

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Regular Meeting of May 7, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting at the Deborah S. Delisle Educational Options Center, 14780 Superior Avenue, Cleveland Heights, Ohio, on May 7, 2013, at 5:30 p.m.

Mr. Ron Register, President, called the meeting to order at 5:35 p.m.

Present at Roll Call: Mr. Ron Register, President
Mr. Eric Coble, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

MOTION TO MOVE INTO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of considering the appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the School District, pursuant to Ohio Revised Code Section 121.22(G)(4) to prepare for, conduct, or review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment, and pursuant to Ohio Revised Code Section 121.22(G)(2) for the purpose of considering the sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public.

The following members were present at the Executive Session:

Present: Mr. Ron Register, President
Mr. Eric Coble, Board Member
Mr. Kal Zucker, Board Member

Also Present: Mr. Douglas Heuer, Superintendent
Mr. Scott Gainer, Chief Financial Officer
Mr. Jeffery Talbert, Assistant Superintendent

Mr. Stephen Shergalis, Director of Administrative Services
Ms. Kathy Petrey, District Legal Counsel

No. 13-05-055

It was moved by Mr. Coble, seconded by Mr. Zucker, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Mr. Register, Mr. Zucker

Nays: None

The Board moved into Executive Session at 5:36 p.m.

Board member Karen Jones arrived at 5:40 p.m.

Board Vice President Nancy Pepler arrived at 6:03 p.m.

The Executive Session ended at 6:57 p.m. and the Board reconvened in public session at 7:00 p.m.

APPROVAL OF MINUTES

It was recommended that the Board of Education approve the following minutes:

- Regular Meeting – March 5, 2013
- Special Meeting – March 14, 2013
- Special Meeting – March 19, 2013
- Special Meeting – March 27, 2013
- Regular Meeting – April 9, 2013

No. 13-05-056

It was moved by Mr. Coble, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

AWARDS/RECOGNITIONS

IMD State Competition Superior Rating

Superintendent Doug Heuer recognized the CHHS Instrumental Music Department for their participation in the Ohio Music Education Association's (OMEA) State Orchestra Adjudicated Event for the Northwest Region at Bowling Green High School in March. Instrumental music director, Dan Heim, led the 51-member ensemble. The Symphony was awarded a "Superior" rating – the top rating given in the OMEA adjudication system. This was the first time the Heights High Symphony has attended the OMEA State Orchestra event since 2004.

Continuing Contract Status Awards

Stephen Shergalis, Director of Administrative Services, acknowledged educators who have earned continuing contract status. A total of 34 teachers received tenure.

Gretchen Angelo
Roxboro Middle

Karen Battle
CHHS – Legacy

Michelle Bee
Oxford Elementary

Mark Bennekamper
CHHS – Mosaic

Molly Brunner
Canterbury Elementary

Monique Christian
Noble Elementary

Ntianu Cloud
CHHS - REAL

Lizbeth Coffey
Bellefaire

Kathryn Craig
Roxboro Elementary

Sarah Cusick
Monticello Middle

James Dubsky
Oxford Elementary

Debra Elwell
Fairfax Elementary

Jessica Friedland
Fairfax Elementary

Joshua Goldberg
Roxboro Middle

Kimberly Hansen
CHHS – Legacy

Mustafa Itayem
Wiley Middle

Quatrice James
Monticello Middle

Bridget Lambright
CHHS – REAL

John Laskarides
CHHS – Legacy/Bellefaire

Anisha Mahone
CHHS – REAL

Ryan McCartney
CHHS – REAL

Gregory Nachman
CHHS - Legacy

Rebecca Nicholas
CHHS – Mosaic

Christopher Nitzsche
CHHS - Legacy

Brian Orenic
Wiley Middle

Meghann Peters
Wiley Middle

Yvonne Schiffer
CHHS – Legacy

Mitchell Smith
Roxboro Middle

Christine Smrdel
Roxboro Middle

Angelique Sow
Wiley Middle

Amy Statler
Roxboro Middle

Denise Thompson
Delisle Options

Bambi Vargo
Bellefaire

Kimberly Woods
Oxford Elementary

PUBLIC ADDRESS

Presentation from the Lay Facilities Committee

Patrick Mullen, Chair – Lay Facilities Committee, presented to the Board of Education the final report and recommendations of the Committee. The Lay Facilities Committee was commissioned with evaluating the District’s master facilities plan, making recommendations to improve it, with a goal of placing a bond issue on the ballot in November 2013. The entire plan, for both phases of the plan, has a budget of \$234.3 million. Mr. Mullen said this current plan (\$28 million more than Plan C proposed last year) more fully reflects the priorities of the community. Differences between Plan C from 2012 and the Lay Facilities Committee 2013 Plan are outlined in the May 2013 committee report (see official minutes). The 23-member committee unanimously endorsed the recommendations presented to the Board.

Board President Ron Register thanked the committee for its time, energy, and exceptional work in this process.

Statements from the Audience

<u>Name</u>	<u>Topic</u>
Sam Bell	LFC/Sustainability Working Group
Garry Kanter	2013 Bond Levy/LFC
Allen Wilkinson	Facilities
Eric Silverman	Facilities
Vicky Knight	Facilities Community Support
Sam Richmond	Facilities

SUPERINTENDENT’S REPORT

Approval of Field Trip

It was recommended that the Board of Education approve the following field trip:

- Gearity Professional Development School 4th grade field trip to the Stone Laboratory, Columbus, OH, scheduled for May 28-29, 2013

No. 13-05-057

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

Second Reading and Adoption of the Mathematics (K-5) Textbooks

It was recommended that the Board of Education approve the adoption of the Mathematics (K-5) textbooks for the 2013-2014 school year.

No. 13-05-058

It was moved by Ms. Peppler, seconded by Mr. Coble, that the above K-5 Mathematics Textbooks be approved.

Vote on the motion was as follows:

Ayes: Ms. Peppler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

Third Reading and Adoption of the Safety and Security Plan

It was recommended that the Board of Education approve the adoption of the Safety and Security Plan.

No. 13-05-059

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Safety and Security Plan be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Peppler

Nays: None

Second Reading of NEOLA Policy Adoptions

Dr. Joseph Micheller, Director of Special Programs/Compliance, reviewed the NEOLA policies for the second reading.

Presentation on Elementary and Middle School Start and Stop Times

Superintendent Doug Heuer invited Assistant Superintendent Jeff Talbert and Director of Administrative Services Stephen Shergalis to make an initial presentation to the Board of Education regarding four different options being considered relative to transportation affecting elementary and middle schools for the 2013-2014 school year. A detailed discussion of this topic will be held at the May 21, 2013 work session. This discussion will center around the home to school bus routes for both the public (elementary and middle) and non-public schools served by the District. The bell schedule (the start and stop of the school day) will be a critical piece of this matter.

First Reading of the New Teacher Evaluation Policy

Dr. Joseph Micheller, Director of Special Programs/Compliance, led the discussion for the first reading of the new teacher evaluation policy. Adoption of this policy must occur before the required deadline of July 1, 2013. Dr. Micheller indicated that this policy must be inserted into the teachers' collective bargaining agreement. For purposes of this policy, a teacher is defined as someone who is a licensed instructor who spends at least 50% of his/her time providing content related student instruction. Dr. Micheller pointed out that the District will follow the Ohio Teacher Evaluation System (OTES) as its model.

PERSONNEL

Approval of Retirement

It was recommended that the retirement of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u>		
Gantt, Phyllis	Food Service-Asst Cook	6/7/2013
Steele, Belinda	Special Education Para	10/1/2013

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Classified Staff</u> Haamid, Salimah Effective: 4/8/2013 90 Day Probation Ends:	Food Service Helper-R CHHS; 190 Days 10/30/2013	\$11.05/hour Step 1

Supplemental Assignments-Coaches 2012-13

Cann, Kamal*	Lacrosse Asst. Boys-MS	\$ 1,944
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**Classified Staff not employed by CH-UH*

Summer School Teaching Staff: \$41.00/Hour

Cooper, Kristie	HS-School Counselor
Douglas, Leatrice	HS-Science
Tracy, Zachary	HS-Science & OGT Prep
Hallam, Brad	HS-Math
McDonald, Rebecca	HS-Math
Strouth, Melissa	HS-Math & OGT Prep
Askew, Lorna	HS-English & OGT Prep
Glass, Jeff	HS-English
Lambright, Bridget	HS-English
Washington, Shawn	HS-Social Studies
Wiggins, Richard	HS-Social Studies
Williams, Nate	HS-Social Studies/OGT Prep
Battle, Karen	HS-Special Education
Kravitz, James	HS-Special Education
Sutton, Christopher	HS-Special Education
Hansen, Kim	HS-Health/Physical Education
Jones, Michael	HS-Health/Physical Education
Bradley, Ann	MS-School Counselor
Gregory, Anna	MS-Grade 7 ELA
Harris, Yolanda	MS-Grade 8 ELA
Kopp, Marian	MS-Grade 6 ELA
Radke, Lia	MS-Grade 8 Social Studies
Robinson, Manana	MS-Grade 7 Social Studies
Thompson, Markita	MS-Grade 6 Social Studies
Cusick, Sarah	MS-Grade 7 Math
Hoover, Brock	MS-Grade 6 Math
Jackson, Takisha	MS-Grade 8 Math
Jordan-Shaw, Tiffany	MS-Pre-algebra
Cocccitto, Ashley	MS-Grade 7 Science
Jeske, Jason	MS-Grade 6 Science
Russell, Ma'Marquiza	MS-Grade 8 Science
Roach, Brent	MS-Special Education
Abdow, Victoria	Summer Bridge 5-6
Garcar, Melissa	Summer Bridge 5-6
Hawkins, Brandi	Summer Bridge 5-6

Luton, Joshua	Summer Bridge 5-6
Abdow, Kristen	Camp Jumpstart
Evans, Lisa	Camp Jumpstart
Larson, Becca	Camp Jumpstart
Lustic, Julie	Camp Jumpstart
Polanco, Jennifer	Camp Jumpstart
Wilmitch, Karen	Camp Jumpstart
Kopp, Marian	Boulevard Books A-Go-Go Coordinator
Walton, Alison	Boulevard Books A-Go-Go Librarian
Frantz, Karen	Canterbury Books A-Go-Go Co-Coordinator
Lopiccolo, Kimberly	Canterbury Books A-Go-Go Co-Coordinator
James, Quatrice	Canterbury Books A-Go-Go Librarian
McKinley, Elizabeth	Fairfax Books A-Go-Go Coordinator
Hartig, Harron	Fairfax Books A-Go-Go Librarian
McGrath, Caitlin	Gearity Books A-Go-Go Coordinator
Ward-Price, Wendy	Gearity Books A-Go-Go Librarian
Huber, Ranelle	Noble Books A-Go-Go Coordinator
Lawrence, Kathy	Noble Books A-Go-Go Librarian
Carpenter, Patrick	Oxford Books A-Go-Go Coordinator
Adeyemon, Abiola	Oxford Books A-Go-Go Librarian
Thomas, Jennifer	Roxboro Books A-Go-Go Coordinator
Lawson, Dejunee	Roxboro Books A-Go-Go Librarian
Davis, Nadine	Boulevard MS Books A-Go-Go Support
Harris, Yolanda	Boulevard MS Books A-Go-Go Support
Heinsbergen, Karen	Oxford MS Books A-Go-Go Support
Swaggard, Robert	Roxboro MS Books A-Go-Go Support

Summer School Classified Staff

Cooper, Angie	MS-Administrative Assistant
Warner, Stacey	HS-Administrative Assistant

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
<u>Classified Staff</u>		
Brooks, Suldaana Assignment: Oxford Elementary School 90 Day Probation Ended: 3/14/2013	Probation	Lunch Non-Parapro Step 1; \$11.99/hour
Vitko, Mark Assignment: Board of Education 45 Day Probation Ends: 6/31/2013	Asst. Custodian	Utility Trades Float Step 1; \$41,400

Approval to Rescind the Suspension of Contract due to Reduction-in-Force approved on April 23, 2013 (Resolution #):

<u>Name</u>	<u>Building</u>	<u>Position</u>
Chumney, Jessica	Canterbury	Grade 4 SS/Science

Approval to Rescind the Non-Renewal of Limited Contracts approved on April 23, 2013 (Resolution #13-04-052):

<u>Name</u>	<u>Building</u>	<u>Position</u>
Carpenter, Oretha	Noble	ELA Support
Carter, Lisa	HH-Renaissance	Business Education
Chen-Kieger, Michelle	Fairfax	Chinese
Hopson, Chelley	HH-Legacy	Math

Approval of Suspension of Contract due to Reduction-in-Force:

It was recommended that the contracts for the following named personnel be suspended for the 2013-14 school year as a result of reduction-in-force (RIF) due to a lack of student enrollment and subsequent cancellation of courses in area of certification or licensure:

<u>Name</u>	<u>Building</u>	<u>Position</u>
Carpenter, Oretha	Noble	ELA Support
Carter, Lisa	HH-Renaissance	Business Education
Chen-Kieger, Michelle	Fairfax	Chinese
Hopson, Chelley	HH-Legacy	Math

Approval of Personnel to be Granted Continuing Contract

It was recommended that the following certificated/licensed personnel with limited contracts be granted Tenure effective for the 2013-14 school year:

<u>Name</u>	<u>Building</u>	<u>Position</u>
Brunner, Molly	Canterbury	Media Specialist
Dubsky, James	Oxford	Physical Education
Laskarides, John	HS/Bellefaire	Physical Education
Sow, Angelique	Wiley	Art
Thompson, Denise	Options Center	English

Approval of re-employment of Administrative/Professional Staff

It was recommended that the following administrative/professional staff contracts be renewed, effective July 1, 2013:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Koch, Molly Effective 7/1/13-6/30/14 Assignment: Finance Department	Financial Specialist 260 Days	\$73,227 Step 2
Schenkel, Marie Effective 7/1/13-6/30/14 Assignment: Finance Department	Coordinator of Fiscal Services-260 Days	\$97,385 Step 4

Approval of Leave of Absence

<u>Name:</u>	<u>Reason:</u>
Anderson, Patty Effective 4/23/13-6/30/14	Unpaid Medical
Gatta, Vivian Effective 5/1/13-6/30/13	Unpaid Medical

Approval of Name Change

<u>From:</u>	<u>To:</u>
Veigel, Betsy R.	Race, Betsy H.

No. 13-05-060 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

Resolution to Terminate Employee

(In hands of Board Members only)

No. 13-05-061 It was moved by Ms. Pepler, seconded by Mr. Zucker, that the above Personnel Item be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

ADMINISTRATIVE SERVICES

Resolution Authorizing the Procurement from Identiphoto Company, Ltd. Of Student Discipline/Tardy Management and Visitor Control Equipment and Software Outside Statutory Competitive Bidding Procedures for the Security and Protection of School Property

It was recommended that the Board of Education approve the resolution authorizing the procurement from Identiphoto Company, Ltd. of student discipline/tardy management and visitor control equipment and software outside of statutory competitive bidding procedures for the security and protection of school property (see official minutes).

Approval of Quarterly Contracts

It was recommended that the Board of Education approve contracts for the period of January 1, 2013 through March 31, 2013 (see official minutes).

Acceptance of Donations

It was recommended that the Board of Education accept the following donations:

- \$250.00 to the Jason West Memorial Fund from Cedar Lee Business District c/o Kelley Robinson
- Supplies to the GED program from 15811 Investors, LLC c/o Earl Cipriani

No. 13-05-062

It was moved by Ms. Jones, seconded by Mr. Coble, that the above Administrative Services Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

FINANCE

Financial Reports

It was recommended that the Board of Education confirm the Summary of Cash Balances by Fund for the month ending March 31, 2013 (see official minutes).

Approval of Five-Year Forecast

It was recommended that the Board of Education approve the five-year forecast for fiscal years ending June 30, 2013 through June 30, 2017 (see official minutes).

No. 13-05-063

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Finance Items be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

BOARD PRESIDENT'S REPORT

Board President Ron Register congratulated the softball team and parents for their work on re-doing the softball field.

Board President Register attended the Board Leadership Institute that he found to be enlightening. There was a lot of information on safety, Mr. Register said, as well as discussions regarding budget and the new teacher evaluation policy.

BOARD COMMITTEE REPORTS

Board Member Kal Zucker said the Board team did an admirable job at the Annual Reaching Heights Spelling Bee.

The Annual Alumni Pancake Breakfast was a huge success.

Mr. Zucker also announced that the Alumni Hall of Fame was very inspirational. He reported that the final selections are being made for the scholarship awards to be presented at the May 29th Senior Awards Ceremony.

CORRESPONDENCE AND ANNOUNCEMENTS

Board Member Karen Jones congratulated Cleveland Heights 2008 grad, Travis Kelsey, who was recently drafted by the Kansas City Chiefs.

Board Member Eric Coble announced that Men's Varsity Tennis Team are the Lake Erie League champions under Coach Laskarides.

Board President Ron Register reminded board members to prepare for the upcoming commencement on June 3, 2013.

UPCOMING MEETINGS

Tuesday, May 21, 2013 – Special Board Meeting

Tuesday, June 4, 2013 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-05-064

It was moved by Ms. Jones, seconded by Ms. Peppler, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Peppler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:56 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer