

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Organizational and Regular Meetings of January 6, 2009

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Organizational meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on January 6, 2009, at 7:00 p.m.

Mr. Michael Cicero, President, called the Regular meeting to order at 7:10 p.m.

Present at Roll Call: Mr. Michael Cicero
Mr. Eric Coble
Ms. Nancy Pepler
Mr. Ron Register
Mr. Kal Zucker

Also Present: Ms. Christine Fowler-Mack, Interim Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

ELECTION OF BOARD PRESIDENT

Mr. Michael Cicero, Board Member, accepted nominations for Board President for 2009.

Mr. Cicero nominated Mr. Kal Zucker, Board Member, for President of the Cleveland Heights-University Heights Board of Education for 2009.

Mr. Cicero requested other nominations for President. Hearing no further nominations, the nominations for President were closed.

No. 09-01-001 Mr. Scott Gainer, Chief Financial Officer, requested that each Board Member state the name of the nominee of their choice as their vote.

Vote on the nomination for Board President was as follows:

Mr. Cicero	Mr. Zucker
Mr. Register	Mr. Zucker
Ms. Pepler	Mr. Zucker
Mr. Zucker	Mr. Zucker
Mr. Coble	Mr. Zucker

Mr. Kal Zucker was declared President of the Board of Education for the year 2009.

Mr. Zucker expressed his thanks to the Board and to Mr. Cicero for his hard work, dedication and willingness to take on very difficult issues during the last year.

ELECTION OF BOARD VICE PRESIDENT

Mr. Kal Zucker, Board President, accepted nominations for Board Vice President for 2009.

Nancy Pepler, Board Member, nominated Ron Register for Vice President of the Cleveland Heights-University Heights Board of Education for 2009.

Mr. Zucker, President, requested other nominations for Vice President. Hearing no further nominations, the nominations for Vice President were closed.

No. 09-01-002

Mr. Gainer, Chief Financial Officer, requested that each Board Member state the name of the nominee of their choice as their vote.

Vote on the nomination for Board Vice President was as follows:

Mr. Register	Mr. Register
Mr. Coble	Mr. Register
Ms. Pepler	Mr. Register
Mr. Zucker	Mr. Register
Mr. Cicero	Mr. Register

Mr. Ron Register was declared Vice President of the Board of Education for the year 2009.

APPOINTMENT OF TREASURER PRO TEM

Mr. Kal Zucker, Board President, appointed Michael Cicero, Board Member, as Treasurer Pro Tempore, in the absence of Mr. Scott Gainer, Chief Financial Officer.

DATES OF REGULAR BOARD MEETINGS

It was recommended that the first Tuesday in each month, 7:00 p.m., be designated as the regular meeting of the Board of Education, with the exception of December, which will be held the third Tuesday of the month. Dates and times are subject to change as mutually agreed. The meetings will be held in the board meeting room at 2155 Miramar Boulevard, University Heights, Ohio.

BOARD MEMBERS' REMUNERATION

BE IT RESOLVED, by the Cleveland Heights-University Heights City School District Board of Education that members of the Cleveland Heights-University Heights Board of Education shall be compensated at the rate permitted by law and attendance as set by Ohio Revised Code Section 3313.12.

SERVICE FUND

In accordance with Section 3315.15 of the Ohio Revised Code and as part of the appropriations, it was recommended that the sum of \$14,000.00 be set aside as a Service Fund, function 2300, to be used only in paying expenses of Board Members or their official representatives in the performance of their duties when sent out of the school district for the purpose of promoting the welfare of the schools under their charge.

MOTOR VEHICLE AND GENERAL LIABILITY INSURANCE

It was recommended that the Board authorize the furnishing of general liability insurance under a group contract to be purchased in accordance with Section 3313.203 of the Ohio Revised Code. It was also recommended that the Board authorize the furnishing of motor vehicle insurance covering officers, employees and pupils of the School District against liability on account of damage or injury to persons or property, such insurance to be purchased in accordance with Section 3313.201 of the Ohio Revised Code. For 2009, general liability insurance will have a limit of \$1,000,000 per occurrence and \$5,000,000 total aggregate. Motor vehicle insurance will have a combined single limit of \$5,000,000.

INVESTMENT OF FUNDS

It was recommended that the Board direct the Chief Financial Officer to invest all funds he deems available in the most productive instruments authorized by Board policy and by the Ohio Revised Code.

TAX ADVANCE

WHEREAS, Section 321.32 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year may be drawn upon request;

IT IS RESOLVED by the Board of Education of the Cleveland Heights-University Heights City School District, County of Cuyahoga, State of Ohio that:

Section 1. The Auditor of Cuyahoga County be and is hereby requested to draw his warrants and the Chief Financial Officer of said County be and is hereby requested to pay to the Cleveland Heights-University Heights Board of Education any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year; and

Section 2. The Chief Financial Officer be and hereby is authorized to sign and deliver the appropriate documents to secure such advances, as well as the secondary documents to secure the semiannual settlement with the County Chief Financial Officer during the calendar year 2009.

Section 3. Such authorization shall extend to all advances requested during the calendar year 2009.

Section 4. The Chief Financial Officer of the Board be and hereby is authorized and directed to certify a copy of this Resolution to the County Auditor and the County Chief Financial Officer and make such other certifications, requests and reports to the County Auditor and the County Chief Financial Officer as may be necessary to make this Resolution effective.

APPROVAL OF SCHOOL CASHIERS

It was recommended that the following list of School Cashiers be approved:

- | | |
|-------------------------------|--------------------|
| Boulevard Elementary | Shirley Gallagher |
| Bellefaire | Nancy Arpin |
| Canterbury Elementary | Brenda Gadowski |
| Fairfax Elementary | Laverne Jones |
| Gearity Elementary | Deltha Gray |
| Noble Elementary | Lenore Gerling |
| Oxford Elementary | Barbara Pletnewski |
| Roxboro Elementary | Linda Steffancin |
| Monticello Middle School | Loretta Moore |
| Roxboro Middle School | Pamelia Tyree |
| Wiley Middle School | Deborah McCollum |
| Cleveland Heights High School | Sheryl Querry |

PETTY CASH/CHANGE FUND

It was recommended that the Board hereby authorize the continuance of the Petty Cash and Change Fund moneys to be used for the payment of inexpensive, miscellaneous and emergency expenditures according to Section 3313.31, Ohio Revised Code, as follows:

Petty Cash:

001 - General Fund		
Finance Office		
Paul Gnatowski, Petty Cashier	\$500.00	
001 - General Fund		
High School		
Sheryl Querry, Petty Cashier	\$200.00	
013 - Early Childhood Program		
Beth Holbein, Petty Cashier	<u>\$800.00</u>	
TOTAL PETTY CASH		\$1,500.00

Change Fund:

006 - Lunchroom Fund		
Lunchrooms at the High School, Bellefaire, and Monticello, Roxboro, and Wiley Middle Schools. Change fund liquidated by June 30 th every year and reactivated September each year.		
Allison Hager, Petty Cashier		
High School	\$674.00	
Bellefaire	\$ 52.00	
Monticello Middle School	\$175.00	
Roxboro Middle School	\$175.00	
Wiley Middle School	<u>\$175.00</u>	
Total Lunchroom Fund		\$1,251.00

300 - Athletics and Miscellaneous Funds

High School change fund liquidated by June 30th every year and reactivated September each year.

Kristin Hughes, Petty Cashier	\$630.00
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Total Athletics and Miscellaneous Funds	\$630.00
TOTAL CHANGE FUND	\$1,881.00

**AUTHORIZATION FOR THE CHIEF FINANCIAL OFFICER OF THE BOARD, TO
HAVE SIGNED BY AN ATTORNEY, COMPLAINTS AS TO THE ASSESSMENT OF
REAL PROPERTY IN THE DISTRICT**

WHEREAS, it is necessary to the efficient operation of the Cleveland Heights-University Heights City School District (“District”) that the Board of Education of the District (“Board”) file complaints as to the assessment of real property located in the District when it appears that the fair market value of real property located in the District is greater than that indicated by its current taxable value;

NOW, THEREFORE, BE IT RESOLVED by the Board that the Chief Financial Officer of the Board, is specifically authorized by the Board, to have signed by an attorney on behalf of the Board all pleadings, complaints, or other papers pertinent to any proceedings involving the valuation of real property located in the District.

FIDELITY BONDS

It was recommended that the Board approve the purchase of faithful performance bonds for the Chief Financial Officer in the amount of \$100,000, for the Business Manager in the amount of \$50,000, for the Superintendent in the amount of \$100,000, and a blanket bond for all other employees with a limit of \$50,000 per individual, and instruct the Chief Financial Officer to file copies with the County Auditor and President of the Board (see official minutes).

No. 09-01-003 It was moved by Mr. Cicero, seconded by Ms. Peppler that the above items be approved.

Vote on the Motion was as follows:

Ayes: Ms. Peppler, Mr. Zucker, Mr. Cicero,
Mr. Register, Mr. Coble

Nays: None

Board President Zucker read the Board Committee Assignments for the Cleveland Heights-University Heights City School District for 2009.

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of January 6, 2009

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on January 6, 2009, immediately following the Organizational Meeting.

Mr. Kal Zucker, President, called the Regular meeting to order at 7:35 p.m.

Present at Roll Call: Mr. Kal Zucker, President
Mr. Ron Register, Vice President
Mr. Michael Cicero, Board Member
Mr. Eric Coble, Board Member
Ms. Nancy Pepler, Board Member

Also Present: Ms. Christine Fowler-Mack, Interim Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board approve the following minutes:

Special Board Meeting - December 2, 2008

No. 09-01-004 It was moved by Mr. Coble, seconded by Ms. Pepler, that the above minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Mr. Coble,
Ms. Pepler, Mr. Zucker

Nays: None

PUBLIC ADDRESS

The following citizens addressed the Board of Education:

<u>Name</u>	<u>Topic</u>
Tom Schmida	Roxboro Middle School Library Materials

Board Member Michael Cicero responded to Mr. Schmida's address by refuting Mr. Schmida's characterization of the issue as specified in his letter to the Board. Mr. Cicero commented that once a position paper is submitted to the Board by the Union (reference to Section 38.126 of the Negotiated Agreement), within 10 days of receipt, the Board will review the problem. The Board position will be sent in writing to the Union and to the Administration. According to Mr. Cicero, there is nothing in the Ohio Revised Code or in the Board's policy that requires official Board action to set forth a Board position on this topic. Therefore, on December 19, 2008, Mr. Cicero constructed a letter addressed to Mr. Schmida that accurately reflected the feeling of the Board on this matter.

SUPERINTENDENT'S REPORT

Christine Fowler-Mack, Interim Superintendent, congratulated Mr. Zucker on being the newly elected Board President. She commented she is pleased to have his expertise and leadership style at the helm once again.

Ms. Fowler-Mack personally thanked Mr. Cicero, Board Member, for his guidance and support during his tenure as Board President in 2008.

Ms. Fowler-Mack reported that the first days of the 2009 school year have found staff and students in very good spirits. Principals are reporting a renewed commitment in purposeful activity focused on bringing excellence to scale.

Approval of New High School Courses

It was recommended that the Board approve the new high school courses for 2009-2010. These courses include:

Career and Technical Education

Criminal Justice
Interactive Media Program

Foreign Language

Department name change to "Department of World Languages"
American Sign Language – Deaf Culture

Music

Applied Guitar

No. 09-01-005

It was moved by Mr. Coble, seconded by Mr. Cicero, that the new High School courses be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Pepler,
Mr. Zucker, Mr. Cicero

Nays: None

Ms. Fowler-Mack, Interim Superintendent, mentioned that the high school scheduling activities for the 2009-2010 school year will begin the week of January 26, 2009. This process traditionally begins with presentation to 8th grade parents. Eighth grade family night will be held on Thursday, January 29. These dates will be posted on the website.

Approval of Grants

It was recommended that the Board of Education approve submission of the following Grant:

- *School Improvement*, to the Ohio Department of Education - **\$120,000.00**

No. 09-01-006

It was moved by Mr. Cicero, seconded by Ms. Pepler, that above Grant be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Zucker,
Mr. Cicero, Mr. Register

Nays: None

Sally Levine, Director of Elementary Education, explained that only two schools are involved in this funding because of their school improvement status: Boulevard Elementary and Fairfax Elementary. Since they are Title 1 schools, they are eligible for this funding. Sally mentioned that ODE has promised that if funds are available, this funding will continue over a three-year period.

Cleveland Heights-University Heights Students Attend Inauguration

Interim Superintendent Christine Fowler-Mack announced that three CH-UH students will attend the upcoming historic inauguration of President-Elect Barack Obama. Heights High freshman **Lauren Thompson** will be attending the inauguration along with Oxford Elementary fifth graders **Andrianna Watson** and **Desmond Lawson**.

National Science Teacher Association Recognition

Christine Fowler-Mack, Interim Superintendent, also announced that Heights High Science teacher **Jim Miller** was selected as one of 185 middle and high school science teachers from across the country and one of only four in Ohio to take part as a fellow in the 2008 New Science Teacher Academy. The academy is sponsored by the National Science Teachers Association (NSTA), one of the largest professional organizations in the world promoting excellence and introduction in science teaching and learning.

PERSONNEL

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative Staff</u>		
Quinn, Rebecca Effective 1/7/09 Assignment: District	Director of Gifted/ Talented & Enrichment 260 Days	\$98,337
Williams, Darcel Effective 1/7/09 Assignment: Heights High School	Interim Director of Secondary Education 130 Days	\$52,093

Certificated/Licensed Staff

Gordon, Faith School Social Worker-R \$23,375
Effective 1/5/09 1/2 Time; 200 Days 2M, p.r.
Assignment: Heights High School

Classified Staff

Natale, Kimberly Special Ed Aide-ED-R \$15.82/hr.
Effective 12/15/2008 195 Day Degreed w/
Assignment: Bellefaire School Teaching Cert.
90 Day Probation Ends 5/12/2009

Supplemental Assignments – Advisors-R

High School:

Egbert, Melissa Class Advisor-2011 \$ 1,679
Effective 12/18/08
(Note: Cancel Cassandra Ritzman for 1/2 of this assignment)

Night School Teachers - \$39.00/Hour

Edelstein, Stephanie
Hansen, Karen

Substitutes - Classified

Anderson, LaShunda

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name</u>	<u>From</u>	<u>To</u>
<u>Certificated/Licensed Staff</u>		
Ellis, Melanie Effective 8/25/08 <i>(Note: Correction of teaching experience)</i>	\$39,900 3B+500	\$39,600 2B+500
<u>Classified Staff</u>		
Marshall, Arliea L. Assignment: Bellefaire School 90 Day Probation Ended 12/17/2008	Probation	Sp. Ed Aide-ED St.1,\$12.86/hr.
Payne, Karen Assignment: Transportation 90 Day Probation Ended 12/17/2008	Probation	Transport./Routing St.1, \$43,200

Approval of Name Change

It was recommended that the following change of signature be made on the Board records immediately:

From

Larva, Samantha R.
Posner, Robyn L.

To

Greene, Samantha R.
Greenberg, Robyn L.

No. 09-01-007

It was moved by Mr. Coble, seconded by Ms. Peppler, that the Personnel items be approved.

Vote on the motion was as follows:

Ayes: Ms. Peppler, Mr. Zucker, Mr. Cicero,
Mr. Register, Mr. Coble

Nays: None

FINANCE

Approval of Tax Budget for Fiscal Year 2010

It was recommended that the Board approve the County Tax Budget for the period of fiscal year July 1, 2009 through June 30, 2010 (see official minutes).

Acceptance and Appropriation of Grants

<u>FUND</u>	<u>SPCC</u>	<u>NAME OF GRANT</u>	<u>AMOUNT</u>
019	0740	Showcasing Wiley	3,100.00
019	1214	Knowledge Works	4,931.00
461	0063	CTAE: Ford PAS	2,500.00
572	0596	School Improvement	120,000.00
TOTAL			\$130,531.00

No. 09-01-008

It was moved by Mr. Cicero, seconded by Mr. Coble, that the Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Cicero, Mr. Register,
Mr. Coble, Ms. Peppler

Nays: None

Due to the number of anticipated residential decrease complaints over the next six months, Board Member Michael Cicero asked if Chief Financial Officer Scott Gainer could obtain a quantification of the tax dollars at stake.

BOARD PRESIDENT'S REPORT

Board President Kal Zucker expressed his thanks to the Board for the honor of his election and for their continued support.

President Zucker reminded the Board Members that they are facing some interesting challenges this year, among those the selection of a new superintendent, the housing crisis, and the upcoming state budget cuts.

Mr. Zucker challenged the Board to model and master 21st century skills, not only in the area of technology, but also those encompassing soft skills such as critical thinking, problem solving, communication and collaboration.

Board President Kal Zucker pledged to “be the change you want to see in the world.” Mr. Zucker challenged the members of the Board to strive to do this every day.

BOARD COMMITTEE REPORTS

Safety and Security

Board Member Michael Cicero has been in contact with the Interim Superintendent and with the Director of Safety and Security regarding the Sun Press report that occurred after the High School basketball game. He also plans to meet with one of the Cleveland Heights council members and possibly the Public Safety Committee of Cleveland Heights to work through some apparent communication issues.

CORRESPONDENCE AND ANNOUNCEMENTS

Board Vice President Ron Register mentioned that the upcoming athletic Hall of Fame should be publicized. Michael Dougherty, Coordinator of Communications and Community Engagement, announced that on Friday, January 30, 2009, there will be the first ever induction ceremony of the Cleveland Heights High School Athletic Hall of Fame. The state championship 1947 baseball team will be present. On Saturday, January 31, 2009, Coach Jim Capelletti will be honored during halftime of the varsity boys' basketball game, and the basketball court will be renamed after him.

UPCOMING MEETINGS

Saturday, January 17, 2009 – Special Board Meeting – Board Retreat for Board Development

Tuesday, January 20, 2009 – Special Board Meeting – Superintendent Search Firms

Wednesday, January 28, 2009 – Special Board Meeting – Superintendent Search Firms

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 09-01-009

It was moved by Mr. Cicero, seconded by Ms. Peppler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Peppler,
Mr. Zucker, Mr. Cicero

Nays: None

The meeting was adjourned at 7:53 p.m.

Kal Zucker, President

Scott Gainer, Chief Financial Officer