiated agreement. It was recommended that salary changes be approved as follows:

<u>Name</u>	<u>From</u>	<u>To</u>
Adeyemon, Abiola	\$49,400 (5M)	\$51,000 (5m+10)
Briggs, Andrea	\$44,700 (5B)	\$46,400 (5B+20)
Chen, Grace	\$58,900 (7M)	\$59,600 (7M+10)
Hanna, Erin	\$66,390 (7Mx1.1+1600)	\$68,190 (7Mx1.1+3400)
Hoang, Angela	\$62,200 (9M)	\$63,100 (9M+10)
Kerr, Gwen	\$59,564 (8Bx1.12+7364)	\$60,564 (8Bx1.12+8364)
Lewis, Monica	\$55,700 (9B2)	\$62,200 (9M)
McClinton, Quarnitra	\$57,000 (6M)	\$58,400 (6M+10)
Miller, Ian	\$59,400 (7M+500)	\$60,100 (7M1+500)
Mascia, Sally	\$91,400 (13Mx1.1+4500)	\$92,400 (13Mx1.1+5500)
O’Deens, Robert	\$82,100 (14M)	\$82,700 (8M+10)
Petersen, Dusty	\$53,800 (8B1+500)	\$54,800 (8B2+500)
Rasul, Haethem	\$65,490 (7Mx1.1+700)	\$66,390(7Mx1.1+1600)
Taylor, Jacqueline	\$60,200 (8M)	\$62,200 (8M+10)

Approval of Name Change

<u>From:</u>	<u>To:</u>
Cano, Kristen M.	Kelly, Kristen M.

Approval of Leave of Absence

<u>Name</u>	<u>Reason</u>
MacMorran, Sheila	Medical

Effective 10/29/2010–6/30/2011

ADDENDUM TO PERSONNEL AGENDA

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name</u>	<u>From</u>	<u>To</u>
<u>Administrative Staff</u> Shaker, Angela	\$76,247	\$102,669

Effective 1/1/11
Assignment: Director of Communications

Resolution to Suspend without pay Administrative Employee

(In hands of Board Members Only)

No. 11-02-024 It was moved by Ms. Pepler, seconded by Mr. Register, that the above Personnel items and Addendum be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Pepler

Nays: Ms. Jones

BUSINESS

Resolution Authorizing Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

It was recommended that the Board of Education approve the Resolution authorizing Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies (see official minutes).

Acceptance of Donations

It was recommended that the Board of Education accept the following donations:

- \$300.00 to the Jason West Scholarship Fund from:
\$200.00 from a Raffle held at the Tavern Company
\$50.00 from Lisa Hackney
\$50.00 from Katherine and David Lammert
- \$100.00 to the Betty Levy Scholarship Fund from Stanley and Mary Friedman

No. 11-02-025 It was moved by Mr. Zucker, seconded by Ms. Jones, that the above Business items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Cash Position Reports and Budget Transfers for December 1, 2010 through December 31, 2010 (see attached).

Acceptance and Appropriation of Grants

It was recommended that the Board of Education accept and appropriate the following grants:

Title Funds

<u>FUND</u>	<u>SPCC</u>	<u>NAME OF GRANT</u>	<u>AMOUNT</u>
504	1040	Education Jobs Fund	\$703,697.60
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TOTAL			\$703,697.60

No. 11-02-026

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

BOARD PRESIDENT'S REPORT

Board President Eric Coble announced that this is Heights High Spirit week. Details are available on the District website.

On Friday, February 11, the Music Department will hold its Mid Winter Concert, beginning at 7:30 p.m. at Heights High.

BOARD COMMITTEE REPORTS

Alumni Foundation

Board Member Kal Zucker reported that the Cleveland Heights High School Alumni Foundation welcomed Dallas Schubert as a new board trustee member.

CORRESPONDENCE AND ANNOUNCEMENTS

Board Vice President Ron Register announced that he had the pleasure of accompanying the Heights High Barbershoppers to Las Vegas, Nevada, where they competed in the Barbershop Harmony Society Mid Winter Convention. Heights placed eighth out of nineteen participants. Mr. Register commented that our Barbershoppers received a standing ovation from the judges. In addition to performing, the group also toured the Hoover Dam and the Grand Canyon.

Board Member Karen Jones congratulated all the athletes who will sign letters of intent with colleges for National Signing Day.

Ms. Jones announced the Gospel Choir will hold its Gospelfest on Friday, March 4, 2011.

UPCOMING MEETINGS

Monday, February 21, 2011 – Special Board Meeting

Tuesday, March 1, 2011 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 11-02-027

It was moved by Mr. Zucker, seconded by Ms. Jones, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 7:42 p.m.

Eric Coble, President

Scott Gainer, Chief Financial Officer