

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of March 5, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on March 5, 2013, at 5:30 p.m.

Mr. Ron Register, President, called the meeting to order at 5:35 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

MOTION TO MOVE INTO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(4) to prepare for negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment, and pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District.

The following members were present at the Executive Session:

Present: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. Jeffery Talbert, Assistant Superintendent
Dr. Nylajeau McDaniell, Director of Human Resources
Mr. Stephen Shergalis, Director of Administrative Services

Mr. John Britton, Board Legal Counsel

No. 13-03-026

It was moved by Ms. Peppler, seconded by Mr. Coble, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Peppler, Mr. Register,
Mr. Zucker

Nays: None

The Board moved into Executive Session at 5:37 p.m.

Board member Karen Jones arrived at 6:11 p.m.

The Executive Session ended at 7:05 p.m. and the Board reconvened in public session at 7:20 p.m. with all members present.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – December 18, 2012
- Organizational/Regular Meeting – January 8, 2013

No. 13-03-027

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

PUBLIC ADDRESS

Statements from the Audience

Name Topic

Sam Bell	Artificial Turf
Laura Marks	Artificial Turf
Joan Spoerl	Artificial Turf

SUPERINTENDENT'S REPORT

Approval of Field Trips

It was recommended that the Board of Education approve the following field trips:

- Cleveland Heights High School 11th & 12th Grade Marketing Students' State DECA Competition field trip to Columbus, OH, scheduled for March 15-17, 2013
- Canterbury Elementary 5th Grade Scholarly Men field trip to Columbus, OH, scheduled for April 2, 2013

No. 13-03-028

It was moved by Mr. Coble, seconded by Ms. Peppler, that the above Field Trips be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

RttT (Race to the Top) Update

Dr. Jeff Johnston, Director of Student Services, discussed a section of Race to the Top focused on response to intervention and school climate. Dr. Johnston said the District has implemented such positive school culture initiatives as a student assistance team and TigerNation. School staff members have been working collectively to incorporate many of the positive behavioral supports into their daily class activities. The student assistance teams provide intervention services to students and their families. Feedback from the staff indicates that these efforts are effective; similar surveys will be given to students to get their opinion.

Safety and Security Update – Jeffrey Johnston

Director of Student Services Jeffrey Johnston stated that beginning in the summer of 2012, the District has been engaged in a review of its existing safety and security procedures. The review is being conducted by a team comprised of building principals, members of Educational Services, Student Services, Administrative Services, Information Technology, and Communications. Due to

the nature of the topic, Dr. Johnston indicated that some of the matters cannot be disclosed. Efforts are being focused on visitor procedures, lockdown drills, addition of security monitors at Canterbury and Roxbury Elementary because of unique visitor entrances, dissemination of information regarding the Safe School Help Line, and identification of safe places within the community in the event of a building evacuation. The team continues to meet to update and finalize the safety and security plan. Training on the updated protocol will be provided to all staff prior to the start of the 2013-2014 school year.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Certificated/Licensed Staff</u>		
Bacon, Joan	School Social Worker	7/1/2013
Gurney, Enid	School Psychologist	7/1/2013
Levin, Joan	ELA Support	7/1/2013
McParland, Patricia	Media Specialist	7/1/2013
Metzger, Beverly	Program Specialist-Early Childhood Program	7/1/2013

Approval of Termination

It was recommended that the termination of the following named personnel be accepted, effective at the close of the day on the date indicated for the reason stated:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Streifel, Valerie Assignment: Noble	Lunch Non-Parapro 2/28/2013	Unsuccessful Probation

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Supplemental Assignments-Coaches 2012-13

Wiley

Harvey, LaQiana	Cheerleading	\$ 1,296
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Supplemental Assignments-Advisors 2012-13

Monticello

Gregory, Anna	Student Council (end 12/09/12)	767
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Hawkins, Brandi	Student Council (eff. 12/10/12)	1,177
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Heights High

Jurns, David	Dramatics	2,268
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Stern, Brian	Intramurals	648
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Stern, Brian	Ski Club – Gearity	648
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Ziclicky, James	Ski Club – Heights High	648
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Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

Name:

From:

To:

Classified Staff

Ali, Asil Assignment: Cleveland Heights High School 90 Day Probation Ended: 2/20/2013	Probation	Security Monitor Step 1; \$18.18/hour
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Eckendorf, Peter Assignment: CHHS – Athletics 90 Day Probation Ended: 2/20/2013	Probation	Learning Ctr Parapro Step 1; \$15.26/hour
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Hartig, Haron Assignment: Gearity 90 Day Probation Ended: 2/5/2013	Probation	ECE Lead Teacher Step 1; \$13.64/hour
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Jeffrey, Toni Assignment: Monticello Middle School Effective: 2/21/2013	Food Service 45 Day Probation Ends: 4/24/2013	Cleaner-R Step 1; \$11.82/hour
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Kempson, Sabrina Assignment: Canterbury 90 Day Probation Ended: 2/2/2013	Probation	Paraprofessional Step 1; \$13.51/hour
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McDowell, Latia Assignment: Boulevard 90 Day Probation Ended: 2/25/2013	Probation	Lunch Non-Parapro Step 1; \$11.99/hour
Miller, Jeanine Assignment: Gearity 90 Day Probation Ended: 2/25/2013	Probation	Lunch Non-Parapro Step 1; \$11.99/hour
Vigh, Danielle Assignment: Noble 90 Day Probation Ended: 12/12/2012	Probation	ECE Lead Teacher Step 1; \$13.64
Vitko, Mark Assignment: Canterbury 90 Day Probation Ends: 3/14/2013	Probation	Assistant Custodian Step 1; \$38,600

No. 13-03-029 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

ADMINISTRATIVE SERVICES

Recommendation to Approve the February 14th Bid and Award a Contract for the Fairfax Elementary Roofing Project

It was recommended that the Board of Education approve the February 14, 2013 bid for the Fairfax Roofing Project (#13C-035-001) and award a contract (see official minutes).

No. 13-03-030 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Administrative Services Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending January 31, 2013 (see official minutes).

No. 13-03-031

It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Finance Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

BOARD PRESIDENT'S REPORT

Board President Ron Register reported the Northeast Regional OSBA meeting will be held on Wednesday, March 6, 2013, and he will attend. He reiterated the importance of board members being involved in board training, workshops and development whenever possible.

BOARD COMMITTEE REPORTS

Board Member Kal Zucker will attend OSBA's Urban School District Advisory Network on Thursday, March 7, 2013.

The 17th Annual Alumni Pancake Breakfast will be held at the High School on Sunday, April 14, 2013, from 9:00 a.m. until 12:30 p.m.

The 22nd Annual Reaching Heights Spelling Bee will be April 17th at Cleveland Heights High School. Reaching Heights members are hoping to have a school board team again this year.

CORRESPONDENCE AND ANNOUNCEMENTS

Board President Ron Register announced the April 2, 2013 Regular Board meeting will be moved to Tuesday, April 9, 2013 due to Spring Break. The work session for April will also be moved forward one week.

UPCOMING MEETINGS

Tuesday, March 19, 2013 – Special Board Meeting
Tuesday, April 9, 2013 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-03-032 It was moved by Ms. Jones, seconded by Ms. Pepler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:10 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer