

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS
BOARD OF EDUCATION**

Special Meeting of November 19, 2013

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Special meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on November 19, 2013, at 6:00 p.m.

Mr. Ron Register, President, called the meeting to order at 6:07 p.m.

Present at Roll Call: Mr. Ron Register, President
Ms. Nancy Pepler, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Also Present: Ms. Andrea Celico, Assistant Superintendent
Mr. Scott Gainer, Chief Financial Officer
Members of the Central Office Staff
Patrons of the School District
Representatives of the News Media

SUPERINTENDENT’S REPORT

Assistant Superintendent Andrea Celico offered congratulations on the re-election of Board members Kal Zucker and Ron Register. She also acknowledged newly elected Eric Silverman, who will join the Board officially in January 2014.

Third Reading and Approval of Revised Board Policy – 9270 Equivalent Education Outside of Schools

It was recommended that the Board approve and adopt the revised Board Policy 9270 – Equivalent Education Outside of Schools.

No. 13-11-186 It was moved by Ms. Pepler, seconded by Mr. Coble, that the above Board Policy 9270 be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,
Mr. Register, Mr. Zucker

Nays: None

Kal Zucker recommended amending the policy on page 2 of 4 to repeat the last sentence of paragraph one (“If the student elects to participate in an extracurricular activity offered by the District, the student is not allowed to participate in that activity at another school or school district to which the student is not entitled to attend.”) at the end of paragraph 2.

No. 13-11-187 It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Board Policy 9270 be approved with the amendment.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

PERSONNEL

Approval of Appointments

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

Key: N=New R=Replacement T=Transfer

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Certificated/Licensed Staff</u>		
Holmes, Jeremy Effective 11/4/13-TBD	Long-Term Substitute-R Roxboro Middle-ALE	\$215.29/Day Step 1 BA

McDowell, David	Pre-Calculus; .2 FTE-N	\$ 2,120
Effective 11/18/13-1/17/14	Bellefaire	Step 6 MA, p.r.

Supplemental Assignments-Advisors 2013-14

Cook, Christopher	Faculty Mgr.-Rox. Middle	3,772
<i>Effective 10/25/13-6/6/14</i>		
Goldberg, Josh	Ticket Manager-Rox.Middle	1,316
Gray, Tamar	Vocal Music-Fairfax	1,316
Sell, Amanda	Team Leader-Kdg.-Fairfax	2,632
Shelton-Townes, Josephine	MSAN-Wiley	1,316

Correction of Supplementals 2013-14

Bruce, Elizabeth	Tennis Asst. Coach	2,632
Hull, Margaret	Dept. Liaison-English	1,085
	<i>(resigned effective 11/19/13)</i>	
Neal, Diana	Team Member-Math-Wiley	987
Radke, Lia	Student Council-Rox.Middle	1,974
Sow, Angelique	Team Leader-Unif.Arts-Wiley	2,632
Stewart, Desi	Team Member-Phy.Ed.-Wiley	987

Cancellation of Supplementals 2013-14

Bendix, Joan*	Swim Cadets-High School	1,303
McGeary, Therese	Team Member-Math-Monticello	987
Wallace, Yvonne*	Crossing Guard-Noble	1,303

**Classified CH-UH Employee*

Approval of Change of Status

It was recommended that the following change be made in the contract status of the following personnel:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
	<u>Certificated/Licensed Staff</u>	
Blair, Karen	\$86,893 (14M3+500)	\$104,171 (+17,278)
Effective 8/23/13	Adapt. Phy. Ed. + 6 th Assignment	
Blazetic, Amanda	\$61,604 (8M+500)	\$67,764 (+6,160)
Effective 8/23/13	Interv. Specialist (lunch assignment)	
Boris, John	65,182 (10M+500)	\$84,737 (+19,555)
Effective 8/23/13	Interv. Specialist (6 th & lunch assignment)	
Brown-Ealy, Kennethian	\$55,183 (5Mx1.1)	\$60,701 (+5,518)
Effective 8/13/13	Prog.Spec.-E.College English(lunch assignment)	

Connor-Kuntz, Fiona Effective 8/23/13	\$88,988 (14PhD) Phy.Ed./Adapt.PE + 6 th Assignment	\$106,786 (+17,798)
Davies, James Effective 8/23/13	\$61,604 (8M+500) Interv. Specialist (lunch assignment)	\$67,764 (+6,160)
Flynn, Michael Effective 8/13/13	\$63,654 (6Mx1.1) Prog.Spec.-E.College Math (lunch assignment)	\$70,019 (+6,365)
Nobles, David Effective 12/2/13 Assignment: Monticello-201 Days	Prog. Specialist \$91,698 (14Mx1.1)	Health Teacher \$83,350 (14M) 191 Days
Reble, Paul Effective 8/23/13	\$88,127 (14M4+500) Interv. Specialist (6 th & lunch assignment)	\$114,565 (+26,438)
Schlafer, Sarah Effective 8/23/13	\$45,273 (4B+10)	\$45,602 (4B+20)
Stankie, Lauren Effective 8/13/13	\$57,568 (7Bx1.1) Prog. Spec. E.College Math (lunch assignment)	\$63,337 (+5,757)
Tufts, Brian Effective 8/23/13	\$58,185 (7B1X1.1) Prog.Spec. E.College Math (lunch assignment)	\$64,004 (+5,819)
Zidlicky, James Effective 8/23/13	\$65,799 (8M4) Interv. Specialist (lunch assignment)	\$72,379 (+6,580)
Zivanchev, Stephen Effective 8/23/13	\$83,967 (14MA+10) Phys. Ed. + 6 th Assignment	\$100,760 (+16,793)

Approval of Substitute Bus Driver Hourly Rate of Pay

It was recommended the hourly rate of \$15.00 for substitute bus drivers be approved effective for the 2013-14 school year.

Addendum to Personnel Agenda – November 19, 2013

Approval of Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>
<u>Reinstatement of Supplemental 2013-14</u>		
Wallace, Yvonne* <i>*Classified CH-UH Employee</i>	Crossing Guard-Noble	\$ 1,303

Approval of Change of Status

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Zivanchev, Stephen Effective 9/30/13*	\$83,967 (14MA+10) Phys. Ed. + 6 th Assignment	\$98,474 (+14,507)*
<i>*Correction to 11/19/13 agenda</i>		

No. 13-11-188 It was moved by Mr. Coble, seconded by Ms. Jones, that the above Personnel Items + Addendum be approved.

Vote on the motion was as follows:

Ayes: Ms. Peppler, Mr. Register, Mr. Zucker,
Mr. Coble, Ms. Jones

Nays: None

FINANCE

Resolution Approving Payment of Purchase Orders

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Ohio Revised Code (ORC) 5705.41 requires the certification of funds availability for purchase orders; and,

WHEREAS, a past annual financial audit included recommendations to remedy financial transactions where invoices for goods and services predate purchase orders by issuing a “Then and Now Certificate”; and,

WHEREAS, ORC 5705.41 (D)(1) requires affirmation of the taxing authority if a “Then and Now Certificate” is in excess of \$3,000;

NOW, THEREFORE, BE IT RESOLVED, that the CH-UH City School District Board of Education authorizes the Chief Financial Officer to pay the following invoices:

<u>Vendor</u>	<u>Amount</u>	<u>Purchase Order</u>
Grolier Online	\$ 5,629.00	1402422

No. 13-11-189 It was moved by Mr. Zucker, seconded by Ms. Jones, that the above Payment of Purchase Orders be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,
Ms. Jones, Ms. Pepler

Nays: None

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer

It was recommended that the Board of Education approve the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Fiscal Officer (see official minutes).

No. 13-11-190

It was moved by Ms. Jones, seconded by Mr. Zucker, that the above Tax Rate Resolution be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,
Ms. Pepler, Mr. Register

Nays: None

WORK SESSION

Middle School Consolidation

Director of Business Services Stephen Shergalis began by acknowledging the tremendous victory at the election polls in November on passing the bond issue that will substantially fund the Facilities Master Plan. Mr. Shergalis provided the Board with a timeline overview of the facilities design and construction process, which includes middle school consolidation and by necessity the establishment of new middle school boundaries.

Mr. Shergalis recommended establishing an evaluation committee for the owner's representative (OR) selection process. He recommends having one firm act as owner's representative for both the high school and middle school projects. Following the selection of the OR, Mr. Shergalis suggested holding a partnering session as a planning meeting open to the public. This session would be facilitated by the OR for the purpose of establishing roles, overall project schedule and key milestone dates, establishing communication channels, and discussing community engagement during the design phase.

A list of planning tasks was provided to the Board highlighting the items requiring Board action (see official minutes).

The Facilities Master Plan approved by the Board included the closing of Wiley Middle School and its use as swing space during renovation of the high school and subsequently the renovation of the middle schools.

Scott Gainer, CFO/Treasurer presented the following resolution to authorize the closing of Wiley Middle School at the end of the 2014 school year.

Resolution to Authorize the Closing of Frank L. Wiley Middle School

WHEREAS, the Lay Facilities Committee presented to the Board of Education of the Cleveland Heights – University Heights City School District a facilities report and recommendations at the regular Board meeting of 6/4/2013 which included consolidating the three middle schools in the District to two by closing Wiley Middle School and using that building to house high school students during the construction phase of Heights High; and

WHEREAS, the Board of Education voiced their support of this proposed facilities plan at the special Board meeting of 6/18/2013; and

WHEREAS, the Board of Education submitted to the electors of the Cleveland Heights – University Heights City School District the question of issuance of school facilities improvement bonds in the aggregate principal amount of \$134,800,000 at the special Board meeting of 6/18/2013 in support of the proposed facilities plan; and

WHEREAS, the community overwhelmingly passed the school facilities improvement bond issue at the November 5, 2013 election;

NOW, THEREFORE, BE IT RESOLVED, by the Cleveland Heights – University Heights City School District Board of Education that this Board determines that Frank L. Wiley Middle School will be closed after the 2013-2014 school year. The administration of the District, with the final consideration and approval of the Board, will finalize attendance boundaries so that a two middle school configuration will be implemented by the beginning of the 2014-2015 school year.

No. 13-11-191

It was moved by Ms. Peppler, seconded by Mr. Coble, that the above Resolution to Close Wiley MS be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

Mr. Shergalis stated that a study was conducted by DeJong Richter to ensure that Roxboro Middle and Monticello Middle schools would be able to handle the increased capacity of student enrollment with the closing of Wiley Middle without harming programming or the delivery of education.

Assistant Superintendent Celico commented that not only will there be no negative impact on the educational programming as a result of the middle school consolidation, there are actually many benefits to this decision. Those benefits include opportunities for additional programs and extra-curriculars, expanded course offerings, teacher collaboration, and increased capacity in music and sports programs. Dr. Celico acknowledged the difficult transition involved with closing a school and is working with her team to develop some social activities to help acclimate the students over the summer.

The Board will communicate to the Administration what they feel are priorities in determining new attendance boundaries for the middle schools. Angee Shaker, Director of Communications and Community Engagement, suggested capturing community values in this process. Board members discussed. A work session in January 2014 was recommended on this issue.

MOVE TO EXECUTIVE SESSION

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(4) to prepare for, conduct, or review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment; and pursuant to Ohio Revised Code Section 121.22(G)(2) for the purpose of considering the sale of property at competitive bidding since disclosure at this time would give an unfair competitive advantage to persons whose personal, private interest is adverse to the general public interest.

No. 13-11-192 It was moved by Mr. Zucker, seconded by Ms. Jones, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Peppler,
Mr. Register, Mr. Zucker

Nays: None

Present at Executive Session: Mr. Ron Register, President
Ms. Nancy Peppler, Vice President
Mr. Eric Coble, Board Member
Ms. Karen Jones, Board Member
Mr. Kal Zucker, Board Member

Mr. Scott Gainer, Chief Financial Officer
Dr. Andrea Celico, Assistant Superintendent
Mr. Stephen Shergalis, Director of Business Services
Ms. Angee Shaker, Director of Communications &
Community Engagement
Mr. Paul Lombardo, Director of Human Resources
Mr. George Petkac, Assistant Director of Business Services
Mr. John Britton, Legal Counsel, Britton, Smith, Peters &
Kalail
Mr. Eric Silverman, Board Member-Elect

The Board moved into Executive Session at 8:04 p.m. The Executive Session ended at 9:16 p.m.

UPCOMING MEETINGS

Tuesday, December 3, 2013 – Special Board Meeting
Tuesday, December 17, 2013 – Regular Board Meeting

MOTION TO ADJOURN

It was recommended that the meeting be adjourned.

No. 13-11-193

It was moved by Ms. Jones, seconded by Mr. Zucker, that the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 9:17 p.m.

Ron Register, President

Scott Gainer, Chief Financial Officer