

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Board Development Meeting of January 17, 2009

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held a Special Board Development Meeting at the Stonewater Club House in Highland Heights, Ohio, on Saturday, January 17, 2009.

The meeting began at 9:00 a.m. with welcome and opening remarks by Interim Superintendent Christine Fowler-Mack.

Present at Roll Call: Mr. Kal Zucker, President
Mr. Ronald Register, Vice President
Mr. Michael Cicero, Board Member
Mr. Eric Coble, Board Member
Ms. Nancy Pepler, Board Member

Also Present: Ms. Christine Fowler-Mack, Interim Superintendent
Mr. Scott Gainer, Chief Financial Officer
Dr. Nylajeon McDaniel, Director of Human Resources
Atty. John Britton, Board Legal Counsel
Members of the Central Office Staff

Welcome and Opening Remarks

Retreat Goals and Outcomes

Interim Superintendent Christine Fowler-Mack described characteristics of consistently high performing organizations and explained how the District's vision and strategy currently align with these distinctions.

The objectives of this meeting, as outlined by Ms. Fowler-Mack, included:

- Identifying specific goals for the District during the next five months that will best ensure high quality results,
- Eliciting Board priorities related to the framework of fiscal alignment and planning,
- Sharing how the Board's focus priorities are interconnected with multiple departments,

- Holding dialogue with the Board to ensure the identified focus areas align with the Board's understanding, and
- Planning for clear alignment between District priorities, vision, work and structures to ensure quality.

Second Quarter Focus Related to P.A.S.S.A.G.E – 21st Century Achievement/Programming /Tools

Joseph Micheller-Director of Educational Services, and Don Phillips-Director of Information Technology, presented a departmental example of building a 21st century learning environment. Mr. Phillips described how Information Technology supports, leads and encourages the educational initiatives of the District. He also outlined current and upcoming projects involving District-wide technology operations, applications, hardware and software.

Mr. Micheller presented an adjusted implementation cycle for the One to One Teaching and Learning Initiative. Due to current economic conditions, it became necessary to modify the original roll-out schedule. The newly proposed schedule suggests a one year lag in the phase-in.

Fiscal Realities/Budget Priorities

District Chief Financial Officer Scott Gainer reported to the Board on the current and projected financial conditions. Mr. Gainer's forecast, based on the most current data available, indicates that considerable budget cuts are anticipated. This is largely due to the increase in residential foreclosures and the resultant decrease in revenue from real estate property tax collection.

Board Members expressed concern about the fiscal outlook of the District. Scott Gainer, CFO, estimated cuts in FY10 of at least two million dollars. The Board directed administration to propose a timeline for reducing the budget.

District Priorities

Christine Fowler-Mack, Interim Superintendent, continued to discuss areas of focus for the District's leadership team. These focus areas are: teambuilding; communication and collaboration; systems-thinking, planning and networking; integrated resource development; identifying necessary structures of support; and nurturing leadership.

The Board discussed their priorities as well, which included fiscal responsibility, student achievement, 21st century skills, and facilities.

Mr. Cicero, Board Member, left the meeting at 12:00 p.m.

Selected Policies, Laws, Guidelines and Human Resource Updates

Dr. Nylajeon McDaniel-Director of Human Resources and Attorney John Britton-Board Legal Counsel presented information on supporting and sustaining our culture and workforce towards excellence. Mr. Britton's presentation, *Hot Topics in School Law: Managing Expectations and*

Legal Responsibilities in the Electronic Age, covered document retention, public records, student records, electronic discovery, and best practices for electronic communications.

Concluding Remarks

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 09-01-010 It was moved by Ms. Pepler, seconded by Mr. Coble, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Coble, Ms. Pepler,
Mr. Zucker

Nays: None

The meeting was adjourned at 1:40 p.m.

Kal Zucker, President

Scott Gainer, Chief Financial Officer