

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Organizational and Regular Meetings of January 14, 2008

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Organizational meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on January 14, 2008, at 7:00 p.m.

Mr. Kal Zucker, President, called the Regular meeting to order at 7:05 p.m.

Present at Roll Call: Mr. Kal Zucker
Mr. Michael Cicero
Mr. Ronald Register
Mr. Eric Coble
Ms. Nancy Pepler

Also Present: Mrs. Deborah Delisle, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

Mr. Kal Zucker recognized and welcomed the following audience members from the City of Cleveland Heights: Mayor Ed Kelley, Vice Mayor Phyllis Evans, Council members Dennis Wilcox, Ken Montlack, Nancy Dietrich, Mark Tumeo, Bonnie Caplan, and Director of Community Services, Susanna Niermann O'Neil; and from the City of University Heights: Council member Frankie Goldberg.

OATHS OF OFFICE FOR NEW BOARD MEMBERS

Mayor Edward Kelley, City of Cleveland Heights, administered the oath of office to new Board member Nancy Pepler for 2008 (see official minutes).

Councilwoman Frankie Goldberg, City of University Heights, administered the oath of office to new Board member Eric Coble for 2008 (see official minutes).

ELECTION OF BOARD PRESIDENT

Mr. Kal Zucker, Board Member, requested nominations for Board President for 2008.

Mr. Ron Register, Board Member, nominated Mr. Kal Zucker, Board Member, for President of the Cleveland Heights-University Heights Board of Education for 2008.

Mr. Eric Coble, Board Member, nominated Mr. Michael Cicero, Board Member, for President of the Cleveland Heights-University Heights Board of Education for 2008.

Mr. Zucker requested other nominations for President. Hearing no further nominations, the nominations for President were closed.

Mr. Zucker outlined his qualifications and experience, noting specific advantages of having him remain president for a second term. There was no further comment or discussion from Board members.

No. 08-01-001 Mr. Scott Gainer, Chief Financial Officer, requested that each Board Member state the name of the nominee of their choice as their vote.

Vote on the nomination for Board President was as follows:

Mr. Cicero	Mr. Cicero
Mr. Register	Mr. Zucker
Ms. Pepler	Mr. Cicero
Mr. Zucker	Mr. Zucker
Mr. Coble	Mr. Cicero

Mr. Michael Cicero was declared President of the Board of Education for the year 2008.

OATH OF OFFICE OF BOARD PRESIDENT

Dennis Wilcox, Councilman of Cleveland Heights, administered the oath of office to Board Member Michael Cicero for President of the Cleveland Heights-University Heights Board of Education for 2008 (see official minutes).

ELECTION OF BOARD VICE PRESIDENT

Mr. Cicero, Board President, requested nominations for Board Vice President for 2008.

Nancy Pepler, Board Member, nominated Kal Zucker for Vice President of the Cleveland Heights-University Heights Board of Education for 2008.

Mr. Cicero, President, requested other nominations for Vice President. Hearing no further nominations, the nominations for Vice President were closed.

No. 08-01-002

Mr. Gainer, Chief Financial Officer, requested that each Board Member state the name of the nominee of their choice as their vote.

Vote on the nomination for Board Vice President was as follows:

Mr. Register	Mr. Zucker
Mr. Coble	Mr. Zucker
Ms. Pepler	Mr. Zucker
Mr. Zucker	Mr. Zucker
Mr. Cicero	Mr. Zucker

Mr. Kal Zucker was declared Vice President of the Board of Education for the year 2008.

OATH OF OFFICE OF BOARD VICE PRESIDENT

Scott Gainer, Cleveland Heights-University Heights City School District Chief Financial Officer, administered the oath of office to Board Member Kal Zucker for Vice President of the Cleveland Heights-University Heights Board of Education for 2008 (see official minutes).

APPOINTMENT OF TREASURER PRO TEM

Mr. Michael Cicero, Board President, appointed Eric Coble, Board Member, as Treasurer Pro Tempore, in the absence of Mr. Scott Gainer, Chief Financial Officer.

DATES OF REGULAR BOARD MEETINGS

It was recommended that the second Monday in each month, 7:00 p.m., be designated as the regular meeting of the Board of Education, with the exception of November, which will be held the first Monday of the month, and December, which will be held the third Monday of the month. Dates and times are subject to change as mutually agreed. The meetings will be held in the board meeting room at 2155 Miramar Boulevard, University Heights, Ohio.

Mr. Ron Register, Board Member, recommended moving the Board meeting dates to Tuesdays instead of Mondays. Due to the municipalities' meeting dates being on Monday, moving our meeting date to Tuesday would afford the Cleveland Heights-University Heights School District Board members the opportunity to attend their meetings.

Ms. Nancy Pepler, Board member, concurred with Mr. Register's recommendation.

Board President, Michael Cicero, noted a conflict on the 2nd Tuesday due to his prior commitment to the Cleveland Heights Recreation Board. In addition, due to familial commitments, Mr. Cicero is not available on Wednesdays.

It was recommended that Ms. Deborah Delisle, Superintendent, explore the possibility of moving the Board meetings to the 1st and 3rd Tuesdays each month, in an attempt to avoid conflicts with previously scheduled District events.

No. 08-01-003

It was moved by Mr. Zucker, seconded by Mr. Coble that the dates of the regular Board meetings be approved.

It was moved by Mr. Zucker, seconded by Mr. Coble that the dates of the regular Board meetings be TABLED.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Cicero, Mr. Register
Mr. Coble, Ms. Peppler

Nays: None

BOARD MEMBERS' REMUNERATION

BE IT RESOLVED, by the Cleveland Heights-University Heights City School Board of Education that members of the Cleveland Heights-University Heights Board of Education shall be compensated at the rate permitted by law and attendance as set by Ohio Revised Code Section 3313.12.

SERVICE FUND

In accordance with Section 3315.15 of the Ohio Revised Code and as part of the appropriations, it was recommended that the sum of \$14,000.00 be set aside as a Service Fund, function 2300, to be used only in paying expenses of Board Members or their official representatives in the performance of their duties when sent out of the school district for the purpose of promoting the welfare of the schools under their charge.

MOTOR VEHICLE AND GENERAL LIABILITY INSURANCE

It was recommended that the Board authorize the furnishing of general liability insurance under a group contract to be purchased in accordance with Section 3313.203 of the Ohio Revised Code. It was also recommended that the Board authorize the furnishing of motor vehicle insurance covering officers, employees and pupils of the School District against liability on account of damage or injury to persons or property, such insurance to be purchased in accordance with Section 3313.201 of the Ohio Revised Code. For 2008, general liability insurance will have a limit of \$1,000,000 per occurrence and \$5,000,000 total aggregate. Motor vehicle insurance will have a combined single limit of \$5,000,000.

INVESTMENT OF FUNDS

It was recommended that the Board direct the Chief Financial Officer to invest all funds he deems available in the most productive instruments authorized by Board policy and by the Ohio Revised Code.

TAX ADVANCE

WHEREAS, Section 321.32 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year may be drawn upon request;

IT IS RESOLVED by the Board of Education of the Cleveland Heights-University Heights City School District, County of Cuyahoga, State of Ohio that:

Section 1. The Auditor of Cuyahoga County be and is hereby requested to draw his warrants and the Chief Financial Officer of said County be and is hereby requested to pay to the Cleveland Heights-University Heights Board of Education any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year; and

Section 2. The Chief Financial Officer be and hereby is authorized to sign and deliver the appropriate documents to secure such advances, as well as the secondary documents to secure the semiannual settlement with the County Chief Financial Officer during the calendar year 2008.

Section 3. Such authorization shall extend to all advances requested during the calendar year 2008.

Section 4. The Chief Financial Officer of the Board be and hereby is authorized and directed to certify a copy of this Resolution to the County Auditor and the County Chief Financial Officer and make such other certifications, requests and reports to the County Auditor and the County Chief Financial Officer as may be necessary to make this Resolution effective.

APPROVAL OF SCHOOL CASHIERS

It was recommended that the following list of School Cashiers be approved:

- | | |
|--------------------------|--------------------|
| Boulevard Elementary | Shirley Gallagher |
| Bellefaire | Nancy Arpin |
| Canterbury Elementary | Brenda Gadowski |
| Fairfax Elementary | Laverne Jones |
| Gearity Elementary | Deltha Gray |
| Noble Elementary | Lenore Gerling |
| Oxford Elementary | Barbara Pletnewski |
| Roxboro Elementary | Linda Steffancin |
| Monticello Middle School | Loretta Moore |

Roxboro Middle School	Pamelia Tyree
Wiley Middle School	Deborah McCollum
Cleveland Heights High School	Sheryl Querry

PETTY CASH/CHANGE FUND

It was recommended that the Board hereby authorize the continuance of the Petty Cash and Change Fund moneys to be used for the payment of inexpensive, miscellaneous and emergency expenditures according to Section 3313.31, Ohio Revised Code, as follows:

Petty Cash:

001 - General Fund		
Finance Office		
Paul Gnatowski, Petty Cashier	\$500.00	
001 - General Fund		
High School		
Sheryl Querry, Petty Cashier	\$200.00	
013 - Early Childhood Program		
Beth Holbein, Petty Cashier	<u>\$800.00</u>	
TOTAL PETTY CASH		\$1,500.00

Change Fund:

006 - Lunchroom Fund
Lunchrooms at the High School, Bellefaire, and Monticello, Roxboro, and Wiley Middle Schools. Change fund liquidated by June 30th every year and reactivated September each year.

Ellery Patterson, Petty Cashier	
High School	\$674.00
Bellefaire	\$ 52.00
Monticello Middle School	\$175.00
Roxboro Middle School	\$175.00
Wiley Middle School	<u>\$175.00</u>

Total Lunchroom Fund \$1,251.00

300 - Athletics and Miscellaneous Funds

High School change fund liquidated by June 30th every year and reactivated September each year.

Kristin Hughes, Petty Cashier \$630.00

**Total Athletics and
Miscellaneous Funds \$630.00**

TOTAL CHANGE FUND \$1,881.00

**AUTHORIZATION FOR THE CHIEF FINANCIAL OFFICER OF THE BOARD, TO
HAVE SIGNED BY AN ATTORNEY, COMPLAINTS AS TO THE ASSESSMENT OF
REAL PROPERTY IN THE DISTRICT**

WHEREAS, it is necessary to the efficient operation of the Cleveland Heights-University Heights City School District (“District”) that the Board of Education of the District (“Board”) file complaints as to the assessment of real property located in the District when it appears that the fair market value of real property located in the District is greater than that indicated by its current taxable value;

NOW, THEREFORE, BE IT RESOLVED by the Board that the Chief Financial Officer of the Board, is specifically authorized by the Board, to have signed by an attorney on behalf of the Board all pleadings, complaints, or other papers pertinent to any proceedings involving the valuation of real property located in the District.

FIDELITY BONDS

It was recommended that the Board approve the purchase of faithful performance bonds for the Chief Financial Officer in the amount of \$100,000, for the Business Manager in the amount of \$50,000, for the Superintendent in the amount of \$100,000, and a blanket bond for all other employees with a limit of \$50,000 per individual, and instruct the Chief Financial Officer to file copies with the County Auditor and President of the Board (see official minutes).

No. 08-01-004 It was moved by Mr. Register, seconded by Ms. Peppler that the above items be approved.

Vote on the Motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Mr. Coble,
Ms. Peppler, Mr. Zucker

Nays: None

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of January 14, 2008

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on January 14, 2008, immediately following the Organizational Meeting.

Mr. Michael Cicero, President, called the Regular meeting to order at 7:35 p.m.

Present at Roll Call: Mr. Michael Cicero, President
Mr. Kal Zucker, Vice President
Mr. Ronald Register, Board Member
Mr. Eric Coble, Board Member
Ms. Nancy Pepler, Board Member

Also Present: Mrs. Deborah Delisle, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board approve the following minutes:

Regular Board Meeting, October 8, 2007
Special Board Meeting, October 22, 2007
Regular Board Meeting, November 12, 2007
Special Board Meeting, November 26, 2007
Regular Board Meeting, December 3, 2007
Special Board Meeting, December 10, 2007

No. 08-01-005 It was moved by Mr. Register, seconded by Mr. Zucker that the minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Ms. Pepler,
Mr. Zucker, Mr. Coble

Nays: None

AWARDS/RECOGNITIONS

None to report.

PUBLIC ADDRESS

The following citizens addressed the Board of Education:

<u>Name</u>	<u>Topic</u>
Malia Lewis	Fairfax Library Staffing and Fairfax Cabaret Invitation
Carla Bailey	Minority Achievement Parent Alliance – Rigor, Equity & Achievement

SUPERINTENDENT’S REPORT

Approval of Addendum to Cleveland Heights High School Summer 2007 Graduation Class

It was recommended that the Board approve the addendum to the Cleveland Heights High School Summer 2007 Graduation Class (see official minutes).

No. 08-01-006 It was moved by Mr. Coble, seconded by Ms. Pepler,
that the addendum to the Cleveland Heights High School
Summer 2007 Graduation Class be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Pepler,
Mr. Zucker, Mr. Cicero

Nays: None

Approval of the Cleveland Heights High School Swim Team Field Trip to the Christmas Invitational Swim Meet

It was recommended that the Board approve the Cleveland Heights High School Swim Team Field Trip to the Christmas Invitational Swim Meet in Canton, Ohio, on December 14-15, 2007 (see official minutes).

Approval of the Cleveland Heights High School Gospel Choir Spring Performance Field Trip

It was recommended that the Board approve the Cleveland Heights High School Gospel Choir Spring Performance Field Trip to Nashville, Tennessee on March 26-30, 2008 (see official minutes).

No. 08-01-007 It was moved by Mr. Register, seconded by Mr. Zucker, that above field trips be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Pepler, Mr. Zucker,
Mr. Cicero, Mr. Register

Nays: None

Approval of Grants

- *Success Connection*, to the IATDP (International Association for Truancy and Dropout Prevention) Founders Mini-Grant - **\$1,000.00**
- *Advanced Biology Class Field Trip*, to the McGinty Family Foundation - **\$2,996.22**
- *ePortfolio Grant Application*, to eTech Ohio - **\$20,000.00**

Mr. Eric Coble, Board Member, requested further explanation of the *Success Connection* program. Christine Fowler-Mack, Assistant Superintendent, gave a brief overview of *Success Connection* and noted that a comprehensive presentation of the program is scheduled for the next Board meeting.

Ron Register, Board Member, questioned whether the *Advanced Biology Class Field Trip* is an AP-only Biology field trip or if other Biology students can participate in the field trip. Christine Fowler-Mack responded that the field trip is an extension of the 9th grade Honors Biology course.

Kal Zucker, Board Member, commented on the great technological value of the *ePortfolio Grant*.

No. 08-01-008 It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Grants be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Zucker, Mr. Cicero,
Mr. Register, Mr. Coble

Nays: None

Proposal for New High School Courses

Deborah Delisle, Superintendent, called to the podium Christine Fowler-Mack, Assistant Superintendent, to present to the Board the proposal for the new High School courses. Approval of these courses will be requested at the February regular Board meeting. The newly proposed courses include three (3) new courses being offered through the English Department: AP Language and Composition, African American Literature I and II, and East Asian Literature. The Science Department is offering a new course entitled Forensic Science. The small schools are proposing to offer a Freshman Seminar course.

Ms. Christine Fowler-Mack described the process of research, data analyses and feedback that go into submitting these course proposals to the Board for consideration.

Ron Register, Board Member, noted that the proposed Forensic Science course will replace Biology II and asked for an explanation. Ms. Fowler-Mack responded that a full explanation would be given in the comprehensive presentation to be given at the next Board meeting.

Kal Zucker, Board Member, recognized the usefulness of the Freshman Seminar course, and asked if there was any similar course offered to elementary students transitioning to the middle schools. Ms. Fowler-Mack, Assistant Superintendent, responded there was an Organizational Skills course offered across all the middle schools.

Mrs. Delisle, Superintendent, remarked that a survey was completed last year and recently analyzed on administrators' perceptions of student transition points, what each school has in place, and what is and what is not working.

Deborah Delisle, Superintendent, highlighted the accomplishments of several Cleveland Heights-University Heights School District graduates. Mrs. Delisle congratulated Melvin Tucker, a member of the Class of 1990, who has received a significant promotion from the Cleveland Browns as the teams' newest defensive coordinator. An official letter of congratulations will be sent to Mr. Tucker from the District.

Mrs. Delisle recognized Claude Holland, the track and cross-country coach at Heights High School, who is being inducted into the Ohio Association of Track and Cross Country Coaches Hall of Fame, on Friday, February 1, 2008.

Superintendent Deborah Delisle brought attention to the Sun Press front-page article featuring Leon Booker-Dye, a senior at Cleveland Heights High. Mrs. Delisle congratulated Michael Dougherty for arranging the story.

Mrs. Delisle, Superintendent, mentioned the following dates to remember:

January 15 – 7:00 – 8:30 p.m.	Scheduling Night (at High School)
January 29 – 7:00 – 9:00 p.m.	Small Schools 8 th Grade Night (at High School)
January 31	Small Schools Presentations to Middle Schools
February 1	Small Schools Course Selection form distributed to Middle School students
February 15	Small Schools Selection confirmation letters mailed to families
End of May	Completed schedules sent home to families

Cleveland Heights-University Heights City School District will be hosting a leadership team of professors from Harvard University visiting classrooms to find evidence of higher-level thinking and learning skills. The team will be visiting Monticello Middle School with a focus on Rigor.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
a. <u>Administrative Staff:</u>		
Goolsby, Denine	Middle School Principal	July 1, 2008
Williams, Darcel	High School Administrative Principal	July 1, 2008
b. <u>Certificated/Licensed Staff:</u>		
Bailey, Michael	School Psychologist	July 1, 2008
c. <u>Professional Staff:</u>		
Hall, Cheryl	Assistant Supervisor of Transportation	July 1, 2008

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
a. <u>Classified Staff:</u>		
Defta, Octavian	Special Ed Aide	1/11/2008
Rechner, Kimberley	Education Aide-CHAMPS	12/21/2007

Approval to Rescind Resignation

It was recommended that the Board of Education approve to rescind the resignation previously approved for the following personnel:

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
a. <u>Professional Staff</u>		
Bagatti, Joseph Effective 1/29/2008 Assignment: District - Business Services Department	Operations Coordinator-R 260 Days	\$56,783 Step 3
b. <u>Classified Staff</u>		
Jordan, Harvetta Assignment: Gearity Effective 12/17/2007 90 Day Probation Ends 5/14/2008	Before School Assoc.-R 195 Day	\$10.41/hr. Step 1
McNair, Lurleen D. Assignment: Roxboro Elementary Effective 12/17/2007 90 Day Probation Ends 5/14/2008	Special Ed Aide-ED-R 195 Day	\$12.55/hr. Step 1
Thornton, Barbara Additional Assignment: Boulevard Effective 12/4/2007 90 Day Probation Ends 5/1/2008	After School Assoc.-R 195 Day	\$10.41/hr. Step 1
c. <u>Supplemental Assignments-Coaches-R</u> <u>Heights High</u>		
Burke, Jodi	Softball Head Coach	4,511
Dillon, Michael*	Baseball Head Coach	4,511
Hilton, Carrie*	Cheerleader-Winter	3,008

Holland, Claude	Track Head Boys Coach	6,611
Warner, Stacy*	Cheerleader-Winter	3,008
<u>Monticello Middle</u>		
Coleman-Kirkland, Angela	Basketball Head Girls-Gr.8	3,008
Cook, Christopher	Basketball Head Boys-Gr.7	3,008
Hallam, Brad	Basketball Head Boys-Gr.8	3,008
Higham, Doug	Baseball Head Coach	2,406
Higham, Doug	Wrestling	2,105
Jeske, Jason	Basketball Asst. Boys	2,105
Jeske, Jason	Track Head Boys Coach	2,406
Kanner, Larry	Tennis Head Boys Coach	2,406
Kowalczyk, Chris*	Football Asst. Coach	2,105
Lightfoot, Charlene*	Track Asst. Coach	1,805
Penny, Heather	Basketball Head Girls-Gr.7	3,008
Robinson, Manana	Track Head Girls Coach	2,406
<u>Roxboro Middle</u>		
Adams, Jonathan	Baseball Head Coach	2,406
Beggs, Martha	Tennis Head Boys Coach	2,406
Johnson, Vincent	Track Head Boys Coach	2,406
Maier, Robin	Track Assistant Coach	1,805
Oden, Deborah	Track Head Girls Coach	2,406
Young, Jason	Softball Head Coach	2,406
<u>Wiley Middle</u>		
Hoover, Brock	Wrestling Head Coach	3,008

* *Classified Staff*

d. Supplemental Assignments-Advisors-R

Bukovac, Joyce	ARC Intervention Support Coach	1,203
Collins, Falanda	MSAN Co-Advisor	601.66
Diehl, Judith	ARC Intervention Support Coach	1,203
Dixon, Michael	MSAN Co-Advisor	601.66
Grasser, Beth	ARC Intervention Support Coach	1,203
Harris, Jacqueline	MSAN Co-Advisor	601.66
Harris, Yolanda	ARC Intervention Support Coach	1,203
Rae, Elizabeth	ARC Intervention Support Coach	1,203
Shapiro, Anisha	ARC Intervention Support Coach	1,203

e. Teacher/Administrator Partnership (TAP)-\$500/Year

Fairfax

Ward, Wendy (*replaces Stacey Cohen effective 12/1/07*)

f. Substitutes – Classified

Edmonds, Pauline
Gaines-Crayton, Rachel

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name</u>	<u>From</u>	<u>To</u>
a. <u>Certificated/Licensed Staff</u>		
Eaton, Lauren Effective 1/17/08	Preschool Lead Instructor-Gearity \$12.66/hr.-260 Days	Grade 2/3-R Boulevard-190 Days \$43,600(3M+500)
Ellis, Melanie Effective 12/5/07	Classroom Teacher	Long-Term Substitute
b. <u>Classified Staff</u>		
Bantum, Patrice Assignment: Roxboro Middle 45 Day Probation Ended 10/30/2007	Probation	Food Service, Cl. I \$12.86/hr., Step 4 Cook Manager
Baron, Lynn Assignment: Boulevard 45 Day Probation Ended 12/18/2007	Probation	Food Service, Cl. II \$10.26/hr., Step 1 Assistant Cook
Fudge-Hill, Cyrilla Assignment: Heights High 45 Day Probation Ended 12/18/2007	Probation	Food Service, Cl. I \$13.30, Step 5 Head Cook

Approval of Changes in Salary

The following personnel are eligible for a change in salary effective January 22, 2008 (Semester II of the 2007-08 school year) in accordance with regulations contained in the negotiated agreement. It was recommended that salary changes to approved as follows:

<u>Name</u>	<u>From</u>	<u>To</u>
a. <u>Certificated/Licensed Staff</u>		
Askew, Lorna	\$77,300 (14M1+500)	\$78,400 (14M2+500)
Ciepluch, Marion	\$77,300 (14M1+500)	\$78,400 (14M2+500)
Holdeman, John	\$52,300 (10B1+500)	\$59,600 (10M+500)
Loncar, Stephanie	\$47,800 (7B)	\$48,400 (7B1)
Myers, Jill	\$48,100 (6B1+500)	\$53,400 (6M+500)
Quinn, Rebecca	\$90,432 (Step 4)	\$91,032 (Step 4+600)
Ruddy, Julia	\$25,450 (8B2+500 pr)	\$28,200 (8M+500 pr)
Talbert-Salter, Taura	\$39,600 (2B1+500)	\$40,100 (2B2+500)
Wells, Janet	\$58,300 (10M1+500)	\$58,500 (10M2+500)
Wroblewski, Gary	\$70,200 (12M)	\$70,800 (12M1)

No. 08-01-009

It was moved by Ms. Peppler, seconded by Mr. Register, that the Personnel items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Cicero, Mr. Register,
Mr. Coble, Ms. Peppler

Nays: None

Mrs. Delisle, Superintendent, expressed the difficulty of accepting the upcoming retirements of Darcel Williams, Administrative Principal of Cleveland Heights High School and of Denine Goolsby, Middle School Principal. There was also a request for approval to rescind the resignation of Joel Gulko, Gifted Intervention Specialist. Mr. Gulko decided not to accept a position that was offered to him and instead will remain with the District. More will be spoken about these retirements in the Spring when retirees are honored.

Mrs. Delisle, Superintendent, recognized and welcomed Joseph Bagatti, the new Operations Coordinator for the School District. She shared a little of his background. Mr. Bagatti comes to us from Steer Enterprise in Tallmadge, Ohio, where he served as Production Manager with responsibilities for implementing and enforcing all safety rules, OSHA regulations and EPA guidelines. He has four direct reports and 100 non-direct reports, currently. Prior to Steer Enterprise, Joe worked at General Motors in Lordstown as a Supervisor for Pressroom Operations; Continental Aluminum in New Hudson, Michigan as Vice President of Operations; and Wabash Alloys in Cleveland as Production Manager and Sales Representative.

Joe's professional accolades include: turning around under-performing production levels, enhancing quality and inventory control, implementing and enforcing safety practices, improving customer service and building team player environments. Joe attended Cuyahoga Community College and has been taking courses in Business Management, Finance and Accounting. He is an avid golfer and has a black belt in Karate.

Joe's first goal on the job at Cleveland Heights-University Heights will be to help motivate employees and to ensure that our buildings are safe, secure and clean for our students and staff. He believes it is critical for employees to see the importance of their jobs in impacting the safety and health of both students and staff in the District.

BUSINESS

Approval of Quarterly Contracts

It was recommended that the Board approve the following listing of contracts signed from October 1, 2007 through December 31, 2007:

<u>Date Signed</u>	<u>Name of Company</u>	<u>Service/Merchandise</u>	<u>School/Department & Contact</u>
09/01/2007	Erie-Huron-Ottawa County Education Service Center (Attached)	Special Education Services at Flat Rock Education Center	Student Services/Susan Schraff
09/19/2007	Beachwood Board of Education (Attached)	Agreement for Admission of Tuition Pupils	Student Services/Susan Schraff
09/19/2007	Susan L. Spicknall (Attached)	Services for Student with Visual Impairments	Student Services/Susan Schraff
09/20/2007	Cuyahoga County Board of Mental Retardation and Developmental Disabilities (Attached)	Developmental Center Programs	Student Services/Susan Schraff
10/01/2007	Cuyahoga County of Ohio Employment & Family Services (No Cost to the District)	Memorandum of Understanding for COAP Vouchers	Educational Services/Sally Levine
10/04/2007	Alcohol and Drug Addiction Services Board (Attached)	To Implement FAST	Student Services/Susan Schraff
10/08/2007	Mayfield City Schools (Attached)	Agreement for Admission of Tuition Pupils	Student Services/Susan Schraff
10/08/2007	Solon Board of Education (Attached)	Agreement for Admission of Tuition Pupils	Student Services/Susan Schraff
10/09/2007	Compass Group (Chartwells) (Attached)	Amendment # Two to Food Service Agreement	Business Services/Stephen Shergalis
10/24/2007	Medtronic (\$6,500.00)	Technical Services Support Agreement for AED's	Business Services/Stephen Shergalis
10/26/2007	Jostens (Attached)	2008 Yearbook Publication Agreement	Heights High School/Tim Scasny
10/30/2007	Discovery Education (Attached)	Software Renewal License	Educational Services/Joe Micheller
11/07/2007	Heights Driving School (Students pay tuition directly to the Vendor)	Drivers Training Instructions	Heights High School/Larry Mlynek
11/30/2007	COSI On Wheels Program (Attached)	Launch Into Space Program	Roxboro Elementary School/Kelli Cogan
12/10/2007	Educational Service Center of Cuyahoga County (Attached)	Admission of Tuition Pupils	Student Services/Susan Schraff
12/12/2007	Cleveland Clinic Children's	School Tuition	Student Services/Susan Schraff

Hospital for Rehabilitation –
Center for Autism (Attached)

12/20/2007 The Manor Party Center 2008 Senior Prom Heights High School/Marc Engoglia
(Attached)

Approval to Accept Donations

- \$2,500.00 to the Cleveland Heights High School Football Program
- Computer Equipment for use in the Networking/Cisco Program at Cleveland Heights High School

No. 08-01-010 It was moved by Mr. Coble, seconded by Mr. Zucker, that
the Business items be approved.

Vote on the motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Mr. Coble,
Ms. Pepler, Mr. Zucker

FINANCE

Financial Report

It was recommended that the Board of Education confirm the Cash Position Report and Budget Transfers for November 1, 2007 through December 31, 2007 (see official minutes).

Approval of Tax Budget for Fiscal Year 2009

It was recommended that the Board approve the County Tax Budget for the period of fiscal year July 1, 2008 through June 30, 2009 (see official minutes).

Acceptance and Appropriation of Grants

<u>FUND</u>	<u>SPCC</u>	<u>NAME OF GRANT</u>	<u>AMOUNT</u>
019	0625	Seuss-ical Storytelling	1,000.00
019	0199	Vision Care Project donation	1,000.00
019	0725	Heights CHAMPS – TANF funded	283,391.00
019	1214	KnowledgeWorks: OHSTI	57,500.00
019	1231	McGinty Biology Field Trip – PRIDE	1,996.22
019	1232	NEA Bellefaire Robotics	5,000.00
019	8085	McGinty – Roxboro Researchers	951.71
432	0000	EMIS Subsidy	9,042.81
451	0448	OneNET Connectivity	42,000.00

452	0432	eTech Professional Development	2,970.00
499	0476	Gifted Supplemental	16,344.35
<hr/>			
TOTAL			\$421,196.09

Reaching Heights Grants

<u>FUND</u>	<u>SPCC</u>	<u>NAME OF GRANT</u>	<u>AMOUNT</u>
019	0147	Fiddler on the Roof--Musicians	1,500.00
019	1215	RH BABE -- Career Prep	1,000.00*
019	1216	RH Drama Club	1,500.00*
019	1217	RH Art and Technology – MOSAIC	930.00
			70.00*
019	1218	RH Mosaic in MOSAIC	950.00
019	1219	RH Operation Calculator – Legacy	750.00
019	1220	RH French Influence	1,000.00
019	1221	RH Outdoor Education – Wiley	1,500.00
019	1222	RH Dear Diary – Roxboro Middle	1,100.00
019	1223	RH Passage – Roxboro Middle	1,500.00
019	1224	RH Read 180 – Boulevard	1,000.00
019	1225	RH Writing – Boulevard	650.00
019	1226	RH Garden Experiences – Boulevard	500.00
019	1227	RH Math Blastoff – Noble	900.00
019	1228	RH Book Club – Canterbury	250.00
019	1229	RH Phys. Ed. IPOD – Monticello	200.00
019	1230	RH Mother/Son – Oxford	250.00
019	1235	RH Ensemble Coach – Roxboro Middle	400.00
019	1236	RH Ensemble Coach – Wiley	400.00
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TOTAL Reaching Heights			\$15,950.00

*Funds redistributed from unused Reaching Heights grants.

APPROPRIATIONS TOTAL \$437,146.09

No. 08-01-011

It was moved by Mr. Register, seconded by Ms. Pepler, that the Finance items be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Pepler,
Mr. Zucker, Mr. Cicero

Nays: None

Scott Gainer, CFO, gave a brief explanation of the Cash Position and Budget Transfer Reports, the Tax Budget and the Appropriation of Grants.

Michael Cicero, Board President, thanked the community for the passage of the levy and all the hard work of the levy committee.

BOARD PRESIDENT'S REPORT

Mr. Cicero, Board President, expressed his gratitude to Mr. Kal Zucker, previous Board President. Mr. Cicero commented that Mr. Zucker is one of the most kind, genuine, humanistic and intelligent individuals he has ever met. He continued that he is proud to call Mr. Zucker his colleague and friend.

Michael Cicero, Board President, welcomed new Board members Nancy Pepler and Eric Coble.

Mr. Cicero announced that our Superintendent, Deb Delisle, was recognized as Tech Savvy Superintendent of the Year by eSchool News, a monthly print and web publication that highlights technology in education. This prestigious award program selects ten district superintendents from around the nation for their exemplary vision and leadership in using technology to improve education. Mrs. Delisle has worked to provide equal access to technology for students in order to level the playing field for success in their future careers. She has championed an effort for our students to have technology immersed in their daily school instruction. Our District stresses collaborative teaching techniques in professional learning communities so teachers can analyze the needs of students, discuss ideas, critique each other's work, share best practices, and use technology to collaborate on interdisciplinary projects. A few examples of the increased technological opportunities for our students include: a one to one laptop initiative, SmartBoard (an electronic touch screen chalkboard), and digital video productions for Heights High School students to be used in the school's TV studio and production lab. Superintendent Delisle will be recognized by the eSchool News during the American Association of School Administrators Conference in February.

Board President Cicero remarked that he and the Board are proud of the efforts of our parents, families, faculty, staff, administrators and school volunteers and applaud their hard work and dedication. He stated that the Board will continue to support the District's efforts to provide a challenging and engaging educational experience for the children and families we serve.

Mr. Cicero stated that in 2008, the Board will continue its focus on increasing academic, athletic and extra-curricular activities and opportunities, and achievement for all our students by supporting Superintendent Delisle, her administrative team, faculty, staff and our families. He stated that the Board will maintain sound fiscal practices. Michael Cicero commended Scott Gainer, CFO, on the fiscal responsibility, expertise and hard work that he and his staff have given on behalf of the District.

Mr. Cicero, Board President, pointed out that we have labor negotiations with all of the unions coming up. We will continue to look for budget savings wherever possible without affecting educational instruction.

Mr. Cicero stated that at the work session in January, the Board will continue to look at the disposition of Millikin and plans for the Taylor and Coventry facilities.

Michael Cicero mentioned the Board will improve community engagement and communication. A work session on this topic is scheduled in March with a follow up before the end of the summer.

Mr. Cicero also commented that the Board intends to further relationships with other governmental bodies. He noted that every decision made impacts one, two or all three of the cities that we serve; University Heights, South Euclid in the coming months, and Cleveland Heights. Mayor Kelley has invited the Cleveland Heights-University Heights Board members to meet with Cleveland Heights City Council in the coming weeks.

Mr. Cicero acknowledged that his goal is to bring the residents of our communities together, not divide them. He plans to further that goal in the coming year as Board President.

Committee Assignments

The following is a list of Board Members who have been appointed to committee assignments for the Cleveland Heights-University Heights City School District for 2008:

<u>Committee</u>	<u>2008 Board Member Appointment</u>
Alumni Foundation	Kal Zucker
District Calendar	Kal Zucker Ron Register (Alternate)
Cleveland Heights Recreation Board	Nancy Pepler
Coventry Facility Task Force	Eric Coble Kal Zucker (Alternate)
Lay Finance Committee	Ron Register Nancy Pepler (Alternate)
MSAN/OSBA Student Achievement Liaison	Ron Register
OSBA Legislative Liaison	Nancy Pepler
PTA Representatives	Kal Zucker Ron Register (Alternate)
Reaching Heights Education Foundation	Eric Coble Ron Register (Alternate)
5133 (Student Rights & Responsibilities)	Eric Coble Michael Cicero (Alternate)
University Heights Recreation Board	Michael Cicero

Treasurer Pro Tem

Eric Coble

UNFINISHED BUSINESS

None to report.

NEW BUSINESS

Kal Zucker stated that Mayor Ed Kelley is looking at January 24 or January 30 (preferred) as possible dates for the Cleveland Heights-University Heights Board to meet with Cleveland Heights City Council.

Mr. Cicero recommended that each Board member send to Superintendent Delisle the best dates he or she is available to meet with the central office administrative team regarding the Coventry study.

Eric Coble, Board member, suggested arranging a meeting with University Heights City Council in addition to meeting with Cleveland Heights City Council.

BOARD COMMITTEE REPORTS

None to report.

CORRESPONDENCE AND ANNOUNCEMENTS

Christine Fowler-Mack, Assistant Superintendent announced that on Friday, January 25, the District will be hosting Dr. David Connelly, one of the foremost researchers in the country on the topic of college readiness. This session will be held at John Carroll University from 8:00 a.m. – 2:30 p.m. Superintendent Delisle congratulated Ms. Fowler-Mack on her kind tenacity in securing Dr. Connelly's services to come to our District to speak on this topic.

Motion to Move into Executive Session

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(3), to meet with Board legal counsel to discuss disputes involving the Board and/or the District that are subject of pending or imminent court action.

No. 08-01-012

It was moved by Mr. Zucker, seconded by Mr. Register, that the Board move into Executive session.

Vote on the motion was as follows:

Ayes: Mr. Cicero, Mr. Register, Mr. Coble,
Mr. Zucker

Abstain: Ms. Pepler

Nays: None

The Board moved into Executive session at 8:28 p.m.

Present at Roll Call: Mr. Kal Zucker
Mr. Michael Cicero
Mr. Ronald Register
Mr. Eric Coble

Also Present: Mrs. Deborah Delisle, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. David Smith, Britton, Smith, Peters & Kalail

The Executive session ended at 9:36 p.m.

Immediately following the Executive session, the Board reconvened in public session.

Motion to Adjourn

It was recommended that the meeting be adjourned.

No. 08-01-013 It was moved by Mr. Coble, seconded by Mr. Zucker, that
the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Mr. Zucker
Mr. Cicero

Nays: None

The meeting was adjourned at 9:37 p.m.

Michael Cicero, President

Scott Gainer, Chief Financial Officer