

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Meeting of June 18, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Special meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on June 18, 2013, at 7:00 p.m.

Mr. Ron Register, President, called the meeting to order at 7:02 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. Jeffery Talbert, Assistant Superintendent
Mr. Stephen Shergalis, Director of Administrative Services
Ms. Nylajeon McDaniel, Director of Human Resources

SUPERINTENDENT'S REPORT

Adoption of Social Studies Interim End-of-Course Examinations in American History and American Government

It was recommended that the Board of Education approve and adopt the Social Studies interim end-of-course examinations in American History and American Government.

No. 13-06-100 It was moved by Ms. Jones, seconded by Mr. Coble, that the above Social Studies Interim Examinations be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
Egan, Barry	Career Based Interv.	7/1/2013
Perttu, Raimo	ALE Teacher	7/1/2013

Approval of Resignation

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Administrative Staff</u>		
Sharosky, Brian	Middle School Principal	7/1/2013
Talbert, Jeffery	Assistant Superintendent	7/1/2013*
<i>*(change in effective date)</i>		
<u>Certificated/Licensed Staff</u>		
Rhinehart, Tracy	Intervention Specialist	6/7/2013
Wessell, Jason	MS-Reading	7/1/2013
<u>Classified Staff</u>		
Numan, Brei	Lunch Non-Parapro	6/7/2013

Approval of Termination

It was recommended that the termination of the following named personnel be accepted, effective at the close of the day on the date indicated for the reason stated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Fuller, Berlinda	Cleaner	Unsuccessful
Assignment: Noble	6/10/2013	Probation

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name:</u>	<u>Position:</u>	<u>Salary:</u>
<u>Classified Staff</u>		
Kanaga II, Glenn	Asst Custodian	\$38,600/year
Effective: 6/24/2013	Roxboro El; 260 Days	
90 Day Probation Ends:	Step 1 10/30/2013	

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Certificated/Licensed Staff</u>		
Garrett, Leslie	\$80,800 (13M2)	\$88,700(13Mx1.1+1800)
Effective 8/19/13	Grade 5	Prog.Spec-IB Coord.-N
Assignment:	Noble-190 Days	Coordinator-200 Days Noble & Oxford
Sohnlein, Margaret	\$77,400 (11M4+500)	38,700 (11M4+700 p.r.)
Effective 8/26/13	Interv.Spec.-FT	Interv.Spec.-1/2 Time
Assignment:	Gearity	Canterbury

<u>Classified Staff</u>		
Coleman, Miyana	Probation	Administrative Asst.
Assignment: Cleveland Heights High School	Step 1; \$37,791	
90 Day Probation Ended: 6/6/2013		

Approval of Re-Appointment of Certificated/Licensed Staff:

It was recommended that the following certificated/licensed personnel who were suspended as a result of reduction-in-force (RIF) be re-appointed for the 2013-14 school year:

<u>Name</u>	<u>Position</u>	
Carnabucci, Peter	Grade 1	Boulevard
Carrig, Karin	Intervention Specialist	Gearity
DiDona, Gabriella	ELA Support	Roxboro Elem.
Dubsky, James	Physical Education	Roxboro Elem.
Evans, Megan	ELA Support	Roxboro Elem.
Gaiter, LaTonya	Grade 4	Noble
Kephart, Kristen	Grade 3	Fairfax
Lawson, Dejunee	Grade 3	Oxford
Mahoney, Brian	ALE Teacher	Heights High
Nemecek, Hilary	Art/Photography	Heights High
Neylon, Mary	Vocal Music	Roxboro Elem.
Ray, TeKara	ELA Support	Noble
Stankie, Lauren	Program Specialist-Math	HH-Real School
Stratton, Alice	Physical Education	Fairfax
Thomas, Sherice	Interv. Spec.-Nonpublic	District-.5 FTE
Thompson, Denise	English	Delisle Options
Thompson, Markita	ELA	Wiley
Tufts, Brian	Program Specialist-Math	HH-Real School
Vance, Jacqueline	Intervention Specialist	Monticello
Velotta, Andrea	ELA Support	Boulevard
Walker, Julie	ELA & Soc.Studies	Monticello
Watson, Mary	Assess.Center-Reading	Delisle
Weisenberger, Stephanie	Grade 4	Noble
Zivanchev, Stephen	Physical Education	Oxford

Approval of Extended Time

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<u>Name</u>	<u>Position/Activity</u>	<u>Days</u>	<u>Rate</u>
<u>Certificated/Licensed Staff:</u>			
Walton, Alison	Gearity Library Closing	3	60% per diem

Approval of Name Change

<u>From:</u>	<u>To:</u>
Chen, Ya-Hua	Yang, Jessie
Ritzmann, Cassandra L.	Budin, Cassandra L.

Approval of Leave of Absence

Name: Grabowski, Gretchen **Reason:** Child Care
Effective 6/1/2013-1/3/2014

No. 13-06-101 It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Resolution Adopting Tentative Agreement with the Cleveland Heights Teachers Union

Resolved, the Board adopts the tentative agreement reached with the Cleveland Heights Teachers Union on June 3, 2013, for a period of three years for the period July 1, 2013 through June 30, 2016.

No. 13-06-102 It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Personnel Item (Teachers Union) be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Resolution Adopting Tentative Agreement with the Monitors Unit Represented by the Cleveland Heights Teachers Union

Resolved, the Board adopts the tentative agreement reached with the Monitors Unit represented by the Cleveland Heights Teachers Union on June 3, 2013, for a period of three years for the period July 1, 2013 through June 30, 2016.

No. 13-06-103 It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Item (Monitors Unit) be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for May 2013 and Final Appropriations for FYE June 30, 2013 (see official minutes).

No. 13-06-104

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Financial Reports be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

Resolution Declaring the Necessity of Submitting to the Electors of the Cleveland Heights-University Heights City School District the Question of the Issuance of School Facilities Improvement Bonds, in the Aggregate Principal Amount of \$134,800.00

It was recommended that the Board of Education approve the resolution declaring the necessity of submitting to the electors of the Cleveland Heights-University Heights City School District the question of the issuance of school facilities improvement bonds, in the aggregate principal amount of \$134,800.00 (see official minutes).

No. 13-06-105

It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Resolution (Facilities Improvement Bonds) be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Board members voiced their support for the facilities plan and voted unanimously to place a bond issue on the November 5, 2013 ballot.

Resolution Determining that the Cleveland Heights-University Heights City School District is a Special Needs District Pursuant to Section 133.06(E) of the Revised Code

It was recommended that the Board of Education approve the resolution determining that the Cleveland Heights-University Heights City School District is a special needs district pursuant to Section 133.06(E) of the Revised Code (see official minutes).

No. 13-06-106 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Resolution (Special Needs District) be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Kathy Petrey, Bond Counsel, explained the designation as a special needs district.

WORK SESSION

Graded Course of Study Adoption

Dr. Joseph Micheller, Director of Special Programs/Compliance, and members of Educational Services (Kelly Stukus, Robert Swaggard, Allison Byrd, and Hannah Reid) led the discussion on the first reading of the adoption of revised courses of study. The courses to be updated to align to the common core standards and the revised Ohio content standards are English/Language Arts, Science, Social Studies and Mathematics, as well as a K-12 Technology course of study.

Pilot Elementary Swimming Program

Director of Athletics Kristin Hughes explained the elementary “Learn to Swim” pilot program. Second grade students from Gearity participated in the program at Heights High for eight 45-minute lessons. The lessons included basic water safety skills and guidelines. Every student in the program made progress and improved their swimming skills. Ms. Hughes said the pilot was very successful.

2013-2014 Waiver Day Discussion

Dr. Joseph Micheller, Director of Special Programs/Compliance, announced the ODE's decision to exclude election day (November 5) from the allowed waiver days for the district. Dr. Micheller said the district is seeking four waiver days for the 2013-14 school year. He proposes the days be used for OTES training, district-wide technology training and safety/security training, benchmark data review, and have a staggered start at the beginning of the school year. Approval of these days will be presented to the Board in July.

MOVE TO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

No. 13-06-107

It was moved by Mr. Zucker, seconded by Mr. Coble, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 8:48 p.m.

The Executive Session ended at 9:54 p.m.

UPCOMING MEETINGS

Tuesday, June 4, 2013 – Regular Board Meeting
Tuesday, June 18, 2013 – Special Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-06-108

It was moved by Ms. Jones, seconded by Mr. Zucker, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 9:55 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer