

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of July 2, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on July 2, 2013, at 7:00 p.m.

Mr. Ron Register, President, called the meeting to order at 7:05 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Dr. Nylajeon McDaniel, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – May 7, 2013
- Special Meeting – May 14, 2013
- Special Meeting – May 21, 2013
- Special Meeting – June 1, 2013

No. 13-07-114 It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Board President Ron Register recognized Dr. Nylajeane McDaniel as the new Superintendent of the Cleveland Heights-University Heights City School District.

AWARDS/RECOGNITIONS

“Stop the Hate Essay Contest Winner

Superintendent Nylajeane McDaniel recognized 8th grade Roxboro Middle School student **Soli Collins** for winning first place in the annual “Stop the Hate” youth speak out essay contest held by the Maltz Museum of Jewish Heritage. The award ceremony was held at Severance Hall on May 2, 2013. Soli’s essay was written about bullying, social media, and the perils of gossip.

Mrs. Dawson’s Picture Book Project at Boulevard Elementary

Superintendent Nylajeane McDaniel recognized **Mrs. Michelle Dawson**, gifted intervention specialist at Boulevard Elementary, for her exemplary work in creating an authentic, inquiry-based picture book about Cleveland Heights. Mrs. Dawson completed this project with 2nd and 5th grade students at Boulevard.

Financial Reporting Award

Superintendent Nylajeane McDaniel recognized **District Treasurer/CFO Scott Gainer** for his Achievement for Excellence in Financial Reporting for the 2011 fiscal year. This is the 11th consecutive year that Mr. Gainer has received this award presented by the Government Finance Officers Association, the top award for transparency, accuracy, professionalism, and high-quality financial reporting. On behalf of the Ohio House of Representatives and local representative Honorable Barbara Boyd, councilperson Janine Boyd presented Mr. Gainer with a certificate recognized this distinguished accolade.

Superintendent Nylajeane McDaniel introduced the following new administrators who are on agenda for approval at this meeting:

Dr. Andrea Celico – Assistant Superintendent
Paul Lombardo – Director of Human Resources
Deborah Moore – Principal of Monticello Middle School

PUBLIC ADDRESS

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Jayne Geneva	Bond Issue
Garry Kanter	Millikin – Bond Issue
Vikki Nowak	Bond Issue
Adele Cohn	Candidates Night
Ellen Posch	Pool
Eric J. Silverman	CH-UH Schools Writ Large

SUPERINTENDENT’S REPORT

Adoption of the Graded Course of Studies

It was recommended that the Board of Education approve the adoption of the graded course of studies as presented at the June 18, 2013 work session.

No. 13-07-115 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Graded Course of Studies be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Textbook Authorization Request

It was recommended that the Board of Education approve the 21st Century Business courses textbooks and supplementary materials for use in the high school in the 2013-2014 school year.

No. 13-07-116 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Textbook Authorization Request be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Approval of the 2013-2014 Request for Waiver Days from the Ohio Department of Education

It was recommended that the Board of Education approve the 2013-2014 request for waiver days from the Ohio Department of Education.

No. 13-07-117 It was moved by Mr. Zucker, seconded by Ms. Peppler, that the above 2013-2014 Waiver Days Request be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Peppler

Nays: None

Approval of the Cleveland Heights High School Graduation Class of 2013

It was recommended that the Board of Education approve the Cleveland Heights High School Graduation Class of 2013 (see official minutes).

No. 13-07-118 It was moved by Ms. Peppler, seconded by Mr. Coble, that the CHHS Graduation Class of 2013 be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Peppler, Mr. Register

Nays: None

Approval of Field Trip

It was recommended that the Board of Education approve the following field trip:

- Roxboro Middle School 8th Grade Social Studies Students to Williamsburg, VA and Washington, D.C., scheduled for November 13-15, 2013

No. 13-07-119 It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
	<u>Administrative/Professional Staff</u>	
Foreman, John	Building Manager	7/1/2013

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
	<u>Administrative/Professional Staff</u>	
Brissette, Lance	Supv. Payroll/Benefits	6/24/2013
Stuhldreher, Stacy	Elementary Principal	6/27/2013
	<u>Certificated/Licensed Staff</u>	
Beans, David	Intervention Specialist	6/24/2013
Cohen, Carmella	CHAMPS Teacher	6/7/2013
Creel, Damion	Math-MS	6/26/2013
Loveland, Lisa	ELA Support-MS	6/21/2013
Morgan, Nickle	Science-MS	6/23/2013
Price, Quarnitra	Social Studies-MS	6/18/2013

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated,

with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative/Professional Staff</u>		
Bagatti, Joseph Effective 7/1/2013 Assignment: Business Services Department	Operations Manager-N 260 Days	\$78,357 Step 4&Longevity
Celico, Andrea Effective 8/1/2013 Assignment: District – 260 Days	Asst. Superintendent-R 2-Year Contract	\$122,804, p.r. Step 2+Ph.D.
Moore, Deborah Effective 7/1/2013 Assignment: Monticello Middle School - 220 Days	MS Principal-R 2-Year Contract	\$105,178 Step 4+40
Smith, Scott Effective 7/1/2013 Assignment: Business Services Department	Supervisor of Transportation-N	\$81,478 Step 2+Longevity
<u>Certificated/Licensed Staff</u>		
Dougherty, Mark Effective 8/23/13 Assignment: Wiley Middle School	Spanish Teacher-R 191 Days	\$52,099 Step 6B+10
Heldman, Tamara Effective 8/16/13 Assignment: Fairfax 201 Days	Program Specialist-IB Program-1/2 Time-N	\$31,827 Step 6M, p.r.
McPhee, Margaret Effective 8/23/13 Assignment: Fairfax Elementary School	Spanish Teacher-N 191 Days	\$41,120 Step 1B
O'Donnell, Michelle Effective 8/16/13 Assignment: Fairfax & Canterbury	School Psychologist-R 201 Days	\$51,112 Step 1M+20
Rotella, Sylvia Effective 8/23/13-6/6/2014	CHAMPS Instructor-R 191 Days	\$22,637 Step 1M+10, p.r.

Assignment: Roxboro Elementary – 1/2 Time

Verbic, Jessica	Spanish Teacher-N	\$43,258
Effective 8/23/13	191 Days	Step 2B+20
Assignment: Roxboro Middle School		

Classified Staff

Austin, Craig	Media Ancillary-N	\$26,563
Effective 8/25/13	190 Days	Step 2
Assignment: Boulevard Elementary School		

Alexander, Michele	Media Ancillary-N	\$34,744
Effective 8/25/2013	190 Days	Step 8
Assignment: Roxboro Elementary School		

Brunner, Molly	Media Ancillary-N	\$28,897
Effective 8/25/2013	190 Days	Step 4
Assignment: Canterbury Elementary School		

Edwards, Charone	Media Ancillary-N	\$26,563
Effective 8/25/2013	190 Days	Step 2
Assignment: Oxford Elementary School		

Spears, Michael	Media Ancillary-N	\$27,775
Effective 8/25/2013	190 Days	Step 3
Assignment: Fairfax Elementary School		

Wallace, Yvonne	Media Ancillary-N	\$27,775
Effective 8/25/2013	190 Days	Step 3
Assignment: Noble Elementary School		

Walton, Allison	Media Ancillary-N	\$27,775
Effective 8/25/2013	190 Days	Step 3
Assignment: Gearity Elementary School		

Long-Term Substitutes

Holy, Michelle	Long Term Substitute-R	\$42,120
Effective 8/26/13-TBD	Canterbury-Music	Step 1B

Hertz, Stacey	Long Term Substitute-R	\$46,712
Effective 8/26/13-TBD	Gearity-ELA Support	Step 1 M+20

Approval to Rescind Appointment

Name: **Position:**

Classified Staff

Kanaga II, Glenn

Asst. Custodian-Roxboro Elementary

Approval of Re-Appointment of Certificated/Licensed Staff:

It was recommended that the following certificated/licensed personnel who were suspended as a result of reduction-in-force (RIF) be re-appointed for the 2013-14 school year:

<u>Name</u>	<u>Position</u>
Laskarides, John	Physical Education Heights High-N

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Administrative Staff</u>		
Petkac, George Effective 7/1/2013	Asst. Dir. of Admin. Services	Asst. Dir. of Business Services
Shergalis, Stephen Effective 7/1/2013	Director of Admin. Services	Director of Business Services

Certificated/Licensed Staff

Lambright, Bridget Effective 8/16/13 Assignment: Program Specialist-REAL Early College English-N	\$86,393 (14M+30) 190 Days; Teacher	\$94,740 (14M+30x1.1) 200 Days
Taylor, Jacquelyn Effective 8/16/13 Assignment: Program Specialist-Elementary STEM-N	\$76,360 (11M+20) 190 Days; Teacher	\$83,720 (11M+20x1.1) 200 Days

Classified Staff

Jefferson, Carmen Effective 6/13/2013 Assignment: Finance/Payroll	Admin. Asst. \$41,035; Step 4	Conf. Payroll & Benefits Lead-N \$45,139; Step 4
Kaserman, Gary Assignment: Wiley/BOE Complex 45 Day Probation Ends: 9/3/2013	Head Custodian II	Head Custodian I-R Year 8; \$51,600

Approval of Extended Time

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<u>Administrative/Professional Staff</u>			
Celico, Andrea	Asst. Supt. Transition	10	per diem
Coleman, Rachael	New Principal Transition	5	85% per diem
Moore, Deborah	New Principal Transition	10	85% per diem
Reid, Octavia	617 Negotiation Committee	5	85% per diem
Stuhldreher, Stacy	New Principal Transition	5	85% per diem

Certificated/Licensed Staff:

Bell, Christine	Substance Abuse Assessment	3	60% per diem
Carl, Barbara	Assess. Center Transition	3	60% per diem
Dadas, Kristin	Legacy New Tech SAT Team	1	60% per diem
Dixon, Michael	Legacy New Tech SAT Team	1	60% per diem
Lash, Kim	Substance Abuse Assessment	3	60% per diem
Searcy, Charlene	Legacy New Tech SAT Team	1	60% per diem
Watson, Marvin	Bellefaire Transition	5	60% per diem
Watson, Mary	Assess. Center Transition	3	60% per diem

Approval of Leave of Absence

<u>Name:</u>	<u>Reason:</u>
Finizia, Deborah	Child Care-2/5 Time*
Effective 8/16/2013-6/13/2014	
(*will continue as School Psychologist-3/5 Time)	

Addendum to Personnel Agenda – July 2, 2013

Approval of Resignation

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
deSomer, Chantal	ABLE Instructor	July 1, 2013

Approval of Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Administrative/Professional Staff</u>		
Lombardo, Paul	Director of Human Resources-R	\$109,529
Effective 7/15/2013		
Assignment: District-Human Resources Department		
Step 2+50 Hours		

Certificated/Licensed Staff

Stein, Hallie Spanish Teacher-N \$45,396
Effective 8/23/13 191 Days Step 2M
Assignment: Canterbury Elementary School

Approval of Change of Status

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Administrative Staff</u>		
Jenkins, Michael	\$100,603	\$101,142
Effective 7/1/2013	Step 1+40 Hours	Step 1+50 Hours
Pulling, Michele	\$104,192	\$100,530
Effective 7/1/2013	Step 3+50 Hours	Step 3+10 Hours

Approval of Extended Time

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<u>Administrative/Professional Staff</u>			
McNichols, Patrick	New Principal Transition	5	85% per diem
Reid, Octavia	New Principal Transition	5	85% per diem

Cancellation of Extended Time

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
Stuhldreher, Stacy	New Principal Transition	5	85% per diem

No. 13-07-120 It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Personnel + Addendum be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

ADMINISTRATIVE SERVICES

It was recommended that the Board of Education approve Administrative Services Items 1-8 (See Agenda).

No. 13-07-121 It was moved by Ms. Pepler, seconded by Mr. Zucker, that Administrative Services Items 1-8 be approved.

It was recommended that the Board of Education vote on the Administrative Services Items 1-8 separately.

No. 13-07-122 It was moved by Ms. Jones, seconded by Mr. Coble, that the above motion (No. 13-07-121) be **TABLED** in order to vote on items separately.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

Resolution Authorizing the Execution of a Non-Binding Proposal for the Lease Agreement between the Cleveland Heights-University Heights City School District and the County Village Children's Center

It was recommended that the Board of Education approve the resolution authorizing the execution of a non-binding proposal for the lease agreement between the Cleveland Heights-University Heights City School District and the County Village Children's Center.

No. 13-07-123 It was moved by Ms. Pepler, seconded by Ms. Jones, that the above Lease Agreement with the County Village Children's Center be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

Resolution Authorizing the Execution and Delivery of a Lease Agreement between the Cleveland Heights-University Heights City School District and the Waldorf School

It was recommended that the Board of Education approve the resolution authorizing the execution and delivery of a lease agreement between the Cleveland Heights-University Heights City School District and the Waldorf School.

No. 13-07-124

It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Lease Agreement with the Waldorf School be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Register,
Mr. Zucker

Nays: Ms. Jones

Recommendation to Approve the Food Service Management Contract Renewal between the Cleveland Heights-University Heights City School District and Compass Groups' Chartwells K-12

It was recommended that the Board of Education approve the Food Service Management contract renewal between the Cleveland Heights-University Heights City School District and Compass Groups' Chartwells K-12.

No. 13-07-125

It was moved by Ms. Peppler, seconded by Mr. Zucker, that the above Contract Renewal with Compass Groups' Chartwells K-12 be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Recommendation to Accept One Year Proposal for Special Education Transportation Services for Cleveland Heights-University Heights City School District with LT Transportation

It was recommended that the Board of Education accept and approve the one year proposal for special education transportation services between Cleveland Heights-University Heights City School District with the LT Transportation.

No. 13-07-126

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Proposal with LT Transportation be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Recommendation to Approve the 2013-2014 Insurance Renewal Proposal for Property, Liability & Fleet Insurance

It was recommended that the Board of Education approve the 2013-2014 insurance renewal proposal for property, liability & fleet insurance from Todd and Associates through the Liberty Mutual Insurance Company.

No. 13-07-127

It was moved by Mr. Zucker, seconded by Mr. Coble, that the above 2013-2014 Property, Liability & Fleet Insurance Renewal be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

Recommendation to Approve the Voluntary Student Insurance for the 2013-2014 School Year

It was recommended that the Board of Education approve the voluntary student accident insurance program for the 2013-2014 school year underwritten by Guarantee Trust Life Insurance Company through Love Insurance Agency.

No. 13-07-128

It was moved by Mr. Coble, seconded by Ms. Jones, that the above 2013-2014 Voluntary Student Insurance

be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Peppler, Mr. Register

Nays: None

Recommendation to Approve the 2013-2014 Property Insurance Proposal for Millikin School

It was recommended that the Board of Education approve the Millikin property insurance for the 2013-2014 school year.

No. 13-07-129

It was moved by Ms. Peppler, seconded by Mr. Zucker, that the above Insurance Proposal for Millikin School be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Ms. Jones,
Mr. Register, Mr. Zucker

Nays: None

Acceptance of Donations

It was recommended that the Board of Education accept the following donations:

- Reading materials to Roxboro Elementary, from Ms. Stephanie Taylor
- Miscellaneous items to Noble Elementary, from Jacalyn Kerzner

No. 13-07-130

It was moved by Ms. Peppler, seconded by Ms. Jones, that the above Donations be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the schedule of Transfers and Advances for FY13 (see official minutes).

No. 13-07-131 It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Financial Reports be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Cleveland Heights-University Heights Public Library's Alternative Tax Budget

It was recommended that the Board of Education approve the 2014 Alternative Tax Budget for the Cleveland Heights-University Heights Public Library (see official minutes).

No. 13-07-132 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Library Tax Budget be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

Resolution Determining to Proceed to Submit to the Electors of the Cleveland Heights-University Heights City School District the Question of the Issuance of School Facilities Improvement Bonds in the Aggregate Principal Amount of \$134,800,000

It was recommended that the Board of Education approve the resolution determining to proceed to submit to the electors of the Cleveland Heights-University Heights City School District the question

of the issuance of school facilities improvement bonds in the aggregate principal amount of \$134,800,000 (see official minutes).

No. 13-07-133

It was moved by Mr. Coble, seconded by Mr. Zucker, that the above School Facilities Improvement Bonds be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

BOARD PRESIDENT'S REPORT

Board President Ron Register acknowledged the great courage shown by Board members over the course of the last few months relative to all the challenging work that has been done and its selection of a new superintendent.

CORRESPONDENCE AND ANNOUNCEMENTS

Board President Ron Register announced that the City of University Heights has requested the Board appoint someone to its new IT group developed to resolve some of the city's technology issues. Board member Kal Zucker has agreed to accept this committee appointment.

Board Member Karen Jones welcomed new superintendent Dr. Nylajeane McDaniel.

UPCOMING MEETINGS

Tuesday, July 16, 2013 – Special Board Meeting
Tuesday, August 6, 2013 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-07-134

It was moved by Ms. Pepler, seconded by Ms. Jones, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:29 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer