

**MINUTES OF THE CLEVELAND HEIGHTS-UNIVERSITY HEIGHTS  
BOARD OF EDUCATION**

**Regular Meeting of September 3, 2013**

The Board of Education of the Cleveland Heights-University Heights City School District, Cuyahoga County, held its Regular meeting in the public meeting room of the Board Building at 2155 Miramar Boulevard, University Heights, Ohio, on September 3, 2013, at 7:00 p.m.

Mr. Ron Register, President, called the meeting to order at 7:03 p.m.

**Present at Roll Call:** Mr. Ron Register, President  
Ms. Nancy Pepler, Vice President  
Mr. Eric Coble, Board Member  
Ms. Karen Jones, Board Member  
Mr. Kal Zucker, Board Member

**Also Present:** Dr. Andrea Celico, Assistant Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Members of the Central Office Staff  
Patrons of the School District  
Representatives of the News Media

**APPROVAL OF MINUTES**

It was recommended that the Board of Education approve the following minutes:

- Special Meeting – June 18, 2013
- Special Meeting – June 24, 2013
- Special Meeting – June 27, 2013
- Regular Meeting – July 2, 2013

**No. 13-09-154** It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Minutes be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

## AWARDS/RECOGNITIONS

### Vocal Music Students Selected to All State Choir

Assistant Superintendent Andrea Celico recognized nine vocal music students selected to participate in the All State Choir. Dr. Celico congratulated seniors **Garth Bennett, Devin Davis, Amber Jackson, Marley Lieberman, Heather Morrison**, juniors **Michael Carder, Isaiah Pressman, Ian Teunissen**, sophomores **Flannery Jewell**, under the direction of Craig McGaughey, Vocal Music Department. Mr. McGaughey acknowledged the hard work and dedication of these students.

## PUBLIC ADDRESS

### Statements from the Audience

<u>Name</u>	<u>Topic</u>
Wanda Ngolo	Exceptional Children's Advocacy Group
Sam Bell	Procurement Models
Penny Nixon	Staggered Start

## SUPERINTENDENT'S REPORT

### Textbook Authorization Request

It was recommended that the Board of Education approve textbooks and supplementary materials for use in grades 11-12 Business Management Technology program and for grade 9 AP Human Geography.

**No. 13-09-155** It was moved by Mr. Zucker, seconded by Ms. Pepler, that the above Textbook Authorization Request be approved.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

### Approval of the Cleveland Heights High School Summer School Senior Graduates of 2013

It was recommended that the Board of Education approve the 2013 Cleveland Heights High School summer school graduates.

**No. 13-09-156** It was moved by Mr. Coble, seconded by Ms. Pepler, that the above 2013 CHHS Summer School Graduates be approved.

Vote on the motion was as follows:

Ayes: Ms. Pepler, Mr. Register, Mr. Zucker,  
Mr. Coble, Ms. Jones

Nays: None

### **Approval of Field Trip**

It was recommended that the Board of Education approve the following field trip:

- Noble Elementary 5<sup>th</sup> Grade Special Education Field Trip to YMCA Camp Y-Noah, Clinton, OH, scheduled for September 12-13, 2013

### **No. 13-09-157**

It was moved by Mr. Zucker, seconded by Mr. Coble, that the above Field Trip be approved.

Vote on the motion was as follows:

Ayes: Mr. Register, Mr. Zucker, Mr. Coble,  
Ms. Jones, Ms. Pepler

Nays: None

### **Second Reading of Policy #5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion**

Dr. Jeffrey Johnston, Director of Student Services, responded to questions raised at the first reading of the policy. Dr. Johnston described how this policy connects with TigerNation expectations among both students and staff. Teachers, paraprofessionals, security monitors and other related staff members will be trained on how to implement the PBIS policy. A number of staff serving our special needs population has already received training. Dr. Johnston mentioned that this fall we will have staff members certified in therapeutic crisis intervention so they will be able to conduct training sessions. The majority of the training is about verbal de-escalation and does also include physical restraint at a time when a student may be hurting himself or others.

### **RttT Update**

Dr. Andrea Celico, Assistant Superintendent, reported that the District is entering into the 4<sup>th</sup> and final year of Race to the Top. The focus for this year will be to continue to provide professional development for teachers to prepare them for the common core and assessments coming up in the next year or two. Dr. Celico said we will continue to support teachers as they learn the new teacher evaluation system (OTES). Over 140 teachers have participated in professional development on the OTES model. Over the summer,

kindergarten through 5<sup>th</sup> grade teachers participated in professional development on the new Expressions math program.

**2013-2014 Opening of Schools Update**

Dr. Andrea Celico, Assistant Superintendent, members of Educational Services and Business Services, visited schools during the first days to ensure smooth opening and to assist in any way needed. Reports from Dr. Celico’s team were very positive, principals shared a number of encouraging words, and she was informed that students were engaged and enthusiastic to be back at school. Concerns and questions about the staggered start this year will be evaluated and assessed to determine how it can be improved going forward.

**PERSONNEL**

**Approval of Resignation**

It was recommended that the resignation of the following named personnel be accepted, effective on the date indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
<u>Classified Staff</u> Bowman, Angela	Spec. Ed. Parapro	6/8/2013
Castro, Julie	Lunch Non-Parapro	6/8/2013
Greenlee, Valerie	General Office	9/9/2013
Hussein, Quo Vadis	Lunch Non-Parapro	6/8/2013
Jackson, Tracy	Lunch Non-Parapro	6/8/2013
Meier, Cornelia	Lunch Non-Parapro	6/8/2013
Ridenbaugh, Summer	Spec. Ed. Parapro	6/8/2013
Scott, Leonard	Paraprofessional-MS	6/8/2013

**Approval of Appointments**

It was recommended that the Board of Education offer employment pursuant to ORC Section 3319.02 to the following individuals, for the positions listed, for the period of time identified, and at the rate of pay specified. It was recommended that the following appointments to the staff of the Cleveland Heights-University Heights City Schools be approved, pending successful completion of the pre-employment procedures including criminal history checks, effective on the dates indicated, with limited contracts and with the understanding that such personnel are subject to all the rules and regulations of the Board of Education and to all of the provisions of law pertaining to their employment.

If the pre-employment procedures are not successfully completed, it was understood that, pursuant to Board policy, the Board of Education may immediately release the employee from employment and rescind a conditional offer of employment.

**Key: N=New R=Replacement T=Transfer**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
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### **Certificated/Licensed Staff**

Andres, Jeannise	CHAMPS Instructor-R	\$20,560
Effective 8/23/13	191 Days; 1/2 Time	Step 1 BA, p.r.
Assignment:	Noble Elementary School	
Doyle, Cathy	ELA Support-R	\$45,273
Effective 8/26/13	190 Days	Step 1 MA+10
Assignment:	Oxford Elementary School	
Petko, Hannah	Grade 2-N	\$41,120
Effective 8/27/13	189 Days	Step 1 BA
Assignment:	Canterbury Elementary School	
Virant, Sarah	ELA Support-R	\$43,957
Effective 8/27/13	189 Days	Step 3 BA+10
Assignment:	Oxford & Noble Elementary Schools	

### **Classified Staff**

Stephens, Marquesa	Security Monitor-N	\$20.18/hour
Effective: 8/23/2013	190 days	Step 1
Assignment:	Roxboro Elementary School	
90 Day Probation Ends:	1/16/2013	
Tate, Susan	Substitute Nurse-N	\$15.39/Hour
Effective 8/29/2013		
Ware, Carrie	Security Monitor-N	\$20.18/hour
Effective: 8/23/2013	190 days	
Assignment:	Canterbury Elementary School	
90 Day Probation ends:	1/16/2013	

### **Long-Term Substitutes**

Muthersbaugh, David	Long-Term Substitute-R	\$253/Day
Effective 8/23/13-10/7/13	HHS-Legacy	Step 1 M+40
Predegrast, Therese	Long-Term Substitute-R	\$230/Day
Effective 8/23/13-1/6/14	Gearity-Grade 5 ELA/SS	Step 1 MA
Smith, Sarah	Long-Term Substitute-R	\$215/Day
Effective 9/25/13-1/6/14	Oxford-Grade 2	Step 1 BA

### **Supplemental Assignments-Coaches 2013-14**

#### **Heights High**

Dubsky, James	Football Coach**	\$ 4,934
Klir, Joe*	Football Coach**	4,934
Kravitz, Max	Football Coach**	4,934
Laskarides, John	Football Coach**	4,934
Pinto, John*	Football Coach**	4,934
Prevesk, Joe*	Football Coach**	4,934

Souza, Hugo*	Football Coach**	4,934
Bates, Elliot*	Football Asst. Coach**	2,632
Latimore, Tyrone*	Football Asst. Coach**	2,632
Lemons, Johnnie	Football Asst. Coach**	2,632
Sanders, Dontez*	Football Asst. Coach**	2,632
Stephenson, Eric*	Football Asst. Coach**	2,632
Wiggins, Rick	Football Asst. Coach**	2,632
Thomas, Lorenzo*	Cross Country Asst.	2,632
Verbic, Jessica	Cross Country Asst.	2,632
<b><u>Monticello Middle</u></b>		
Jeske, Jason	Soccer Coach	2,632
Frost, Deborah	Tennis Coach	2,632
Robinson, Manana	Volleyball-8 <sup>th</sup> Grade	2,632
Young, Jason	Volleyball-7 <sup>th</sup> Grade	2,632
<b><u>Roxboro Middle</u></b>		
Beggs, Martha	Girls Tennis	2,632
Siegel, Christina	Volleyball-8 <sup>th</sup> Grade	2,632
Smrdel, Christine	Volleyball-7 <sup>th</sup> Grade	2,632
Vance, Keith	Soccer Coach	2,632
<b><u>Wiley Middle</u></b>		
Chumney, Jessica	Volleyball-7 <sup>th</sup> Grade	2,632
Itayem, Mustafa	Volleyball-8 <sup>th</sup> Grade	2,632
Roach, Brent	Soccer Coach	2,632

\* *Classified Staff not employed by CH-UH*

\*\* *Correction to August 6 board agenda*

**Supplemental Assignments-Advisors 2012-13**

Korb, Janet	Science Olympiad	648
Tufts, Brian	Science Olympiad	648

**Supplemental Assignments-Advisors 2013-14**

**District:**

Adair, Sarah	Resident Program Mentor	2,303
Adeyemon, Abiola	Resident Program Mentor	2,303
Bennett, Jennifer	Resident Program Mentor	2,303
Bergen, Zakiyyah	Resident Program Mentor	2,303
Bukovak, Joyce	Resident Program Mentor	2,303
Collins, Falanda	Resident Program Mentor	2,303
Douglas, Leatrice	Resident Program Mentor	2,303
Egre, Julie	Resident Program Mentor	2,303
Eisenberg, Nancy	Resident Program Mentor	2,303
Ellis, Rena	Resident Program Mentor	2,303
Esper, Sherry	Resident Program Mentor	2,303
Gray, Tamar	Resident Program Mentor	2,303
Gulick, Rick	Resident Program Mentor	2,303
Hanna, Erin	Resident Program Mentor	2,303
Hood-Cogan, Sue	Resident Program Mentor	2,303
Joublanc, Marcy	Resident Program Mentor	2,303

Korb, Janett	Resident Program Mentor	2,303
Litten, Millicent	Resident Program Mentor	2,303
MacDonald, Nancy	Resident Program Mentor	2,303
Raffay, Julie	Resident Program Mentor	2,303
Sa'ad, Karlene	Resident Program Mentor	2,303
Shapiro, Anisha	Resident Program Mentor	2,303
Skully, Kathleen	Resident Program Mentor	2,303
Strouth, Melissa	Resident Program Mentor	2,303
Ursu, Kathryn	Resident Program Mentor	2,303
Vegel, Betsy	Resident Program Mentor	2,303
Wagoner, Jeanne	Resident Program Mentor	2,303
Williams, Ryan	Resident Program Mentor	2,303
Bauer, Christy	Resident 3 Program Mentor	3,290
Garcar, Melissa	Resident 3 Program Mentor	3,290
Kopp, Marian	Resident 3 Program Mentor	3,290
Mahoney, Joi	Resident 3 Program Mentor	3,290
Larson, Becca	Resident 3 Program Mentor	3,290
Radke, Lia	Resident 3 Program Mentor	3,290

**Heights High**

Hansen, Kim	Concessions Co-Advisor	2,467
Pickens, Elvis	Concessions Co-Advisor	2,467
McNeil, Sandy	Faculty Manager-Boys	8,237
McNeil, Sandy	Faculty Manager-Girls	8,237

**TAP Members 2013-14 - \$987/Year**

**Boulevard**

Abdow, Victoria  
Dawson, Michele  
Luton, Josh  
Reynolds, Tina

**Canterbury**

Bergson, Ida (1/2)  
Briggs, Andrea (1/2)  
Esper, Sherry  
Frantz, Karen  
Lustic, Julie (1/2)  
Stewart, Lisa (1/2)

**Roxboro Elementary**

Dilillo, Toni  
Garcar, Melissa  
Hodson, Karen  
Rogers, Monica

**Monticello**

Kopp, Marian  
McGeary, Theresa  
Mascia, Sally

**Wiley**

Austin, Shenisha  
MacDonald, Nancy  
Neal, Dianna  
Sow, Angelique

**HS-Legacy**

Fisher, Patrick  
Kastor, Karen  
Tayse, Jessica

**HS-Mosaic**

Bennekamper, Andrew  
Goral, Judy

**HS-Real**

Boris, John  
Evans, Sean  
Larkins-Forte, Vickie

**Approval to Rescind Appointment**

**Name**                                      **Position**  
Robinson, Alicia                              Administrative Assistant-Payroll  
(Note: Declined offer)

**Approval of Change of Status**

It was recommended that the following change be made in the contract status of the following personnel:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
<b><u>Classified Staff</u></b>		
Hill, Laurie	Gen'l Office-.67	Media Ancillary-R
Effective 8/23/13	\$14,679, Step 2	\$26,701, Step 2
Assignment:	Roxboro Middle	Gearity Elementary
	205 Days	191 Days
Miller, Jeanine	Lunch Non-Parapro	Food Svc – Asst Cook
Effective: 8/23/2013		Step 2, \$11.37/hour
Assignment: Gearity	45 Day Probation Ends: 10/22/2013	

**Approval of Extended Time**

It was recommended that the Board of Education approve to compensate the following personnel at the following rate up to the indicated number of days for extended time:

<b><u>Name</u></b>	<b><u>Position/Activity</u></b>	<b><u>Days</u></b>	<b><u>Rate</u></b>
<b><u>Certificated/Licensed Staff</u></b>			
Heinsbergen, Karen	ELA & Math Curriculum	15	60% per diem

**No. 13-09-158**                      It was moved by Ms. Peppler, seconded by Ms. Jones, that the above Personnel Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Zucker, Mr. Coble, Ms. Jones,  
Ms. Peppler, Mr. Register

Nays: None



## **BUSINESS SERVICES**

### **Master Facilities Plan Project Delivery Discussion**

Stephen Shergalis, Director of Business Services, provided the Board with an overview of the basic project delivery models for the master facilities plan. The four project delivery methods are: Multi-Prime Design-Bid-Build, Single Prime Design-Build, Construction Manager at Risk, and Design-Build. Board members asked questions and discussed the delivery options. Board member Kal Zucker shared information from research he conducted to get a better understanding of the process. The Board authorized the administration to move forward with the Construction Manager at Risk model. Mr. Shergalis will proceed to issue RFQs and begin interviewing architectural firms.

## **FINANCE**

### **Tax Advance**

It was recommended that the Board of Education approve the following resolution:

WHEREAS, Section 321.34 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year may be drawn upon request;

IT IS RESOLVED by the Board of Education of the Cleveland Heights-University City School District, County of Cuyahoga, State of Ohio, that:

*Section 1.* The Auditor of Cuyahoga County be and hereby is requested to draw his warrants and the Treasurer of said County be and hereby is requested to pay to the Cleveland Heights-University Heights Board of Education any money in the County Treasury to the account of the Cleveland Heights-University Heights Board of Education and lawfully applicable to the purpose of the current fiscal year; and

*Section 2.* The Treasurer be and hereby is authorized to sign and deliver the appropriate documents to secure such advances, as well as the secondary documents to secure the semiannual settlement with the County Treasurer during the calendar 2014.

*Section 3.* Such authorization shall extend to all advances requested during the calendar year 2014.

*Section 4.* The Treasurer of the Board be and hereby is authorized and directed to certify a copy of this Resolution to the County Auditor and the County Treasurer and make such other certifications, requests and reports to the County Auditor and the County Treasurer as may be necessary to make this Resolution effective.

**Acceptance and Appropriation of Grants**

It was recommended that the Board of Education accept and appropriate the following appropriations totaling \$5,736,672.49:

**Federal Consolidated Application**

Fund	SPCC	Fund	Amount
572	9014	Title I-basic	\$2,114,822.21
572	9514	Title I-Neglected	62,110.57
536	9014	Title I-School Improvement	330,000.00
590	9014	Title II-A	242,711.73
551	9014	Title III-Limited English Proficient (LEP)	19,716.00
551	9514	Title III- Immigrant	4,843.74
516	9014	IDEA – Special Education	1,532,206.77
587	9014	Early Childhood Special Education (ECSE)	32,350.45
		<b>TOTAL FEDERAL TITLE FUNDS</b>	<b>\$4,338,761.47</b>

**Entitlement Programs**

Fund	SPCC	Fund	Amount
506	9014	Race to the Top	\$201,842.77
506	9514	Race to the Top – New Tech	250,000.00
524	9014	Carl D. Perkins Secondary – Career Prep	269,576.25
439	9014	Early Childhood Education (Public Preschool)	88,000.00
		<b>TOTAL ENTITLEMENT FUNDS</b>	<b>\$809,419.02</b>

**Competitive Grant Programs**

Fund	SPCC	Fund	Amount
599	9214	21 <sup>st</sup> CCLC – CONNECT	\$200,000.00
599	9514	21 <sup>st</sup> CCLC – SHINE!	200,000.00
599	9014	21 <sup>st</sup> CCLC – CHAMPS	100,000.00
463	9014	Alternative Education Challenge	88,492.00
		<b>TOTAL COMPETITIVE FUNDS</b>	<b>\$588,492.00</b>

**No. 13-09-159**

It was moved by Ms. Jones, seconded by Ms. Pepler, that the above Finance Items be approved.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Ms. Pepler,  
Mr. Register, Mr. Zucker

Nays: None

## **BOARD COMMITTEE REPORTS**

Board member Kal Zucker reported that Reaching Heights is still considering collaboration with Future Heights. Each of the entities is looking for a new location and may decide to share a space to save on costs.

Board member Zucker also reported that the Alumni Foundation's Annual Cocktail Party is November 14, from 7-10 p.m. For the first time ever, this year's event will be held at the Wine Spot. More information to come.

## **CORRESPONDENCE AND ANNOUNCEMENTS**

Board Vice President Nancy Pepler announced the League of Women Voters will hold a public forum on the bond issue on September 11<sup>th</sup> at 7:00 p.m. at the Lee Road library.

The League of Women Voters will also host their candidates' night on October 8<sup>th</sup> at 7:00 p.m. at the Cleveland Heights Community Center.

## **MOVE TO EXECUTIVE SESSION**

It was recommended that the Board move into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(2) for the purpose of considering the sale of property at competitive bidding since disclosure at this time would give an unfair competitive advantage to persons whose personal, private interest is adverse to the general public interest.

**No. 13-09-160** It was moved by Ms. Pepler, seconded by Mr. Coble, that the Board move into Executive Session.

Vote on the motion was as follows:

Ayes: Mr. Coble, Ms. Jones, Mr. Register,  
Mr. Zucker

Nays: None

**Present at Executive Session:** Mr. Ron Register, President  
Mr. Eric Coble, Board Member  
Ms. Karen Jones, Board Member  
Mr. Kal Zucker, Board Member  
Dr. Andrea Celico, Assistant Superintendent  
Mr. Scott Gainer, Chief Financial Officer  
Mr. Stephen Shergalis, Director of Business Services

Ms. Angee Shaker, Director of Communications &  
Community Engagement

The Board moved into Executive Session at 8:45 p.m. The Executive Session ended at 8:55 p.m.

**UPCOMING MEETINGS**

Tuesday, September 17, 2013 – Special Board Meeting  
Tuesday, October 1, 2013 – Regular Board Meeting

**MOTION TO ADJOURN**

It was recommended that the meeting be adjourned.

**No. 13-09-161** It was moved by Mr. Coble, seconded by Ms. Jones, that  
the meeting be adjourned.

Vote on the motion was as follows:

Ayes: Ms. Jones, Ms. Pepler, Mr. Register,  
Mr. Zucker, Mr. Coble

Nays: None

The meeting was adjourned at 8:55 p.m.

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Ron Register, President

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Scott Gainer, Chief Financial Officer